

Slinger Community Library Board of Trustees Village Community Room, located at 218 Slinger Rd Monday, September 9, 2024 at 4:30pm

Agenda

Roll Call and Confirmation of Open Meetings Law

Marlyss Thiel David Waterman Beth Lighthizer Jane Hignite Donna Moldenhauer Kent Voll Katherine Tobey

 Open for Public Comment (Information will be received from the public; however, no action will be taken on such issues at this time.)

II. Director's Report

- A. Circulation and Library Use Statistics, August 2024
- B. Library Program Report: August 2024
- C. FOSL update

III. New Business

- A. Review and Action
 - i. Minutes of August 19, 2024 meeting
 - ii. August Financial/Vouchers Report
 - iii. 2025 Preliminary Budget

IV. Announcements

- A. Next Regular Meeting Date: Monday, October 14, 2024 4:30 pm
- B. Special Library Board meeting Date: Monday, September 23, 2024 4:30pm

V. Adjourn Meeting

The Slinger Community Library Board of Trustees is an informed and dedicated group of citizens, who are committed to supporting, developing, and advancing the library for the benefit of all our patrons, staff, and our community.

This agenda was posted at Slinger Village Hall and Slinger Community Library on Friday, September 6, 2024. Notice was posted at Community Park, Slinger Post Office, and Slinger Piggly Wiggly.

Upon reasonable notice, efforts will be made to accommodate person with disabilities requiring special accommodations for attendance at the meeting. For additional information and to request services, contact the Library Director at (262) 644-6171

It is possible that members of and possibly a quorum of members of other governmental bodies of the Village of Slinger may be in attendance at the above-noted meeting to gather information; no action will be taken by any other governmental body except by the governing body noticed above.

Memo

To: Slinger Community Library Board of Trustees

From: Leslie Schultz, Library Director Date: Friday, September 6, 2024

Re: Agenda for Monday, September 9, 2024

II. DIRECTOR' S REPORT

A. Circulation and Library Use Statistics-August 2024

Monthly statistics 2023 vs 2024

August total circulations, digital (Hoopla & Libby) and physical were 10,835 with physical circulations at 9,073 and digital at 1,762. Physical circulations increased 6.6% (564 items) from August 2023. Digital circulations increased 11.2% (177 items) from August 2023. Patron count was 3712 an increase of 22% (676 patrons) from August 2023.

B. Library Program Report-August 2024

Please see the attached August program report.

C. FOSL update

- Book Sale raised \$772.41
- Annual Silent Auction October 16-25
- FOSL is asking for donations from patrons, staff, and library board for Silent Auction
- Donated \$6,962.10 in 23'/24' FOSL fiscal year
- Pilcrow Foundation Children's Book Grant: FOSL will fundraise \$400 & Pilcrow Foundation will double match amount of \$800 with total grant funds of \$1,200.

III. NEW BUSINESS

iii. 2025 Preliminary Budget

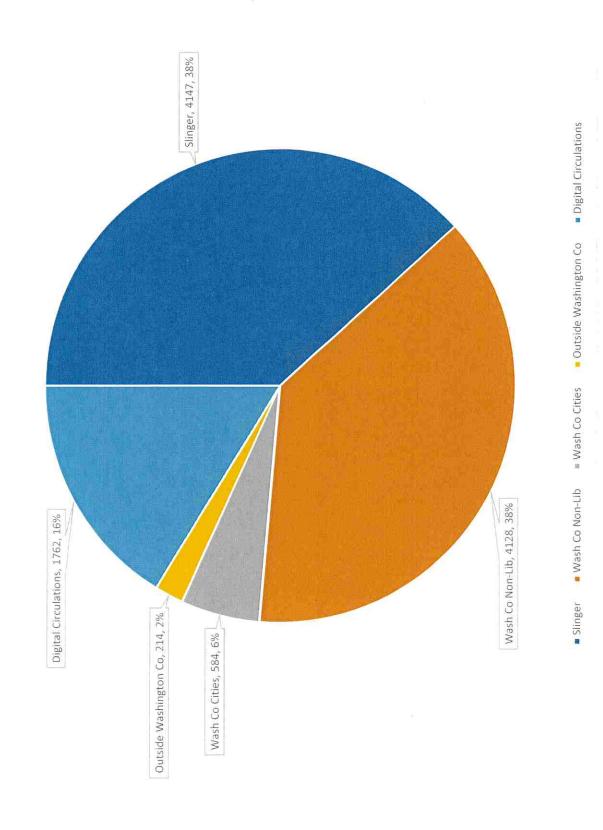
I have not meet with Village Administrator or Village Treasurer. I will meet with them next week to go over budget. If the Village will \uparrow the library levy by 3.5% (\$7,000), we will need to use \$36,776.49 from the Library Fund balance to balance the 2025 budget.

