



Slinger Community Library Board of Trustees  
Village Board Room, located at 218 Slinger Rd  
Monday, October 12, 2026 at 4:30pm

## **Agenda**

### **A. Roll Call and Confirmation of Open Meetings Law**

|                   |                   |                 |                 |
|-------------------|-------------------|-----------------|-----------------|
| Marlyss Thiel     | Jane Hignite      | Kent Voll       | Beth Lighthizer |
| Kelly Supercynski | Donna Moldenhauer | Katherine Tobey |                 |

### **B. Open for Public Comment** (Information will be received from the public; however, no action will be taken on such issues at this time.)

### **C. Approval of Previous Minutes – September 14, 2026 Meeting Minutes**

### **D. Approval of Financial/Vouchers Reports – September 2026**

### **E. Director's Report**

1. Circulation and Library Use Statistics – September
2. Library Program Report – September
3. New Phone System
4. Monarch Updates
5. Building Project Updates

### **F. Old/Unfinished Business and Action Thereon**

1. 2027 Budget Approval

### **G. New Business and Action Thereon**

1. Policies to retire-
  - Internet Use Policy (replaced with Technology Policy)
  - Unnamed Staff Policy
2. Staffing Discussion and Updates

### **H. Announcements**

1. Next Meeting Date: Monday, November 12, 2026 – 4:30 pm- Village Community Room

### **I. Adjourn Meeting**

The Slinger Community Library Board of Trustees is an informed and dedicated group of citizens, who are committed to supporting, developing, and advancing the library for the benefit of all our patrons, staff, and our community. This agenda was posted at Slinger Village Hall and Slinger Community Library on Friday, October 9, 2026. Notice was posted at Community Park, Slinger Post Office, and Slinger Piggly Wiggly.

Upon reasonable notice, efforts will be made to accommodate person with disabilities requiring special accommodations for attendance at the meeting. For additional information and to request services, contact the Library Director at (262) 644-6171

It is possible that members of and possibly a quorum of members of other governmental bodies of the Village of Slinger may be in attendance at the above-noted meeting to gather information; no action will be taken by any other governmental body except by the governing body noticed above.

September Minutes of the Slinger Community Library Board  
Monday, September 14, 2026

The meeting of Slinger Community Library Board of Trustees of the Village of Slinger was called to order by Library Board President Marlyss Thiel at 218 Slinger Rd, Slinger, WI at 4:30 pm on September 14, 2026, in accordance with Notice of Meeting delivered to members on September 11, 2026.

**A. Roll Call and Confirmation of Open Meetings Law:**

|                   | <u>Present</u> | <u>Absent</u> |
|-------------------|----------------|---------------|
| Marlyss Thiel     | X              |               |
| Donna Moldenhauer | X              |               |
| Beth Lighthizer   | X              |               |
| Jane Hignite      | X              |               |
| Katherine Tobey   | X              |               |
| Kent Voll         | X              |               |
| Kelly Supercynski | X              |               |
|                   | <hr/>          |               |
|                   | 7              |               |

Also present:

Margaret Wilber Village Administrator, Dyann Benson Assistant Village Administrator, Lindy Fiste Assistant Director/Circulation Librarian, Jason Puestow PRA Architect Firm, Ken Reiser Capital Campaign Chairman

**B. Open for Public Comment:**

Jason Puestow presented a revised plan for the new library. The Library board was able to see fly thru images and the floor plan. Discussion was held. The newest plan is on the Slinger Library website. This is the plan that is moving forward for review to the Village Board.

**C. Approval of Previous Minutes – August 10, 2026 Minutes**

**Motion by Voll and seconded by Hignite to approve the minutes as presented. Motion carried.**

**D. Approval of Financial/Vouchers Reports – August 2026**

**Motion by Voll and seconded by Moldenhauer to approve the financial vouchers as presented. Motion carried.**

**E. Director's Report**

1. Circulation and Library use statistics - August

2. Library Program reports - August

3. Projects & Informational

i. Library Happenings – The library has filled the adult services assistant position. A circulation clerk will be added to bring the library staff to ten employees.

ii. FOSL Silent Auction – will be held October 12 – 23<sup>rd</sup>

iii. Monarch Library System Updates – Director Mszal shared that Ben Miller from the Department of Instruction presented at the last director's council and that Slinger Library will be next in line to use the RFID tagging equipment for our collection.

**F. Old/Unfinished Business and Action Theron**

1. none

**G. New Business and Action Theron**

1. Library CD Renewal – Certificate M

**Motion by Voll and seconded by Tobey to roll Certificate M at Forte Bank to the 7 month 3.65% APY CD option. Motion carried.**

2. Social Media Policy – retire

3. Special Cards Policy – retire

**Motion by Tobey and seconded by Moldenhauer to retire the Social Media Policy and the Special Cards Policy.**

4. 2027 Budget – Director Mszal led through her proposed 2027 library budget. Discussion was held. It will be brought to the next meeting for approval.

