



Slinger Community Library Board of Trustees
Library Gather Room, located at 220 Slinger Rd
Wednesday, May 13, 2026 at 4:30pm

Agenda

A. Roll Call and Confirmation of Open Meetings Law

Marlyss Thiel Jane Hignite Kent Voll Beth Lighthizer
New -Kelly Supercynski Donna Moldenhauer Katherine Tobey

B. Open for Public Comment (Information will be received from the public; however, no action will be taken on such issues at this time.)

1. Ken Reiser – Slinger Campus Building Campaign Chair

C. Approval of Previous Minutes – April 13, 2026 meeting

D. Approval of Financial/Vouchers Reports – April 2026

E. Director's Report

1. Circulation and Library Use Statistics
2. Library Program Report
3. Special Projects Reports

F. Old/Unfinished Business and Action Thereon

1. Strategic Plan
2. Policy Project
 - i. Library Personnel Policy
3. Library Director's Maternity Leave

G. New Business and Action Thereon

None

H. Announcements

1. Next Meeting Date: Monday, June 8, 2026 – 4:30 pm- Village Community Room

I. Adjourn Meeting

The Slinger Community Library Board of Trustees is an informed and dedicated group of citizens, who are committed to supporting, developing, and advancing the library for the benefit of all our patrons, staff, and our community.
This agenda was posted at Slinger Village Hall and Slinger Community Library on Friday, May 8, 2026. Notice was posted at Community Park, Slinger Post Office, and Slinger Piggly Wiggly.
Upon reasonable notice, efforts will be made to accommodate person with disabilities requiring special accommodations for attendance at the meeting. For additional information and to request services, contact the Library Director at (262) 644-6171
It is possible that members of and possibly a quorum of members of other governmental bodies of the Village of Slinger may be in attendance at the above-noted meeting to gather information; no action will be taken by any other governmental body except by the governing body noticed above.

Memo

To: Slinger Community Library Board of Trustees

From: Nicole Mszal Library Director & Lindy Fiste Assistant Library Director

Date: Wednesday, May 6, 2026

Re: Agenda for Wednesday, May 13, 2026

A. Public Comment

- Update from Ken Reiser about the Slinger Community Campus

E. Director's Report

1. Circulation and Library Use Statistics- April 2026

Both our e-circulation and our physical circulation were a bit down from both last year and the previous month, but we were up in visits to the library from last year and last month! The wonderful weather has prompted more visits and participation in activities, but the nicer weather has made some of our checkout numbers lower.

2. See supporting documents for April 2026 Programs Report from Natalie. This report now includes volunteer numbers.

3. Special Project Reports

F. Old/Unfinished Business

1. The strategic plan has been finished and is to be presented. Please see supporting documentation for the plan.

2. Policy Project – Personnel Policy: Implementation of a new personnel policy so the library may hire part-time staff at 20 hours and not offer benefits (different from the village policy).

3. Director maternity leave discussion and possible approval of supplemental document which highlights a possible leave schedule/return to work schedule and duties during this time.

G. New Business

none

April Minutes of the Slinger Community Library Board
Monday, April 13, 2026

The meeting of Slinger Community Library Board of Trustees of the Village of Slinger was called to order by Library Board President Marlyss Thiel at 218 Slinger Road, Slinger, WI at 4:32 pm on April 13, 2026, in accordance with Notice of Meeting delivered to members on April 10, 2026.

A. Roll Call and Confirmation of Open Meetings Law:

| | <u>Present</u> | <u>Absent</u> |
|-------------------|----------------|---------------|
| Marlyss Thiel | X | |
| Donna Moldenhauer | X | |
| David Waterman | X | |
| Jane Hignite | X | |
| Beth Lighthizer | X | |
| Katherine Tobey | X | |
| Kent Voll | X | |
| | <hr/> | |
| | 7 | |

Also present:

Margaret Wilber Village Administrator, Dyann Benson Assistant Village Administrator, Nicole Mszal Library Director, Lindy Fiste Assistant Director/Circulation Librarian

B. Open for Public Comment:

No public comment.