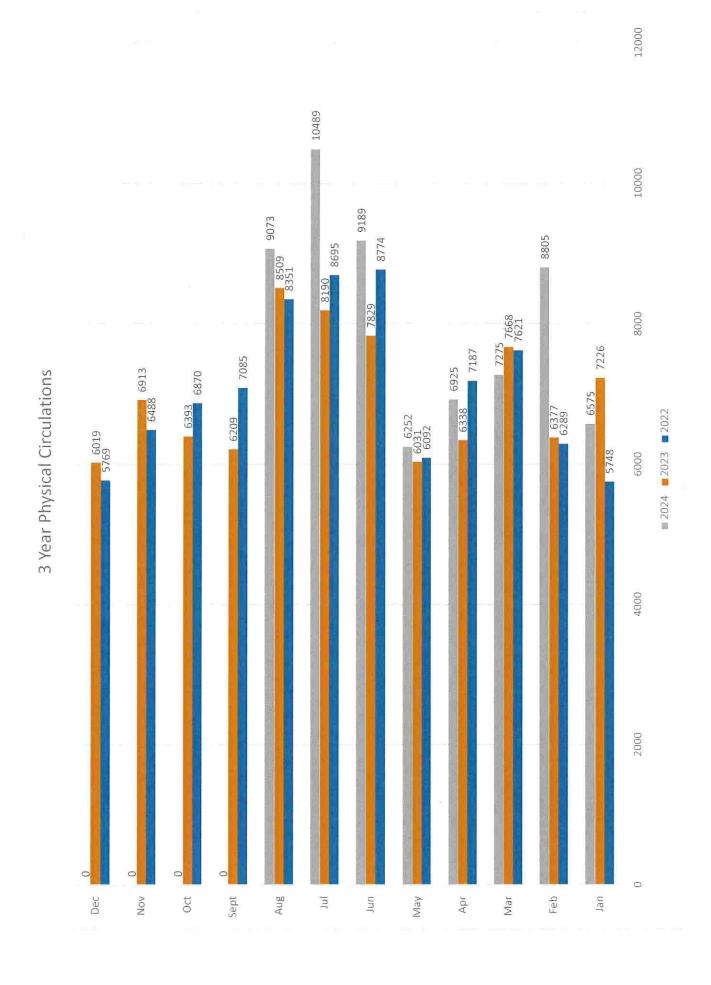
- Central Services and Central Services-BLDG ↑ \$6,451
- 3% raise for staff or \$4,956.57 (includes wages, S.S., and Medicare costs)
- Health Benefits will ↑ 9% or \$3,201.82
- Contracted Service Payments ↑ 10% or \$1,469.70
- Recommend Village to ↑ library levy by 3.5% or \$7,000
- ↓ Technology budget to \$3,000
- ↓ Library Training to \$2,500
- ↑ Library Repair & MAINT to \$800
- Will need to use funding from Building & Offset account for:
 - 1. Architect firm
 - 2. Sweeney Group