**H. Announcements**

1. Next meeting Date: Monday, October 12, 2026 – 4:30 pm Village Community Room

**I. Adjourn Meeting**

**Motion by Moldenhauer seconded by Lighthizer to adjourn meeting at 6:23 pm. Motion carried.**

Respectfully Submitted,

Lindy Fiste, Assistant Director/Circulation Librarian

## Board Report - Monthly Expense Detail For:

Sep-26

| Budget Category2 | Budget Category                   | Full Budget Code  | Vendor          | Item Description          | Debit Amount       | Credit Amount     |
|------------------|-----------------------------------|-------------------|-----------------|---------------------------|--------------------|-------------------|
| Expense          | Library Supplies & Exp            | 230-55110-300-000 | Amazon          | Office Supplies           | \$55.09            |                   |
|                  |                                   |                   |                 | general supplies          | \$24.15            |                   |
|                  |                                   |                   | Demco           | Processing Supplies       | \$294.12           |                   |
|                  |                                   |                   | Instrumentl     | grant tracking software   | \$326.00           |                   |
|                  | Library Supplies & Exp Total      |                   |                 |                           | <b>\$699.36</b>    |                   |
|                  | Library Programs                  | 230-55110-320-000 | Amazon          | program supplies          | \$203.06           |                   |
|                  |                                   |                   | Piggly Wiggly   | program supplies          | \$7.96             |                   |
|                  | Library Programs Total            |                   |                 |                           | <b>\$211.02</b>    |                   |
|                  | Library Training                  | 230-55110-330-000 | Amazon          | staff supplies            | \$128.16           |                   |
|                  | Library Training Total            |                   |                 |                           | <b>\$128.16</b>    |                   |
|                  | Contracted Service Payments       | 230-55110-726-000 | Monarch Lib Sys | MessageBee Charges        | \$253.15           |                   |
|                  | Contracted Service Payments Total |                   |                 |                           | <b>\$253.15</b>    |                   |
|                  | Books & AV                        | 230-55110-800-000 | Ingram          | (blank)                   | \$376.30           |                   |
|                  |                                   |                   |                 | CH/YA Books               | \$498.28           |                   |
|                  |                                   |                   |                 | Large Print               | \$93.29            |                   |
|                  |                                   |                   |                 | AD Fiction/Non-fiction    | \$652.19           |                   |
|                  |                                   |                   |                 | Dvds                      | \$45.90            |                   |
|                  |                                   |                   | Amazon          | Books - Adult fiction     | \$54.45            |                   |
|                  |                                   |                   | Hulu            | monthly subscription      | \$21.09            |                   |
|                  |                                   |                   | Netflix         | monthly subscription      | \$28.47            |                   |
|                  |                                   |                   | Hoopla          | August Statement          | \$329.28           |                   |
|                  |                                   |                   | Walmart         | Dvds                      | \$37.99            |                   |
|                  |                                   |                   | Overdrive       | Advantage Account (libby) | \$500.00           |                   |
|                  | Books & AV Total                  |                   |                 |                           | <b>\$2,637.24</b>  |                   |
|                  | Salaries & Benefits               | 100               | SCL             | Salaries                  | \$21,059.62        |                   |
|                  |                                   |                   |                 | Benefits                  | \$3,541.95         |                   |
|                  | Salaries & Benefits Total         |                   |                 |                           | <b>\$24,601.57</b> |                   |
| Expense Total    |                                   |                   |                 |                           | <b>\$28,530.50</b> |                   |
| Revenue          | Fines / Fees Deposit              | 010               | SCL             | Library Deposit           |                    | \$94.20           |
|                  | Fines / Fees Deposit Total        |                   |                 |                           |                    | <b>\$94.20</b>    |
|                  | Services Deposit                  | 020               | SCL             | Sales Tax                 | \$11.71            | \$299.55          |
|                  |                                   |                   |                 | Library Deposit           |                    | \$299.55          |
|                  | Services Deposit Total            |                   |                 |                           | <b>\$11.71</b>     | \$299.55          |
|                  | Grants Deposit                    | 040               | WCCF Story Walk | Story Walk                | \$932.00           | \$932.00          |
|                  | Grants Deposit Total              |                   |                 |                           |                    | <b>\$932.00</b>   |
| Revenue Total    |                                   |                   |                 |                           | <b>\$11.71</b>     | <b>\$1,325.75</b> |
| Grand Total      |                                   |                   |                 |                           | <b>\$28,542.21</b> | <b>\$1,325.75</b> |

Board Report - YTD Expense Summary For:

Sep-26

| Categories                   | Budget Category             | Full Budget Code    | Debit Amount            | Credit Amount              | Remaining Budget             | % of Budget Used         | Annual Budget |
|------------------------------|-----------------------------|---------------------|-------------------------|----------------------------|------------------------------|--------------------------|---------------|
| Revenue                      | Fines / Fees Deposit        | 010                 | \$0.00                  | \$1,514.74                 | \$1,485.26                   | 50.5%                    | \$3,000.00    |
|                              | Services Deposit            | 020                 | \$123.34                | \$3,716.05                 | \$4,160.61                   | 48.0%                    | \$8,000.00    |
|                              | Donations Deposit           | 030                 |                         | \$1,650.00                 | -\$1,650.00                  |                          | \$0.00        |
|                              | Grants Deposit              | 040                 |                         | \$2,587.00                 | -\$2,587.00                  |                          | \$0.00        |
|                              | Other Deposit               | 050                 |                         |                            | \$50,235.21                  | 0.0%                     | \$50,235.21   |
|                              | County Reimbursements       | 060                 |                         | \$220,926.01               | -\$9,028.22                  | 104.3%                   | \$211,897.79  |
|                              | Village Appropriation       | 070                 |                         | \$212,000.00               | \$0.00                       | 100.0%                   | \$212,000.00  |
| Revenue Total                |                             |                     | \$123.34                | \$442,393.80               | \$42,615.86                  | 91.2%                    | \$485,133.00  |
| Expense                      | Salaries & Benefits         | 100                 | \$236,468.26            |                            | \$98,289.74                  | 70.6%                    | \$334,758.00  |
|                              | Library Supplies & Exp      | 230-55110-300-000   | \$6,640.41              | \$11.98                    | -\$3,978.43                  | 250.1%                   | \$2,650.00    |
|                              | Library Central Services    | 230-55110-310-000   | \$20,373.00             |                            | \$12,316.00                  | 62.3%                    | \$32,689.00   |
|                              | Library Programs            | 230-55110-320-000   | \$5,790.37              | \$94.16                    | -\$46.21                     | 100.8%                   | \$5,650.00    |
|                              | Library Marketing           | 230-55110-325-000   | \$3,093.18              |                            | -\$1,443.18                  | 187.5%                   | \$1,650.00    |
|                              | Library Training            | 230-55110-330-000   | \$2,128.70              |                            | \$871.30                     | 71.0%                    | \$3,000.00    |
|                              | Library Repair & Maint      | 230-55110-350-000   |                         |                            | \$300.00                     | 0.0%                     | \$300.00      |
|                              | Library Central SVC-BLDG    | 230-55110-530-000   | \$39,603.00             |                            | \$7,675.00                   | 83.8%                    | \$47,278.00   |
|                              | Contracted Service Payments | 230-55110-726-000   | \$1,724.13              |                            | \$13,929.87                  | 11.0%                    | \$15,654.00   |
|                              | Library Technology          | 230-55110-830-000   | \$485.00                |                            | \$2,515.00                   | 16.2%                    | \$3,000.00    |
|                              | Books & AV                  | 230-55110-800-000   | \$25,205.48             | \$6.03                     | \$7,669.55                   | 76.7%                    | \$32,869.00   |
|                              | Capital Outlay              | 230-55110-810-000   | \$5,000.00              |                            | -\$5,000.00                  |                          | \$0.00        |
| Expense Total                |                             |                     | \$346,511.53            | \$112.17                   | \$133,098.64                 | 72.2%                    | \$479,498.00  |
| County Offset Transfer       | County Offset Transfer      | 230-55110-840-000   |                         | \$5,535.50                 | \$5,535.50                   |                          |               |
| County Offset Transfer Total |                             |                     |                         | \$5,535.50                 | \$5,535.50                   |                          |               |
| Grand Total                  | Expenses: \$346,135.23      | Income: \$442,393.8 | Carryover: \$156,589.94 | Total Credit: \$597,657.99 | Bank Actt. Bal: \$252,472.21 | YTD Balance: \$96,258.57 |               |

## Library Investment Accounts - August 2026

### \*Building & Offset Reserves -

Interest 2%

**Balance:** \$ 110,830.81

(Money Market acct)@ Forte Bank

Capital offset funds received from Washington

County require a 50/50 match & intended for capital expenditures.