C. Approval of Previous Minutes – March 9, 2026, Minutes

Motion by Voll/Waterman to approve the minutes as presented. Motion carried.

D. Approval of Financial/Vouchers Reports – March 2026

Motion by Voll/Moldenhauer to approve the March monthly and Library investment financial vouchers as presented. Motion carried.

E. Director's Report

1. Circulation and Library use statistics – Director Mszal led discussion
2. Library Program report – see presented report
3. Special Projects reports
 - i. New Website – Director Mszal showed a brief overview of the new website.
 - ii. Library Director's Maternity Leave – Director Mszal shared an outline of her expected maternity leave dates. Discussion was had. The Library Board will take this month to review the outline and it will be further discussed at the May meeting.

F. Old/Unfinished Business and Action Theron

1. Strategic Plan – Director Mszal shared that WILS has been able to give their review and edits already. The board will take the next month to review the Strategic Plan with the intent of bringing it back to be approved. It will be helpful to have this document to include with Grant proposals for the new library renovation project.

2. Policy Project

i. Library Personnel Policy – Director Mszal presented to the board a draft of the library personnel policy. The Village’s HR department was able to add edits to be sure document complies. The board will take this month to review the policy and it will be brought back for discussion and approval at the May meeting.

3. Job Description Approval – The Library board had a chance to review and discuss the Adult Services Assistant job description. The library is not ready to hire for this position but the job description is ready for when the library will need to hire for this position.

Motion by Tobey/Lighthizer to accept the Adult Services Assistant Job description. Motion carried.

G. New Business and Action Theron

1. Board Member Renewals – (3 year term)

David Waterman – resigns, Marlyss Thiel – renews, Donna Moldenhauer - renews

H. Announcements

1. Next meeting Date: Wednesday, May 13, 2026 – 4:30 pm Library Gather Room

I. Adjourn Meeting

Motion by Tobey/Hignite to adjourn meeting at 5:47 pm. Motion carried.

Respectfully Submitted,

Lindy Fiste, Assistant Director/Circulation Librarian

Board Report - Monthly Expense Detail For:

Apr-26

| Budget Category | Full Budget Code | Vendor | Item Description | Debit Amount | | |
|---|-------------------|-----------------------------|--|-------------------------|-------------------|-------------------|
| Library Supplies & Exp | 230-55110-300-000 | Amazon | Office Supplies | \$63.58 | | |
| | | | presentation supplies & reg supply | \$43.77 | | |
| | | | microphone | \$9.49 | | |
| | | | office supplies - wall tape | \$23.96 | | |
| | | | supplies - bags and detectors | \$57.84 | | |
| | | | Instrumentl | grant search & tracking | \$326.00 | |
| Library Supplies & Exp Total | | | | \$524.64 | | |
| Library Central Services | 230-55110-310-000 | Village of Slinger | Central Services Quarter 2 | \$6,791.00 | | |
| Library Central Services Total | | | | \$6,791.00 | | |
| Library Programs | 230-55110-320-000 | Amazon | craft supplies | \$98.09 | | |
| | | | Summer reading supplies | \$83.93 | | |
| | | Michaels | craft supplies | \$13.25 | | |
| | | Kathleen Barbian | Craftermornings | \$9.23 | | |
| | | Dollar Tree | program supplies | \$27.43 | | |
| | | Wanakia Wildlife | April 25 presentation | \$200.00 | | |
| Library Programs Total | | | | \$431.93 | | |
| Library Marketing | 230-55110-325-000 | Bublitz Creative | Core/plugin updates - 1 year | \$120.00 | | |
| Library Marketing Total | | | | \$120.00 | | |
| Library Training | 230-55110-330-000 | Aldi | staff gift | \$50.00 | | |
| Library Training Total | | | | \$50.00 | | |
| Library Central SVC-BLDG | 230-55110-530-000 | Village of Slinger | Central Services Building Q2 | \$13,201.00 | | |
| Library Central SVC-BLDG Total | | | | \$13,201.00 | | |
| Books & AV | 230-55110-800-000 | Ingram | Large Print books | \$634.04 | | |
| | | | adult books | \$266.78 | | |
| | | | children's/ya books | \$54.24 | | |
| | | Amazon | Dvds | \$291.09 | | |
| | | | Drawstring bags - IEEE grant | \$49.99 | | |
| | | | LOT backpack items - IEEE grant | \$73.31 | | |
| | | | | | book replacements | \$46.34 |
| | | Hulu | streaming monthly charge | \$21.09 | | |
| | | Netflix | streaming service | \$26.36 | | |
| | | Hoopla | March Hoopla | \$354.66 | | |
| | | Walmart | Dvds | \$42.92 | | |
| | | Peacock | Annual subscription | \$116.04 | | |
| | | Harley-Davidson | Harley-Davidson Museum passes | \$500.00 | | |
| | | Milwaukee PBS | PBS streaming service | \$125.00 | | |
| | | | Museum of Wisc. A Yearly pass Museum of Wisc Art | \$50.00 | | |
| | | Books & AV Total | | | | \$2,651.86 |
| Grand Total | | | | \$23,770.43 | | |