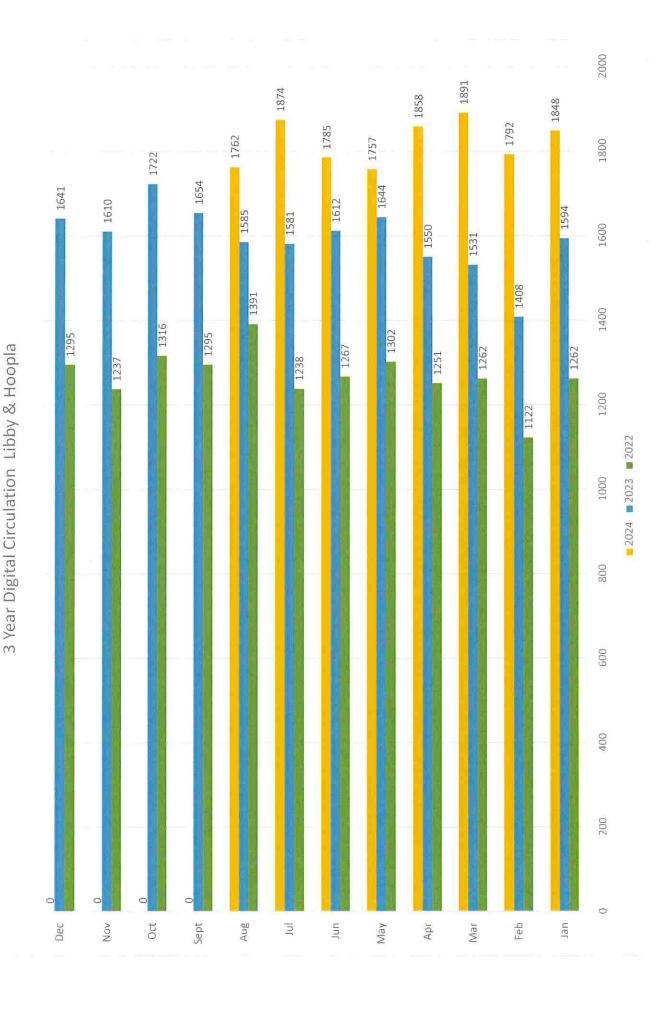
Please contact me with any questions, comments or concerns before the meeting so that I may be prepared to answer them at the library board meeting.