**CD Totals:** \$ 407,917.70

### Total of All Investment Accounts -

**Balance:** \$ 518,748.51

Updated: 10/7/2026 NLM

1/30/26 - \$6.30 interest for money market

2/13/26 - \$262.16 - interest for 66565

2/13/26 - \$2,885.13 - interest for 75287

2/27/26 - \$5.89 - interest for money market

2/28/26 - \$1,130.97 interest for Cert 401

3/19/26 - \$300.06 interest for cert 312

3/31/26 - \$6.73 interest for money market

3/11/26 - CD H Debit to another CD credit account #\*\*888

4/30/2026 - \$6.31 interest for money market

5/8/2026 - \$866.10 interest for Cert. 401

5/13/2026 - \$256.01 interest for Acct 66565

5/13/2026 - \$2818.77 interest for Cert. 75287

5/29/2026 - \$6.11 interest for money market (MM)

6/10/2026 - \$274.85 interest for Cert. 888

6/15/2026 - \$100,000 Deposit to MM

6/19/2026 - \$309.56 interest CD 58312

6/30/2026 - \$87.95 Interest for MM

7/31/2026 - \$164 interest for MM

8/31/2026 - \$164.25 interest for MM

8/8/2026 - \$1,163.53 interest for Cert 401

8/14/2026 - CD 66565 matured with \$28,520.90, funds used to create Cert 88377 with balance of \$28,520.90

9/30/2026 - \$159.19 - interest for MM

9/10/2026 - \$277.38 - interest for Cert \*\*888

9/13/2026 - \$1814.37 - interest for certificate 86228

9/21/2026 - CD 58312 matured with \$33,373.12, funds used to create Cert 89280 with balance of \$33,373.12

## SCL CD's

### Certificate H - now Cert 888

11-month CD created on 3/11/2026

Latest Interest on 9/10/2026: \$277.38

Interest Rate: 3.65%

Maturity Date: February 11, 2027

**Balance:** \$ 30,427.33

### Certificate 401 - at Forte Bank

11-month CD opened on 11/30/2025

Latest Interest on 8/8/2026: \$1,163.53

Interest Rate: 4%

Maturity Date: November 9, 2026

**Balance:** \$ 116,567.89

Kiwanis

### Certificate (89280) - at Forte Bank

7-month CD opened on 9/20/2026

Latest Interest on NEW

Interest Rate: 3.602%

Maturity Date: 4/20/2027

**Balance:** \$ 33,373.12

FOSL

### Certificate 88377 - at Forte Bank

13 month CD renewed 8/14/2026

Latest Interest NEW

Interest Rate: 4.041%

Maturity Date: September 14, 2027

**Balance:** \$ 28,520.90

### Certificate 86228 - at Forte Bank

11-month CD opened on 9/13/2026

Latest Interest on

Interest Rate: 3.65%

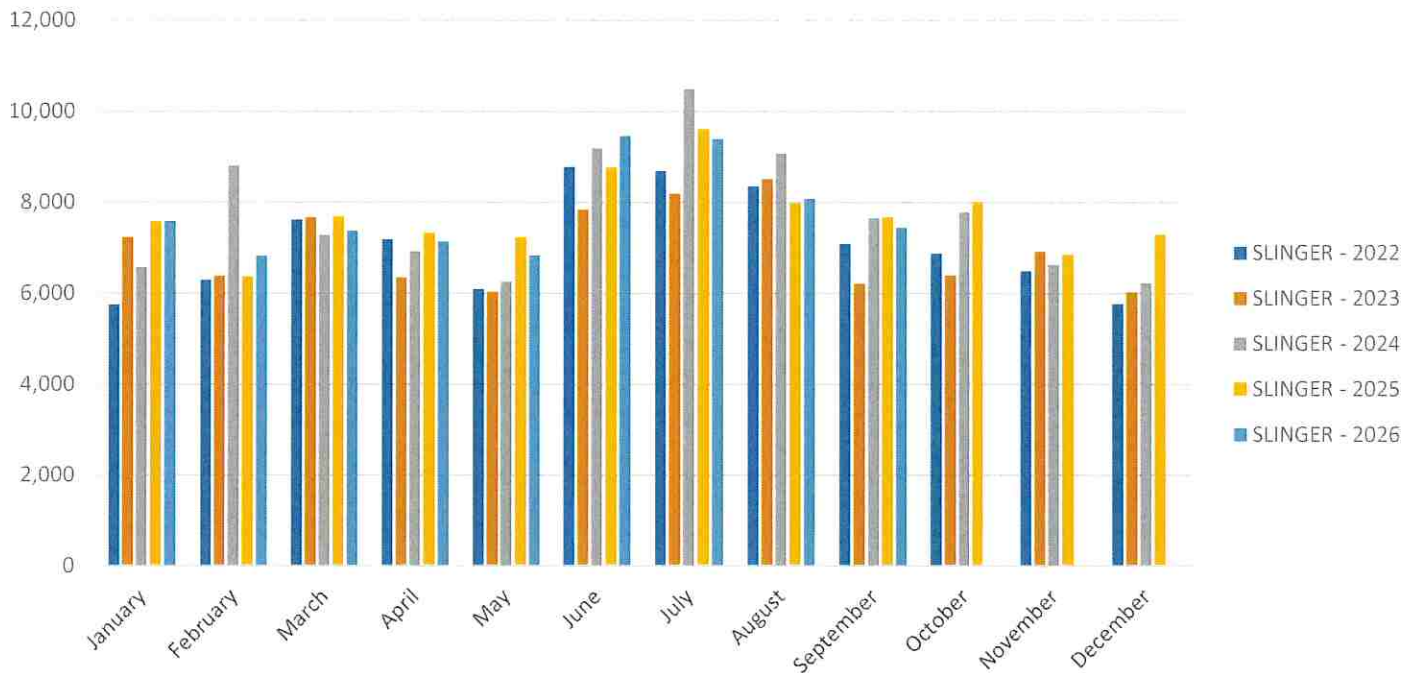
Maturity Date: May 14, 2027

**Balance:** \$ 199,028.46

## Circulation Statistics - September 2026

|                                       | Current Month | Year to Date | Previous Month | Previous Year   |
|---------------------------------------|---------------|--------------|----------------|-----------------|
| Total Checkouts                       | 7,439         | 70,120       | 8,079          | 7,672           |
| Slinger                               | 3,077         | 29,819       | 3,770          | 3,383           |
| Washington County Librariad           | 507           | 5,382        | 599            | 603             |
| Washington County non-Librariad       | 3,538         | 32,976       | 3,553          | 3,538           |
| Adjacent County Librariad             | 188           | 784          | 94             | 115             |
| Adjacent County Non-Librariad         | 129           | 1,158        | 63             | 28              |
| Other County                          | 0             | 1            | 0              | 5               |
| ILL Sent Out (excluded from total)    | 4             | 28           | 3              | 3               |
| ILL Borrowed In (excluded from total) | 20            | 114          | 11             | 14              |
|                                       | Current Month | Year to Date | Previous Month | Previous Year   |
| Overdrive/Libby Checkouts             | 1,933         | 17,602       | 2,073          | 1,750           |
| Hoopla Checkouts                      | 208           | 1,685        | 182            | 177             |
| Total eCirculation                    | 2,141         | 19,287       | 2,255          | 1,927           |
| LOT Checkouts                         | 232           | 2,453        | 300            | 269             |
| STEAM Kits                            | 42            | 434          | 53             | 33              |
| New Items Loaned                      | 83            | 828          | 65             | Did Not Collect |
| New Items Borrowed                    | 265           | 2,367        | 270            | Did Not Collect |
| Net New Crossover Borrowing           | -182          | -1,539       | -205           | Did Not Collect |
| Items Loaned                          | 709           | 5,871        | 621            | Did Not Collect |
| Items Borrowed                        | 1,768         | 15,542       | 1,677          | Did Not Collect |
| Net Crossover Borrowing               | -1,059        | -9,671       | -1,056         | Did Not Collect |
| Total Items Checked In                | 7,213         | 65,829       | 8,112          | 7,124           |