Board Report - YTD Expense Summary For:

Apr-26

| Categories | Budget Category | Full Budget Code | Values | | | | |
|----------------------|-----------------------------|-------------------|------------------------------------|-----------------------------------|--------------------------------|------------------|---------------------|
| | | | Debit Amount | Credit Amount | Remaining Budget | % of Budget Used | Annual Budget |
| Revenue | Fines / Fees Deposit | 010 | \$0.00 | \$727.48 | \$2,272.52 | 24.25% | \$3,000.00 |
| | Services Deposit | 020 | \$55.75 | \$1,662.55 | \$6,393.20 | 20.09% | \$8,000.00 |
| | Donations Deposit | 030 | | \$1,550.00 | | | \$0.00 |
| | Grants Deposit | 040 | | | | | \$0.00 |
| | Other Deposit | 050 | | \$326,847.54 | \$127,295.46 | 71.97% | \$454,143.00 |
| Revenue Total | | | \$55.75 | \$330,057.08 | \$124,141.67 | 72.66% | \$454,143.00 |
| Expense | Salaries & Benefits | 100 | \$102,931.64 | | \$231,826.36 | 30.75% | \$334,758.00 |
| | Library Supplies & Exp | 230-55110-300-000 | \$2,173.01 | | \$476.99 | 82.00% | \$2,650.00 |
| | Library Central Services | 230-55110-310-000 | \$13,582.00 | | \$19,107.00 | 41.55% | \$32,689.00 |
| | Library Programs | 230-55110-320-000 | \$1,804.83 | | \$3,845.17 | 31.94% | \$5,650.00 |
| | Library Marketing | 230-55110-325-000 | \$2,710.00 | | -\$1,060.00 | 164.24% | \$1,650.00 |
| | Library Training | 230-55110-330-000 | \$1,362.63 | | \$1,637.37 | 45.42% | \$3,000.00 |
| | Library Repair & Maint | 230-55110-350-000 | \$0.00 | | \$300.00 | 0.00% | \$300.00 |
| | Library Central SVC-BLDG | 230-55110-530-000 | \$26,402.00 | | \$20,876.00 | 55.84% | \$47,278.00 |
| | Contracted Service Payments | 230-55110-726-000 | \$600.00 | | \$15,054.00 | 3.83% | \$15,654.00 |
| | Library Technology | 230-55110-830-000 | \$250.00 | | \$2,750.00 | 8.33% | \$3,000.00 |
| | Books & AV | 230-55110-800-000 | \$11,301.68 | | \$21,567.32 | 34.38% | \$32,869.00 |
| | Capital Outlay | 230-55110-810-000 | \$5,000.00 | | | | \$0.00 |
| Expense Total | | | \$168,117.79 | | \$316,380.21 | 35.06% | \$479,498.00 |
| Grand Total | | | Expense Total: \$168,173.54 | Income Total: \$330,057.08 | Carryover: \$156,589.94 | | \$318,473.48 |
| | | | \$5,535.50 | | Remainder: | | |

county offset transfer

Library Investment Accounts - April 2026

***Building & Offset Reserves - Interest 2%**
Balance: \$ 10,249.31
 (Money Market acct)@ Forte Bank
 Capital offset funds received from Washington
 County require a 50/50 match & intended for
 capital expenditures.
CD Totals: \$ 498,566.33