| August Slinger Library Statistics | | | | | | | |
|---|------------|--------------|------------|------------------|-----------|---------------|--|
| | 20 |)22 | 20 |)23 | 20 | 24 | |
| Circulation Activity | Month | Yr End | Month | Yr End | Month | YTD | |
| Number of Days Open | 27 | 293 | 27 | 295 | 26 | 200 | |
| Patron Count | 2,809 | 26,121 | 3,036 | 28,637 | 3,712 | 23,586 | |
| New Cards Issued | 38 | 371 | 43 | 386 | 59 | 324 | |
| Physical | Month | Yr End | Month | Yr End | Month | YTD | |
| Items Checked Out | 8,351 | 84,970 | 8,509 | 83,715 | 9,073 | 64,583 | |
| Items Checked In | 7,891 | 72,453 | 7,885 | 72,831 | 9,042 | 58,731 | |
| Holds Placed | 1,936 | 21,046 | 1,740 | 21,595 | 2,054 | 15,324 | |
| Library of Things Check Outs (LOT) | NA | NA | 253 | 1,850 | 355 | 2,019 | |
| Digital | Month | Yr End | Month | Yr End | Month | YTD | |
| Libby & Overdrive Checkouts | 1,237 | 13,615 | 1,394 | 16,861 | 1,604 | 13,193 | |
| Hoopla | 154 | 1,587 | 191 | 2,271 | 158 | 1,374 | |
| Databases | Month | Yr End | Month | Yr End | Month | YTD | |
| AtoZ Databases Logins (canceled for 2024) | 331 | 2,340 | 107 | 1,194 | NA | NA | |
| Ancestry.com Logins | 86 | 352 | 56 | 319 | 6 | 94 | |
| Universal Classes | 7 | 54 | NA | NA | 134 | 3,528 | |
| Transparent Lang.(Pronunciator Exp2023) | 0 | 28 | NA | NA | 0 | 96 | |
| Breakdown of Check Out Numbers | Month | Yr End | Month | Yr End | Month | YTD | |
| Slinger | 3,271 | 34,942 | 3,566 | 35,202 | 4,147 | 27,021 | |
| Wash Co Non Lib | 4,228 | 43,413 | 4,149 | 41,980 | 4,128 | 32,070 | |
| Wash Co Cities | 494 | 4,973 | 647 | 4,752 | 584 | 4,009 | |
| Outside Wash Co | | 1,639 | 147 | 1,768 | 214 | 1,483 | |
| Total Circulation Digital & Physical | | Yr End | Month | Yr End | Month | YTD | |
| | | 100,205 | 10,094 | 102,667 | 10,835 | 79,150 | |
| Interlibrary Loan Activity-WISCAT | | Yr End | Month | Yr End | Month | YTD | |
| Borrower - Requests from SL Patrons | 5 | 97 | 15 | 138 | 14 | 110 | |
| Lender - Requests from other libraries | 5 | 35 | 3 | 40 | 6 | 20 | |
| Library Programming | Month | Yr End | Month | Yr End | Month | YTD | |
| Adult/Other Programs | 3 | 79 | 7 | 97 | 7 | 77 | |
| Adult Program Attendance | 27 | 710 | 71 | 895 | 72 | 693 | |
| Adult Self Directed Programs | 0 | 2 | 0 | 2 | 0 | 1 | |
| Adult Self Directed Participation | 0 | 159 | 0 | 195 | 0 | 57 | |
| Teen Programs | 3 | 50 | 0 | 50 | 0 | 23 | |
| Teen Program Attendance | 18 | 322 | 0 | 313 | 0 | 570 | |
| Teen Self Directed Programs | 0 | 1 | 0 | 0 | 0 | 0 | |
| Teen Self Directed Attendance | 0 | 54 | 0 | 0 | 0 | 0 | |
| Childrens Programs | 8 | 163 | 3 | 209 | 11 | 112 | |
| Childrens Programs Attendance | 265 | 2,993 | 57 | 3,399 | 239 | 2,704 | |
| Childrens Self Directed Programs | 2 | 84 | 2 | 138 | 6 | 76 | |
| Childrens Self Directed Attendance | 44 | 1,407 | 34 | 2,101 | 158 | 2,579 | |
| Other Library Services Offered | Month | Yr End | Month | Yr End | Month | YTD | |
| Wifi Logins Internet Logins | 643 110 | 5,928 926 | 694 123 | 7,269 | 126 | 2,880 | |
| PAC Logins | 1,676 | 18,497 | 1,709 | 1,120 | | 893 | |
| Other Library Statistics | Month | Yr End | | 17,822 Yr End | 1,393 | 11,560 | |
| Community Meetings | 4 | 31 | Month 2 | 110 | Month 1 | YTD 30 | |
| Community Meetings Community Meetings Attendance | 29 | 307 | 80 | 402 | 25 | 356 | |
| Facebook Reach | 3,601 | 45,210 | 2,884 | 47,891 | 4,275 | 29,390 | |
| Website Visits | 6,075 | 61,575 | 5,939 | 137,961 | 28,934 | 131,810 | |
| Number of Volunteers | 0 | 28 | 0 | 50 | 7 | 43 | |
| Volunteer Hours | 0.00 | 40.50 | 0.00 | 61.00 | 12.00 | 57.00 | |
| Reference Statistics | Month | Yr End | Month | Yr End | Month | YTD | |
| Reference Statistics | | | | | | | |
| Reference Statistics Reference Questions Computer & Technology Assistance | 105 34 | 856 252 | 190 28 | 2,193 461 | 276 34 | 2,014 319 | |

Total Circulation August 2024 10,835 Physical 9,073 & Digital 1,762







AUGUST 2024 Library Programs & other Statistics

| Programs: | at the Library | |
|------------|----------------|------------|
| | # of Programs | Attendance |
| ages 0-5 | | |
| ages 6-11 | | |
| ages 12-18 | | |
| 19+ | 3 | 28 |

| Volunteers at the Libra | ry |
|-------------------------|----|
| # of volunteers | 7 |
| # of volunteer hours | 12 |