## Physical Material Circulation by Month and Year

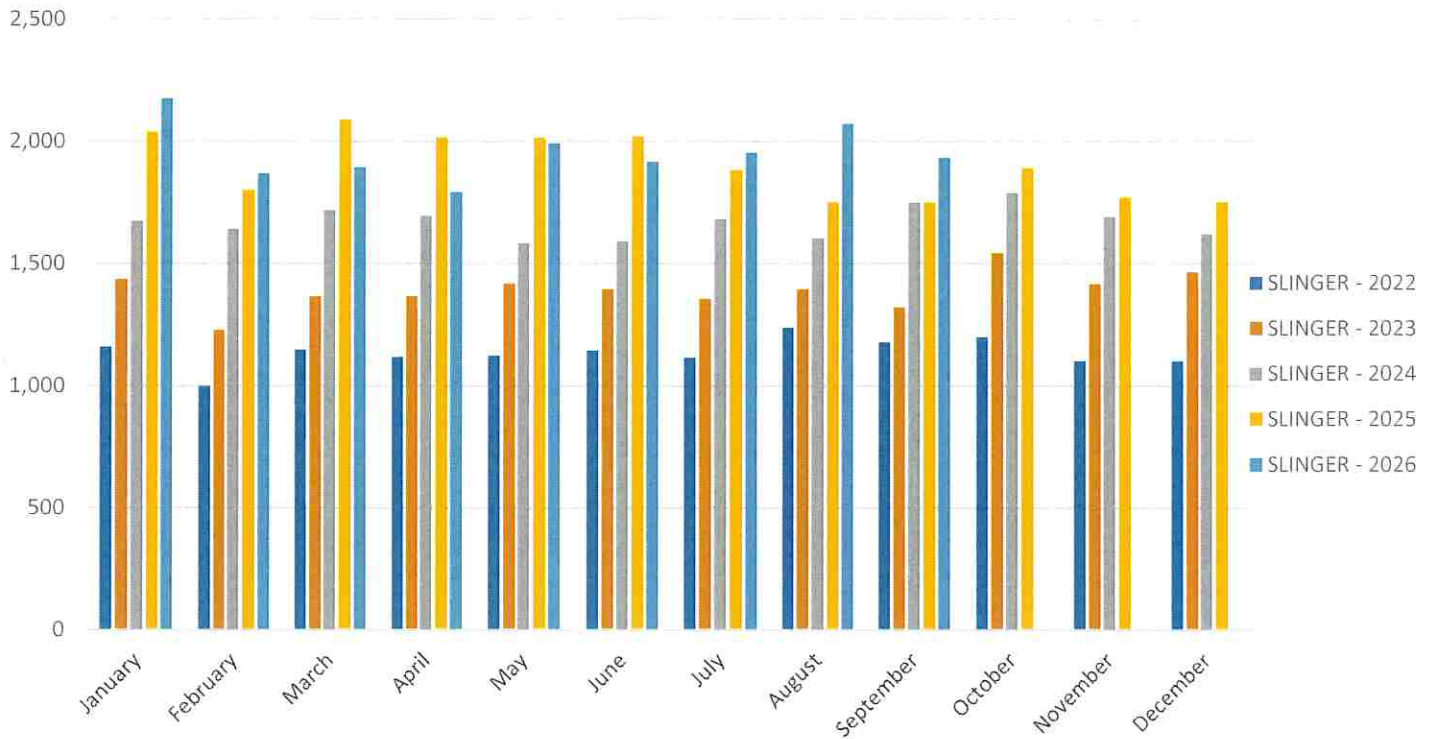


### Sum of Physical Circulation

#### Library SLINGER

| Month              | 2022          | 2023          | 2024          | 2025          | 2026          |
|--------------------|---------------|---------------|---------------|---------------|---------------|
| January            | 5,748         | 7,226         | 6,575         | 7,583         | 7,589         |
| February           | 6,289         | 6,377         | 8,805         | 6,360         | 6,822         |
| March              | 7,621         | 7,668         | 7,275         | 7,692         | 7,372         |
| April              | 7,187         | 6,338         | 6,925         | 7,320         | 7,137         |
| May                | 6,092         | 6,031         | 6,252         | 7,228         | 6,830         |
| June               | 8,774         | 7,829         | 9,189         | 8,761         | 9,460         |
| July               | 8,693         | 8,190         | 10,489        | 9,604         | 9,392         |
| August             | 8,351         | 8,509         | 9,073         | 7,974         | 8,079         |
| September          | 7,085         | 6,209         | 7,652         | 7,672         | 7,439         |
| October            | 6,870         | 6,393         | 7,781         | 8,003         |               |
| November           | 6,488         | 6,913         | 6,631         | 6,842         |               |
| December           | 5,769         | 6,019         | 6,226         | 7,287         |               |
| <b>Grand Total</b> | <b>84,967</b> | <b>83,702</b> | <b>92,873</b> | <b>92,326</b> | <b>70,120</b> |

## OverDrive Circulation by Month and Year



| Sum of OverDrive Checkouts |  | Library SLINGER |               |               |               |               |
|----------------------------|--|-----------------|---------------|---------------|---------------|---------------|
| Month                      |  | 2022            | 2023          | 2024          | 2025          | 2026          |
| January                    |  | 1,159           | 1,435         | 1,675         | 2,038         | 2,176         |
| February                   |  | 998             | 1,227         | 1,642         | 1,800         | 1,871         |
| March                      |  | 1,147           | 1,364         | 1,719         | 2,088         | 1,894         |
| April                      |  | 1,117           | 1,365         | 1,696         | 2,016         | 1,792         |
| May                        |  | 1,122           | 1,417         | 1,583         | 2,014         | 1,992         |
| June                       |  | 1,143           | 1,393         | 1,591         | 2,020         | 1,917         |
| July                       |  | 1,114           | 1,355         | 1,683         | 1,882         | 1,954         |
| August                     |  | 1,237           | 1,394         | 1,604         | 1,750         | 2,073         |
| September                  |  | 1,178           | 1,320         | 1,750         | 1,750         | 1,933         |
| October                    |  | 1,199           | 1,543         | 1,790         | 1,890         |               |
| November                   |  | 1,101           | 1,416         | 1,692         | 1,770         |               |
| December                   |  | 1,100           | 1,465         | 1,622         | 1,752         |               |
| <b>Grand Total</b>         |  | <b>13,615</b>   | <b>16,694</b> | <b>20,047</b> | <b>22,770</b> | <b>17,602</b> |