Total of All Investment Accounts -
Balance: \$ 508,815.64

Updated: 5/4/2026 NLM
 1/30/26 - \$6.30 interest for money market
 2/13/26 - \$262.16 - interest for 66565
 2/13/26 - \$2,885.13 - interest for 75287
 2/27/26 - \$5.89 - interest for money market
 2/28/26 - \$1,130.97 interest for Cert 401
 3/19/26 - \$300.06 interest for cert 312
 3/31/26 - \$6.73 interest for money market
 3/11/26 - CD H Debit to another CD credit account #**888
 4/30/2026 - \$6.31 interest for money market

SCL CD's

Certificate H - now Cert 888
 11-month CD created on 3/11/2026
 Latest Interest on not yet
 Interest Rate: 3.65%
 Maturity Date: February 11, 2027
Balance: \$ 29,875.10

Certificate 401 - at Forte Bank
 11-month CD opened on 11/30/2025
 Lastest Interest on 2/28/26: \$1,130.97
 Interest Rate: 4%
 Maturity Date: November 9, 2026
Balance: \$ 114,538.26

Kiwanis

Certificate M - at Forte Bank
 21-month CD opened on 12/20/2024
 Latest Interest on 3/19/2026: \$300.06
 Interest Rate: 3.75%
 Maturity Date: 9/20/2026
Balance: \$ 32,751.07

FOSL Acct Num: 66565

Certificate N - at Forte Bank
 15 month CD renewed 5/14/2025
 Latest Interest 2/13/26: \$262.16
 Interest Rate: 3.75%
 Maturity Date: August 14, 2026
Balance: \$ 27,997.83

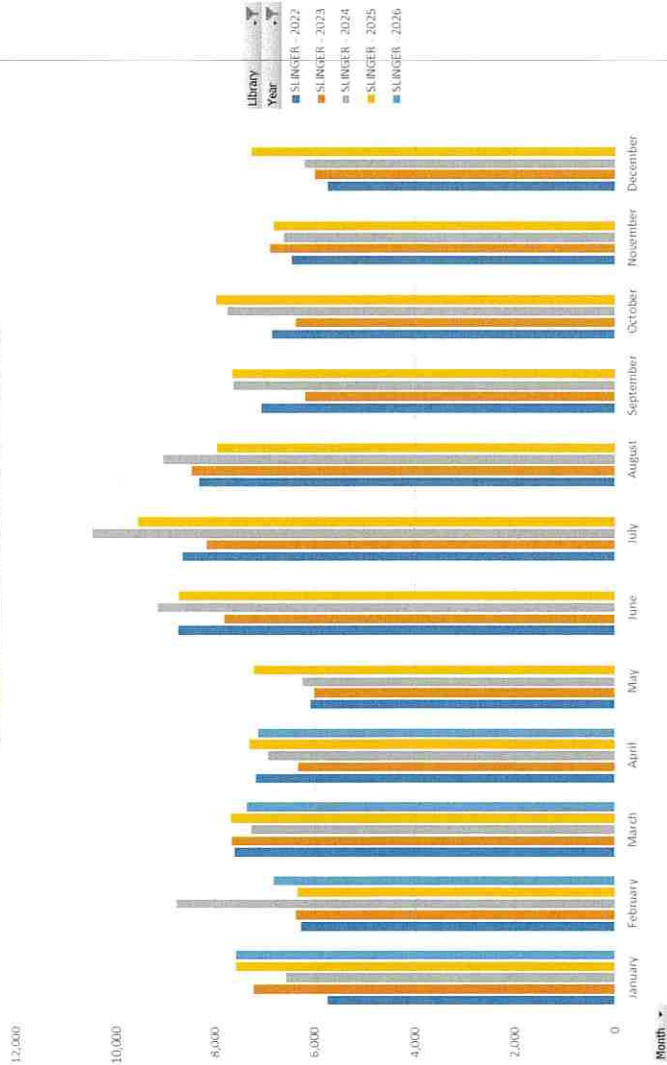
Certificate 75287 - at Forte Bank
 7-month CD opened on 11/14/2025
 Lastest Interest on 2/13/26: \$2,885.13
 Interest Rate: 3.94%
 Maturity Date: June 14, 2026
Balance: \$ 293,404.07