Outreach OR Inreach

general TOTALS

of Programs Attendance on/off site

| ages 0-5 | 5 | 78 | 0 on site/5 off site |
|------------|----|-----|-----------------------|
| ages 6-11 | 5 | 61 | 0 on site/ 5 off site |
| ages 12-18 | | | on site/ off site |
| 19+ | 4 | 44 | 0 on site/ 4 off site |
| general | 1 | 100 | 0 on site/ 1 off site |
| TOTALS | 15 | 283 | |

Self-Directed

of Programs Attendance

| 1100 100000 1000 | | SOUTH AND AND THE SECTION AND ADDRESS OF THE SECTION ADDRESS OF THE SECTION ADDRESS OF THE SECTION AND ADDRESS OF THE SECTION ADDRESS OF THE SECTION AND ADDRESS OF THE SECTION AND ADDRESS OF THE SECTION ADDRESS OF TH |
|------------------|---|--|
| ages 0-5 | 5 | 70 |
| ages 6-11 | 1 | 88 |
| ages 12-18 | | |
| 19+ | | |
| general | | |
| TOTALS | 6 | 158 |

| TOTALS | 18 | 311 | (w/o Self-Directed) |
|--------|----|-----|---------------------|
|--------|----|-----|---------------------|

August minutes of the Slinger Community Library Board Monday, August 19, 2024

The meeting of Slinger Community Library Board of Trustees of the Village of Slinger was called to order by Library Board President Marlyss Thiel at 218 Slinger Road, Slinger, WI at 4:33pm on August 19, 2024 in accordance with Notice of Meeting delivered to members on August 16, 2024.

Roll Call and Confirmation of Open Meetings Law:

| | Present | <u>Absent</u> |
|-------------------|---------|---------------|
| Marlyss Thiel | X | |
| Donna Moldenhauer | Χ | |
| David Waterman | X | |
| Jane Hignite | X | |
| Beth Lighthizer | X | |
| Katherine Tobey | X | |
| Kent Voll | X | |
| | 7 | |

Also present:

Leslie Schultz, Library Director

Margaret Wilber, Village Administrator

I.Open for Public Comment: Nothing was shared during open session

II.Director's Report

A. Circulation and Library Use Statistics- July 2024

Monthly statistics 2023 vs 2024

Director Schultz stated July total circulations, digital (Hoopla & Libby) and physical were 12,363 with physical circulations at 10,489 and digital at 1,874. Physical circulations increased 28% (2,299 items) from July 2023. Digital circulations increased 18% (293 items) from July 2023. Patron count was 3835 an increase of 28% (833 patrons) from July 2023.

B. Library Program Report- July 2024

Director Schultz shared the July Programs report. Director Schultz also shared about the 1st Grade Literacy nights happening in early October.

C. 2024 Summer Learning Program update

Director Schultz shared the SLP 2024 Reading Challenge Statistics spreadsheet.

III. New Business

i. Minutes of July 8, 2024 meeting

Motion by Voll/Hignite to accept minutes as presented. Motion carried.

ii. July Financial/Vouchers Reports

Motion by Tobey/Moldenhauer to accept vouchers as presented. Motion carried.

iii. Library CD at Forte Bank

Director Schultz shared the two documents containing term/interest rates for government CDs from Lisa Becker at Forte Bank.

Motion by Tobey/Voll to renew the CD at 15 months with a 4.5% interest rate at Forte Bank. Motion carried.

iv. Circulation Policy: Cleaning Fee

Director Schultz and staff recommended assessing \$10.00 cleaning fee when a LOT item is returned in a condition not fit (not clean) to be circulated.

Motion by Lighthizer/Hignite to access a \$15.00 cleaning fee after a LOT item is returned to library in a condition not fit to be circulated (not clean) and after patron has declined the opportunity to take home, clean, and return. Motion carried.

v. Capital Campaign Fundraising update

- 1. Director Schultz shared a list of updates from Jodi Sweeney, Sweeney Group, about the capital campaign fundraising efforts thus far.
- 2. Director Schultz shared information about a Slinger School District/Library collaboration on the future library space.