# Library Usage - September 2026

|                              | Current Month | Year to Date | Previous Month | Previous Year   |
|------------------------------|---------------|--------------|----------------|-----------------|
| Number of Days Open          | 23            | 223          | 24             | 24              |
| Patron Count                 | 3,034         | 29,800       | 2,810          | 3,056           |
| Reference Questions          | 130           | 1,276        | 117            | 194             |
| Technology Assistance        | 93            | 542          | 47             | 63              |
| New Cards Issued             | 31            | 318          | 22             | 41              |
| Holds Placed                 | 2,070         | 19,202       | 2,109          | 2,059           |
| Community Meetings           | 0             | 27           | 3              | 1               |
| Community Meeting Attendance | 0             | 340          | 44             | 12              |
| Items Added                  | 216           | 1,734        | 217            | 195             |
| Items Withdrawn              | 7             | 143          | 52             | 29              |
| Internet Logins              | 147           | 1,065        | 112            | 114             |
| PAC Logins                   | 938           | 8,434        | 942            | 936             |
| Facebook Interactions        | 198           | 4,663        | 363            | did not collect |
| Website Visits               | 1,871         | 38,188       | 1,906          | 7,766           |
| Ancestry                     | 0             | 61           | 0              | 0               |
| Universal Classes            | 5             | 146          | 0              | 97              |
| Transparent Language         | 8             | 97           | 16             | 4               |

**Programs Report compiled by Youth Services Librarian Natalie Maksimuk  
and Library Director Nicole Mszal  
September 2026**

|                                   |          |                                  |          |
|-----------------------------------|----------|----------------------------------|----------|
| Adult Programs                    | 4        | Teen Programs                    | 1        |
| Adult Program Attendance          | 60       | Teen Program Attendance          | 29       |
| Adult Self-Directed Programs      | 1        | Teen Self-Directed Programs      | n/a      |
| Adult Self-Directed Participation | 27       | Teen Self-Directed Participation | n/a      |
| Adult Volunteers: 2               | Hours: 4 | Youth Volunteers: 2              | Hours: 2 |

|                                        |     |                                     |    |
|----------------------------------------|-----|-------------------------------------|----|
| Children's Programs                    | 11  | All-Age/ Family Programs            | 2  |
| Children's Program Attendance          | 306 | All-Age Program Attendance          | 31 |
| Children's Self-Directed Programs      | 2   | All-Age Self-Directed Programs      | 1  |
| Children's Self-Directed Participation | 229 | All-Age Self-Directed Participation | 3  |

**Youth Services - Natalie**

**Recent Highlights**

Our regularly-scheduled programs are off to a fantastic start. Afternoon Adventures have made juggling balls, transfer art and string monsters. October's first Adventures program used air dry clay, gemstones and empty Easter eggs to create Dragon Eggs. Teen Thursdays are rocking – 43 middle schoolers came to the library on October 1<sup>st</sup> to make Frankentoys! Lil' Bookworms is still going strong, with a lot of new little faces to enjoy story time as we had several regulars leave for kindergarten this fall. Unfortunately, our presenter for Nancy Dianne Studio of Dance had to call in sick, but I pivoted to a drop-in open play program with dancing scarves, Duplos building blocks, coloring pages and sticker sheets, and the 20 patrons who came for the dance program all stayed to participate and socialize with one another.

**Upcoming Information**

Afternoon Adventures and Teen Thursdays will have two weeks of "Grab & Go" activities while the Silent Auction is occupying the Gather Room. I hope to have some space for them to complete the activities at the library, but they will be easy to accomplish at home if we do not have room. Lil' Bookworms will be held in the VCR during the Silent Auction. Crystal and I will have a library table at the Parks & Rec Trail of Treats on October 24 – this was a great inaugural event last year and we're excited to see how many families come out this year! And because Halloween falls on a Saturday, I will have an extra story time and spooky

craft on Halloween morning. I will also be visiting St. Paul's preschool for their Fall Festival on 10/19 & 10/20 to read stories for their party.

### **Adult Services - Nicole**

#### **Recent Highlights**

This month we had our Red Cross Blood Drive, which brought in 27 participants (self-directed). Our regularly scheduled programs have also been doing well, the After-Hours Book Club and the Monday Afternoon Book Club. I led the After-Hours Book Club, where we had 7 participants. Starting next month (October), After-Hours Book Club will be moving to the 4<sup>th</sup> Tuesday of the month at 6:30 pm. Tracy, our Adult Services Assistant, will be leading this book club going forward. Our adult crafting programs are also doing fantastic things. The regularly scheduled Saturday morning Crafternoon brought in 21 participants, a fully booked program! We allow 20 to register, but usually have the capability to squeeze a few more just in case of a person wanting to drop in. We also had 19 participants for our 2<sup>nd</sup> staff led (by Amy) craft program. Amy will continue to lead an adult craft quarterly for adults in the evening to draw in those that can't come on a Saturday morning.

#### **Upcoming Information**

This month, we will have Estate Planning – Myths & Mistakes in the first full week of October to avoid the silent auction. Friends of the Library will begin their set-up on October 9<sup>th</sup>. Due to this, Crafternoon will be in the VCR, and they will be doing wood etching. At the end of the month on the 29<sup>th</sup>, we will have J. Nathan Couch, a paranormal researcher, share stories of local legends and eyewitness accounts of the paranormal in Washington County. Our regular book clubs will also be meeting. Tracy is doing a fantastic job transitioning into her Adult Services Assistant role, and we will continue to expand program options for adults.