Circulation Statistics - April 2026

| | Current Month | Year to Date | Previous Month | Previous Year |
|---------------------------------------|---------------|---------------|----------------|-----------------|
| Total Checkouts | 7,137 | 28,920 | 7,372 | 7,320 |
| Slinger | 2,877 | 12,162 | 3,013 | 3,296 |
| Washington County Librariad | 453 | 2,139 | 611 | 615 |
| Wasington County non-Librariad | 3,587 | 13,975 | 3,569 | 3,299 |
| Adjacent County Librariad | 64 | 279 | 133 | 79 |
| Adjacent County Non-Librariad | 156 | 364 | 46 | 24 |
| Other County | 0 | 1 | 0 | 7 |
| ILL Sent Out (excluded from total) | 3 | 12 | 2 | 5 |
| ILL Borrowed In (excluded from total) | 8 | 51 | 15 | 26 |
| | Current Month | Year to Date | Previous Month | Previous Year |
| Overdrive/Libby Checkouts | 1,792 | 7,733 | 1,894 | 2,016 |
| Hoopla Checkouts | 179 | 731 | 190 | 190 |
| Total eCirculation | 1,971 | 8,464 | 2,084 | 2,206 |
| LOT Checkouts | 243 | 1,008 | 266 | 200 |
| STEAM Kits | 46 | 158 | 38 | 36 |
| New Items Loaned | 91 | 403 | 146 | Did Not Collect |
| New Items Borrowed | 280 | 1,033 | 266 | Did Not Collect |
| Net New Crossover Borrowing | -189 | -630 | -120 | Did Not Collect |
| Items Loaned | 613 | 2,639 | 693 | Did Not Collect |
| Items Borrowed | 1,671 | 6,961 | 1,722 | Did Not Collect |
| Net Crossover Borrowing | -1,058 | -4,322 | -1,029 | Did Not Collect |
| Total Items Checked In | 6,799 | 27,603 | 6,822 | 7,030 |

Sum of Physical Circulation

Physical Material Circulation by Month and Year

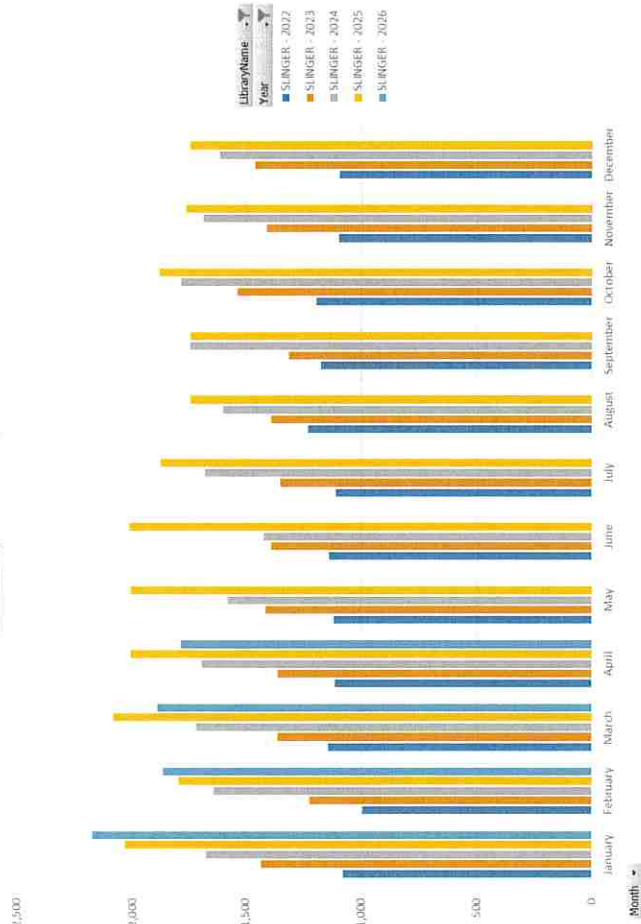


Sum of Physical Library

| Month | 2022 | 2023 | 2024 | 2025 | 2026 |
|--------------------|---------------|---------------|---------------|---------------|---------------|
| January | 5,748 | 7,226 | 6,575 | 7,583 | 7,589 |
| February | 6,289 | 6,377 | 8,805 | 6,360 | 6,822 |
| March | 7,621 | 7,668 | 7,275 | 7,692 | 7,372 |
| April | 7,187 | 6,338 | 6,925 | 7,320 | 7,137 |
| May | 6,092 | 6,031 | 6,252 | 7,228 | |
| June | 8,774 | 7,829 | 9,189 | 8,761 | |
| July | 8,693 | 8,190 | 10,489 | 9,604 | |
| August | 8,351 | 8,509 | 9,073 | 7,974 | |
| September | 7,085 | 6,209 | 7,652 | 7,672 | |
| October | 6,870 | 6,393 | 7,781 | 8,003 | |
| November | 6,488 | 6,913 | 6,631 | 6,842 | |
| December | 5,769 | 6,019 | 6,226 | 7,287 | |
| Grand Total | 84,967 | 83,702 | 92,873 | 92,326 | 28,920 |

Sum of OverDrive Checkouts

OverDrive Circulation by Month and Year



Sum of OverDrive Library

| Month | 2022 | 2023 | 2024 | 2025 | 2026 |
|--------------------|---------------|---------------|---------------|---------------|--------------|
| January | 1,082 | 1,435 | 1,675 | 2,038 | 2,176 |
| February | 998 | 1,227 | 1,642 | 1,800 | 1,871 |
| March | 1,147 | 1,364 | 1,719 | 2,088 | 1,894 |
| April | 1,117 | 1,365 | 1,696 | 2,016 | 1,792 |
| May | 1,122 | 1,417 | 1,583 | 2,014 | |
| June | 1,143 | 1,393 | 1,424 | 2,020 | |
| July | 1,114 | 1,355 | 1,683 | 1,882 | |
| August | 1,237 | 1,394 | 1,604 | 1,750 | |
| September | 1,178 | 1,320 | 1,750 | 1,750 | |
| October | 1,199 | 1,543 | 1,790 | 1,890 | |
| November | 1,101 | 1,416 | 1,692 | 1,770 | |
| December | 1,100 | 1,465 | 1,622 | 1,752 | |
| Grand Total | 13,538 | 16,694 | 19,880 | 22,770 | 7,733 |

Library Usage - April 2026

| | Current Month | Year to Date | Previous Month | Previous Year |
|------------------------------|---------------|--------------|----------------|-----------------|
| Number of Days Open | 24 | 99 | 25 | 24 |
| Patron Count | 3,149 | 11,293 | 2,966 | 2,476 |
| Reference Questions | 154 | 545 | 101 | 302 |
| Technology Assistance | 28 | 215 | 62 | 52 |
| New Cards Issued | 32 | 118 | 23 | 33 |
| Holds Placed | 2,001 | 8,424 | 2,099 | 2,200 |
| Community Meetings | 1 | 15 | 4 | 4 |
| Community Meeting Attendance | 3 | 266 | 36 | 47 |
| Items Added | 129 | 764 | 168 | 249 |
| Items Withdrawn | 1 | 45 | 5 | 99 |
| Internet Logins | 113 | 468 | 116 | 139 |
| PAC Logins | 855 | 3,616 | 976 | 1,125 |
| Facebook Interactions | 479 | 2,770 | 887 | did not collect |
| Website Visits | | 27,142 | 8,210 | 19,363 |
| Ancestry | 0 | 34 | 25 | 0 |
| Universal Classes | 0 | 14 | 1 | 11 |
| Transparent Language | 30 | 69 | 25 | 2 |