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**FUND 23 - LIBRARY**

| REVENUES WITH COMPARISON TO BUDGET |                                | 2025 Actual<br>12/31/2025 | YTD ACTUAL<br>09/30/2026 | PROJECTED<br>YEAR-END | 2026 BUDGET       | 2027<br>PROPOSED<br>BUDGET | % CHANGE     |
|------------------------------------|--------------------------------|---------------------------|--------------------------|-----------------------|-------------------|----------------------------|--------------|
| 230-41110-000-000                  | REAL & PERSONAL PROPERTY TAX   | \$207,000.00              | \$212,000.00             | \$212,000.00          | \$212,000.00      | \$220,000.00               | 3.77%        |
| 230-43721-000-000                  | COUNTY LIBRARY PAYMENTS        | \$189,909.22              | \$211,897.79             | \$211,898.00          | \$211,898.00      | \$194,236.32               | -8.33%       |
| 230-43723-000-000                  | COUNTY OFFSET PAYMENT          | \$6,234.50                | \$5,535.50               | \$5,535.50            | \$6,500.00        | \$6,300.00                 | -3.08%       |
| 230-43725-000-000                  | NON RESIDENT REIMBURSEMENTS    | \$972.36                  | \$1,240.09               | \$1,240.00            | \$1,240.00        | \$1,994.00                 | 60.81%       |
| 230-43726-000-000                  | CONTRACTED SERVICE PAYMENTS    | \$0.00                    | \$7,788.13               | \$7,788.00            | \$8,000.00        | \$9,000.00                 | 12.50%       |
| 230-45120-000-000                  | FEES & SERVICES                | \$4,537.33                | \$5,393.19               | \$6,803.30            | \$3,000.00        | \$5,000.00                 | 66.67%       |
| 230-48120-000-000                  | LIBRARY INTEREST INCOME        | \$5,169.51                | \$3,050.91               | \$4,459.63            | \$4,000.00        | \$4,500.00                 | 12.50%       |
| 230-48121-000-000                  | SPECIAL FUND INTEREST          | \$10,286.93               | \$13,796.36              | \$12,900.69           | \$20,000.00       | \$15,000.00                | -25.00%      |
| 230-48130-000-000                  | UNREALIZED GAIN ON INVESTMENTS |                           |                          |                       |                   |                            |              |
| 230-48400-000-000                  | MISC GRANTS                    | \$0.00                    | \$2,587.00               | \$1,655.00            | \$0.00            | \$0.00                     |              |
| 230-48500-000-000                  | DONATIONS                      | \$1,495.20                | \$1,650.00               | \$1,550.00            | \$0.00            | \$0.00                     |              |
| 230-49230-000-000                  | TRANSFER FROM RESERVES         | \$0.00                    | \$0.00                   | \$0.00                | \$18,505.00       | \$48,330.71                | 161.18%      |
|                                    | <b>TOTAL FUND REVENUE</b>      | <b>425,605.05</b>         | <b>464,938.97</b>        | <b>465,830.12</b>     | <b>485,143.00</b> | <b>504,361.03</b>          | <b>3.96%</b> |

**LIBRARY**

FOR THE 7 MONTHS ENDING JULY 31, 2025

| EXPENDITURES WITH COMPARISON TO BUDGET |                                      | 2025 ACTUAL<br>12/31/2025 | YTD ACTUAL<br>09/30/2026 | PROJECTED<br>YEAR-END | 2026 BUDGET         | 2027<br>PROPOSED<br>BUDGET | % CHANGE     |
|----------------------------------------|--------------------------------------|---------------------------|--------------------------|-----------------------|---------------------|----------------------------|--------------|
| 230-55110-101-000                      | LIBRARY F/T WAGES                    | \$99,484.26               | \$123,731.87             | \$165,336.03          | \$173,577.00        | \$178,783.49               | 3.00%        |
| 230-55110-102-000                      | LIBRARY P/T WAGES (W/BEN)            | \$51,383.34               | \$3,317.90               | \$3,318.00            | \$0.00              | \$0.00                     |              |
| 230-55110-104-000                      | LIBRARY P/T WAGES                    | \$81,581.87               | \$63,830.64              | \$84,015.65           | \$88,305.00         | \$109,738.55               | 24.27%       |
| 230-55110-130-000                      | LIBRARY S/ SECURITY TAX              | \$17,058.19               | \$15,411.33              | \$20,932.44           | \$23,831.00         | \$22,071.94                | -7.38%       |
| 230-55110-132-000                      | LIBRARY RETIREMENT                   | \$7,229.19                | \$9,733.85               | \$13,318.75           | \$12,498.00         | \$12,961.80                | 3.71%        |
| 230-55110-133-000                      | LIBRARY BENEFITS                     | \$7,132.51                | \$9,015.25               | \$12,095.47           | \$36,547.00         | \$26,493.25                | -27.51%      |
| 230-55110-300-000                      | LIBRARY SUPPLIES & EXP               | \$4,768.77                | \$5,882.85               | \$6,983.64            | \$2,650.00          | \$3,000.00                 | 13.21%       |
| 230-55110-310-000                      | LIBRARY CENTRAL SERVICES             | \$30,437.08               | \$20,373.00              | \$27,164.00           | \$27,163.00         | \$27,688.00                | 1.93%        |
| 230-55110-320-000                      | LIBRARY PROGRAMS                     | \$5,365.30                | \$5,337.90               | \$7,079.01            | \$5,650.00          | \$5,000.00                 | -11.50%      |
| 230-55110-325-000                      | LIBRARY MARKETING                    | \$2,066.63                | \$3,093.18               | \$5,187.45            | \$1,650.00          | \$1,500.00                 | -9.09%       |
| 230-55110-330-000                      | LIBRARY TRAINING                     | \$2,812.05                | \$2,003.85               | \$3,153.33            | \$3,000.00          | \$3,000.00                 | 0.00%        |
| 230-55110-350-000                      | LIBRARY REPAIR & MAINT               | \$63.27                   | \$0.00                   | \$0.00                | \$300.00            | \$300.00                   | 0.00%        |
| 230-55110-530-000                      | LIBRARY CENTRAL SVC- BLDG            | \$47,693.92               | \$39,603.00              | \$52,804.00           | \$52,804.00         | \$53,824.00                | 1.93%        |
| 230-55110-726-000                      | CONTRACTED SERVICE PAYMENTS          | \$23,086.45               | \$18,100.98              | \$15,654.00           | \$15,654.00         | \$20,200.00                | 29.04%       |
| 230-55110-800-000                      | Books & AV                           | \$42,779.59               | \$23,122.32              | \$29,363.37           | \$32,269.00         | \$32,000.00                | -0.83%       |
| 230-55110-810-000                      | LIBRARY CAPITAL OUTLAY               | \$30,773.70               | \$0.00                   | \$0.00                | \$0.00              | \$0.00                     |              |
| 230-55110-830-000                      | LIBRARY TECHNOLOGY & SOFTWARE        | \$7,822.69                | \$485.00                 | \$831.43              | \$3,000.00          | \$1,500.00                 | -50.00%      |
| 230-55110-840-000                      | COUNTY OFFSET TRANSFER               | \$0.00                    | \$5,535.00               | \$5,588.66            | \$6,235.00          | \$6,300.00                 | 1.04%        |
|                                        | <b>TOTAL FUND EXPENDITURES</b>       | <b>\$461,538.81</b>       | <b>\$343,042.92</b>      | <b>\$447,236.57</b>   | <b>\$485,133.00</b> | <b>\$504,361.03</b>        | <b>3.96%</b> |
|                                        | <b>NET REVENUE OVER EXPENDITURES</b> | <b>-35,933.76</b>         | <b>121,896.05</b>        | <b>18,593.55</b>      | <b>10.00</b>        | <b>0.00</b>                |              |

**DEPARTMENT****LIBRARY  
FUND 23****Program Description**

The Slinger Community Library (SCL) is an agency of the municipal government of the Village of Slinger. The seven-member Library Board, appointed by the village president under Chapter 43, sets policy for the library and operates under Chapter 43 of the Wisconsin State Statutes.