Programs Report compiled by Youth Services Librarian Natalie Maksimuk

April 2026

| | | | |
|-----------------------------------|------------|----------------------------------|----------|
| Adult Programs | 5 | Teen Programs | 5 |
| Adult Program Attendance | 64 | Teen Program Attendance | 67 |
| Adult Self-Directed Programs | n/a | Teen Self-Directed Programs | n/a |
| Adult Self-Directed Participation | n/a | Teen Self-Directed Participation | n/a |
| Adult Volunteers: 2 | Hours: 3.5 | Youth Volunteers: 6 | Hours: 8 |

| | | | |
|--|-----|-------------------------------------|-----|
| Children's Programs | 13 | All-Age/ Family Programs | 1 |
| Children's Program Attendance | 277 | All-Age Program Attendance | 65 |
| Children's Self-Directed Programs | 1 | All-Age Self-Directed Programs | 4 |
| Children's Self-Directed Participation | 188 | All-Age Self-Directed Participation | 300 |

Recent Highlights

Our Slinger Community really showed us some love for National Library Week in April! We brought out the prize wheel and patrons let us know how the library brings them joy (national theme) to earn a spin. Lil' Bookworms were all about weather, Earth Day and baby animals. Afternoon Adventurers really enjoyed playing a life-sized board game (chairs set up to mimic a board game track, rolled a dice to see who made it to the end while trying to avoid the challenge spaces that would bump them back or make them trade places), and Teens worked on some sewing skills to make felt poptart pillows. This year, we participated in the Neighborhood Forest program which provided free trees to children who signed up to participate. This was the first year we have offered this program, and we had 172 individual participants pick up nearly 200 trees! They received native Canaan Fir saplings to plant just in time for Earth Day. Our Saturday program brought in Wanakia Wildlife Rehabilitation and Education to share their backyard ambassadors and talk about how to safely interact and identify the wild animals we might find in our own backyards. They brought a crow, an opossum, a red-tailed hawk, a kestrel and 3 different species of owl. These animals were not for petting – they have been rehabilitated by Wanakia but unable to be released to the wild due to permanent injuries. TMJ4's Brian Niznansky was also here this month to talk to teens and adults about storm chasing and Wisconsin weather- right after our crazy weather week! He will be back in August for a family program.

Upcoming Information

While I am certainly gearing up for summer, we still have a few weeks of fun left in the school year. Lil' Bookworms will have stories on moms/grandmas and plant some flower seeds. Afternoon Adventurers are also planting seeds, as well as creating pool-noodle

lightsabers for May 4th. Teens will start out the month by crafting jeweled suncatchers but then burn off some end-of-school year energy with Disney trivia/karaoke, balloon games, and bingo. We have one month left of Crafternooning before our volunteer takes a summer break, as well as a drop-in garden paver painting program on Saturday, May 16. A President Lincoln impersonator will be here for a teen/adult program on May 18th (in the VCR). He will be back this summer for a family program.

We are also trying out something new to help kids get ready for summer reading. We are hosting a Book Swap. The week of May 17, patrons can donate their good-condition children's books and then our youth patrons can stop in the week of May 24 to pick out a new-to-them book or two to take home. This will not be a book-for-book trade, but the thought is that we should get enough donations that any child who is looking for a new book to read will be able to take one home with them. I do have some extra materials stashed away to help supplement this if we don't get the quantity (or quality) of books we are hoping for. Leftover books will join our ongoing FOSL book sale cart.