We are part of the Monarch Library System. Washington, Dodge, Ozaukee and Sheboygan counties make up this system. The collection of the four counties has grown our catalog to over 2.3 million items, and in 2025 there were 1.7 million visits (27 out of 32 reporting libraries) to Monarch Libraries with 3.8 million items (physical and digital) checked out. 185,672 people hold a Monarch Library Card.

The SCL receives direct funding from the Village of Slinger. SCL also receives county funding for reimbursement of services based on physical checkouts from users who do not have a home library. This includes Washington County and all adjacent counties (if applicable).

The library has a Friends support group. Although not an official part of the library structure, the Friends of the Slinger Community Library, Inc. is a major source of additional funding and community support. Annually, the Friends contribute funds for youth programs and the purchase of additional materials.

The library had its first year as a Grade I library as defined by the Department of Public Instruction (DPI) (6,000 or more residents). These libraries are considered the largest in Wisconsin and are required to employ a library director with Grade I certification. This also increases the Monarch Library System fees, other system related procedures and contracts, and state standards are higher.

**SCL Budget Health vs State Standard Increases*****Growing pains: Asking for more to do the minimum***

The Village of Slinger population size directly affects the library's grade level, which is determined by Wisconsin State Chapter 43. In 1990, SCL placed in the smallest library size level but by 2022, just 32 years later, it is now the largest size level (3 population sizes: smallest under 3,000; middle 3,000– 5,999; largest 6,000 and above).

To help libraries standardize services across the state, the Department of Public Instruction (DPI) developed a Public Library Standards manual to assist in quantifying library services to assist in meeting the changing needs of communities. The current standards are being revised for a 7<sup>th</sup> edition to address how communities have been using their libraries after 2020. SCL meets few of the Public Library Standard minimums and drastically below in some categories.

Each standard is presented as a statement, allowing the library to easily determine whether it meets or does not meet the criteria. There are three levels of service:

- Tier One – the minimum services that should be available to all residents of the state
- Tier Two – an expansion of services beyond the basic
- Tier Three – the highest level of service

For FTE Staff per 1,000 Municipal Population, Tier 1 for our population is .8. We are at .845 with a proposed 2027 level of .951

For Materials Expenditures per Capita, Tier 1 for our population is \$7.37, in 2025 we were at \$4.85

For Collection Size (Print, Audio and Video) per Capita, Tier 1 for our population is 7, in 2025 we were at 5.1.

Historically, services at SCL have been mainly focused on youth programming with minimal in-house support for online services. Technology, 3<sup>rd</sup> spaces and adult programming were all identified in the strategic planning process as services the community wishes to see increased. More staff are required for these services.

### **Staffing for 2027**

| <b>Position</b>                 | <b>FTE (Full-Time Equivalent)</b> |
|---------------------------------|-----------------------------------|
| <b>Library Director</b>         | 1.0                               |
| <b>Youth Services Librarian</b> | 1.0                               |
| <b>Circulation Librarian</b>    | 1.0                               |
| <b>Catalog Librarian</b>        | .575                              |
| <b>Youth Services Assistant</b> | .5                                |
| <b>Adult Services Assistant</b> | .5                                |
| <b>Circulation Clerk (3)</b>    | 1.5                               |
| <b>Page/Shelver</b>             | .2                                |
| <b>Total:</b>                   | 6.275                             |

### **2026 Accomplishments**

- Completed a 5-year strategic plan which includes a community survey.
- Increased special collections in the library:
  - Increased Roku streaming devices to 20
  - Purchase of Launchpads and increased collection of Wonderbooks and Playaways
  - Increased availability of checkout STEAM kits, including donations from the Ozaukee Radio Club
- 2026 Summer Reading Program had 594 registered, an increase of 29% from last year. There were 63 programs and activities, with 2,928 participants.
- Ice Age Trail Alliance, Slinger High School, WeldFab, the Village of Slinger and the Slinger Community Library are collaborating on a Story Book along the Slinger segment of the Ice Age Trail. Through donations (WeldFab & Friends of the Slinger Library, Inc.) and grants (Neil Park Family Foundation & Washington County Community Foundation), this project is fully funded at no cost to the library.
- Hired an Adult Services Assistant to focus on adult programming. Hired a Youth Services Assistant to support youth programming.
- As of October 1<sup>st</sup>, there have been 353 programs with 5,465 participants and our patron count is 29,800. 19,202 people have placed holds on an item and 70,120 physical items have been checked out with an additional 17,602 electronic checkouts. This totals 87,722 items! We've checked in 65,829 physical items. 1,734 physical items have been added to the collection.
- Redesigned the library website and is almost fully updated with the new ADA website requirements.

## **2027 Objectives**

- Finish ADA website compliance using Monarch Library System resources (Pope Tech and Foxit).
- Begin RFID tagging and final weeding project to prepare for future move to new library.
- Increase adult outreach programs and expand into tech programs.
- Develop fundraising initiatives for the new library.
- Onboard Promote (electronic newsletter and online design software from Monarch Library System).
- Expand continuing education opportunities for staff, particularly for library assistants.
- Increase grant and donor funding, particularly for programming and collections.
- Plan and prepare to be a Library JobPod location ([jobpodwi.org](http://jobpodwi.org)), includes staff training and funding through the Wisconsin Department of Workforce Development.

## **Account Detail**

**41110-000 – Real & Personal Property Tax:** For 2027, the Library Board is requesting a levy of \$220,000. This is an increase of 3.77%.

**43721-000 – County Library Payments:** This account monitors the payments received from Washington County, which are based on the number of non-Village patrons that make use of Library services. The loss of \$17,661 is due to the Department of Public Instruction reporting requirements. There are discussions for FY2028 to recoup losses moving forward.

**43723-000 – County Capital Offset Cost:** Washington County funds a stipend for capital costs based on square footage of the library. This is a set amount divided between the 5 libraries in Washington County. These funds must be matched by the municipality when spent. This amount decreased from the previous year due to Kewaskum increasing their footprint due to their relocation and renovation.

**43725-000 – Non-resident Reimbursements:** These funds are for non-librariad areas adjacent to Washington County. These were submitted by July 1<sup>st</sup>, 2026 so proposed 2027 are actual numbers to be reimbursed.

**43726-000 – Contracted Service Payments:** Washington County reimburses 50% of Library System Service fees (but not the technology fees). This amount is approximate and depends on final invoice from Monarch LS.

**49230-000 – Transfer from Reserves:** The Library has accumulated cash reserves through our very conservative budgeting practices over several years. We will be using a portion of this amount to help offset increasing operational costs, creation of library assistants in 2026, a shelver for 2027, salary increases, and the decrease from the county.

**55110-140 – Library Board Per Diem:** The Library Board gave up their per diem in 2006-2025. They plan to do so again in 2026.

**230-55110-101-Library F/T Wages:** This account pays for F/T wages.

**55110-102 – Library P/T Wages (W/Ben):** This category currently does not have an existing position.

**55110-104 – Library Part Time Wages:** Clerks are now at 20 hours per week, without benefits. An adult services assistant position was created with a slightly higher wage scale than a regular clerk due to the duties required. A page position to help minimize busy work for the clerks and to maximize special projects and desk coverage.

**55110-300 – Supplies & Expenses:** This account is used for material processing supplies (barcodes, book covers, audio-visual cases, Library of Things storage, etc.) and other general needs of the library.

**55110-320 – Library Programs:** These funds are used to provide programs.

**55110-325 – Library Marketing:** The marketing account is used to promote library services and programs beyond the library's website, Facebook Page, and ads in local media.

**55110-330- Training:** The training budget pays for staff to attend seminars, training and/or the annual Wisconsin Library Association Conference. The library director is required each year to have at least 20 hours of continuing education to maintain the public librarian certification per Chapter 43.

**55110-350 Repair and Maintenance:** The amount shown here pays for any repairs on Library-specific computers and office furniture.

**55110-726 – Contracted Services Payments:** The amount shown here represents the annual subscription fee for the library's automation system software. This line item also pays for the library's TEACH T-1 Line, which is funded 100% by Washington County.

**55110-800 – Books/Collections:** This is the amount that will be spent on physical & digital materials, and databases. It also includes the Library of Things (LOT) and STEAM kits and other special collections.

**55110-830 – Library Technology & Software:** Technology funds are used to replace and/or upgrade computers. This will also be used to track the cost of new software needed for library services and the RFID project.

## **LIBRARY**

### **Supplemental/Informational**

**Purpose:** This sheet is informational purposes for the Library Board Trustees

SCL Budget Health vs State Standard Increases

#### **FTE Staff per 1,000 Municipal Population**

|        | 999<br>and<br>under | 1,000<br>to<br>1,999 | 2,000<br>to<br>2,999 | 3,000<br>to<br>4,999 | 5,000<br>to<br>6,499 | 6,500<br>to<br>8,999 | 9,000<br>to<br>12,999 | 13,000<br>to<br>18,999 | 19,000<br>to<br>34,999 | 35,000<br>to<br>69,999 | 70,000<br>to<br>99,999 | 100,000<br>and<br>over |
|--------|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Tier 1 | 1.5                 | 1.4                  | 1.2                  | 1.1                  | 0.9                  | 0.8                  | 0.8                   | 0.7                    | 0.6                    | 0.6                    | 0.5                    | 0.4                    |
| Tier 2 | 1.8                 | 1.7                  | 1.5                  | 1.3                  | 1.2                  | 1.1                  | 0.9                   | 0.8                    | 0.8                    | 0.7                    | 0.6                    | 0.5                    |
| Tier 3 | 2.8                 | 2.4                  | 2.2                  | 1.8                  | 1.6                  | 1.4                  | 1.2                   | 1.1                    | 0.9                    | 0.8                    | 0.7                    | 0.6                    |

Currently SCL is at (as of October 2026):  $5.575 \text{ FTE} / 6,600 \text{ residents} \times 1,000 = 0.845$

Proposed 2027:  $6.275 / 6,600 \text{ residents} \times 1,000 = 0.951$

2025 Annual report:  $5.23 \text{ FTE} / 6,600 \text{ residents} \times 1,000 = .7924$

#### **Materials Expenditures per Capita**

|        | 999<br>and<br>under | 1,000<br>to<br>1,999 | 2,000<br>to<br>2,999 | 3,000<br>to<br>4,999 | 5,000<br>to<br>6,499 | 6,500<br>to<br>8,999 | 9,000<br>to<br>12,999 | 13,000<br>to<br>18,999 | 19,000<br>to<br>34,999 | 35,000<br>to<br>69,999 | 70,000<br>to<br>99,999 | 100,000<br>and<br>over |
|--------|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Tier 1 | \$11.58             | \$10.31              | \$9.17               | \$8.62               | \$7.91               | \$7.37               | \$6.29                | \$5.92                 | \$5.37                 | \$4.71                 | \$4.06                 | \$3.12                 |
| Tier 2 | \$16.34             | \$14.26              | \$12.32              | \$11.47              | \$9.81               | \$9.07               | \$7.71                | \$7.34                 | \$6.42                 | \$5.98                 | \$4.96                 | \$3.31                 |
| Tier 3 | \$24.80             | \$21.32              | \$17.41              | \$14.34              | \$13.32              | \$11.47              | \$10.75               | \$9.17                 | \$8.57                 | \$7.95                 | \$6.12                 | \$3.83                 |

SCL 2025 Annual Report:  $\$32,000 / 6,600 \text{ residents} = \$4.85$

#### **Collection Size (Print, Audio and Video) per Capita**

|        | 999<br>and<br>under | 1,000<br>to<br>1,999 | 2,000<br>to<br>2,999 | 3,000<br>to<br>4,999 | 5,000<br>to<br>6,499 | 6,500<br>to<br>8,999 | 9,000<br>to<br>12,999 | 13,000<br>to<br>18,999 | 19,000<br>to<br>34,999 | 35,000<br>to<br>69,999 | 70,000<br>to<br>99,999 | 100,000<br>and<br>over |
|--------|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Tier 1 | 15.3                | 13.2                 | 11.1                 | 9.2                  | 8.2                  | 7                    | 6.3                   | 5.4                    | 4.7                    | 3.7                    | 3.2                    | 2.7                    |
| Tier 2 | 18.8                | 16.1                 | 13.6                 | 11.1                 | 10                   | 8.7                  | 7.6                   | 6.3                    | 5.5                    | 4.2                    | 3.7                    | 3                      |
| Tier 3 | 26.3                | 22.1                 | 17.4                 | 15                   | 12.6                 | 10.8                 | 9.1                   | 7.2                    | 6.6                    | 5                      | 4.6                    | 3.6                    |

SCL 2025 Annual Report:  $33,772 \text{ items} / 6,600 \text{ residents} = 5.116$

Staffing for 2027

- Full-Time Staff
  - Library Director
  - Youth Services Librarian
  - Circulation Librarian/Assistant Director
- Library Assistants & other
  - Cataloging Librarian
  - Youth Services Assistant

- Adult Services Assistant
- Clerks
  - Clerk 1 – Supports Adult Programming (particularly outreach & adult crafts)
  - Clerk 2 – Supports Cataloging Librarian w/ processing materials
  - Clerk 3 – Currently Vacant
- Page/Shelver - New position for 2027 – Will free clerk time to support special projects and create better coverage.

Account Detail for Accounts not included in regular report

**45120-000 – Fines & Awards:** These amounts include income from the coffee bar and other treats. This does not include money gained from the book sale (this goes to the FOSL).

**48120-000 – Library Interest Income:** This is interest for the monies held in our fund balance.

**48121-000 – Special Fund Interest:** This is interest for the monies held in our investment accounts.

**48400-000 – Misc Grants:** Grants

**48500-000 – Donations:** Trying to increase donations for LOT items and FOSL donations. Most of the time, FOSL will pay invoices directly instead of routing money through the library.

**5110-810 – Library Capital Outlay:** Costs for library capital projects, funded by investments.