V. Announcements:

- A. Next Meeting Date: Monday, September 9, 2024 at 4:30pm
- B. Special Library Board Meeting Date: Monday, September 23, 2024-4:30pm

VI. Adjourn Meeting

Motion by Tobey/Moldehauer to adjourn at 5:29pm. Motion carried.

Respectfully Submitted, Leslie Schultz, Library Director

VOUCHERS AUGUST 2024

230-00-55110-300-000 Processing Materials Supplies & Expense

| ate | Description | Invoice # | Debit | Credit | Balance | % used of Budget |
|-----------|-------------|-------------------------|----------|--------|------------|------------------|
| | | | | | \$1,555.08 | \$2,650.00 |
| 8/31/202 | 4 Amazon | Tonies storage cases | \$45.99 | | \$1,509.09 | |
| 8/31/202 | 4 Amazon | storage pouches for LOT | \$9.96 | | \$1,499.13 | |
| 8/31/202 | 4 Amazon | office supplies | \$15.88 | | \$1,483.25 | |
| 8/31/202 | 4 Walmart | LOT storage containers | \$11.01 | | \$1,472.24 | |
| 8/31/202 | 4 Walmart | LOT storage containers | \$23.82 | | \$1,448.42 | |
| 8/31/202 | 4 Amazon | office supplies | \$33.14 | | \$1,415.28 | |
| 8/31/2024 | 4 Walmart | office supplies | \$7.37 | | \$1,407.91 | 47.00% |
| | | TOTAL SPENT | \$147,17 | | | |

230-00-55110-310-000 Central Services

| Date | Description | Invoice # | Debit | Credit | Balance | % used of Budget |
|-----------|--------------------|-------------|-------------|--------|-------------|------------------|
| | | | | | \$28,632.00 | \$28,632.00 |
| 1/31/2024 | Village of Slinger | | \$28,632.00 | | | |
| | | TOTAL SPENT | \$28,632.00 | | \$0.00 | 100.00% |

230-00-55110-320-000 Programs

| Date | Description | Invoice # | Debit | Credit | Balance | % used of Budget |
|-----------|-------------|---------------------------------------|---------|--------|------------|------------------|
| | | | | | \$3,429.75 | \$5,650.00 |
| 8/31/2024 | Amazon | construction paper | \$8.28 | | \$3,421.47 | |
| 8/31/2024 | Amazon | construction paper | \$6.39 | | \$3,415.08 | |
| 8/31/2024 | Amazon | AD program supplies | \$11.87 | | \$3,403.21 | |
| 8/31/2024 | Amazon | AD program supplies | \$11.18 | | \$3,392.03 | |
| 8/31/2024 | Amazon | Program supplies-craft on the go kits | \$36.20 | | \$3,355.83 | 41.00% |
| | | TOTAL SPENT | \$73.92 | | | |

230-00-55110-325-000 Marketing

| Date | Description | Invoice # | Debit | Credit | Balanc | е | % used of Budget |
|-----------|-------------|------------------|----------|--------|--------|----------|------------------|
| | | | | | 5 | 1,276.25 | \$1,650.0 |
| 8/31/2024 | 4Imprint | Blue canvas bags | \$432.53 | | \$ | 843.72 | 49.009 |
| | | TOTAL SPENT | \$432.53 | | - | | |

230-00-55110-330-000 Training

| Date | Description | Invoice # | Debit | Credit | Balance | % used of Budget |
|------|-------------|-------------|-------|--------|-------------|------------------|
| | | | | | \$ 1,458.97 | \$3,000.00 |
| | | | | | | 51.00% |
| | | TOTAL SPENT | \$0 | 00 | | |

230-00-55110-350-000 Repair and Maintenance

| Date | Description | Invoice # | Debit | Credit | Balance | % used | of Budget |
|------|-------------|-------------|-------|--------|---------|--------|-----------|
| | | | | | - | \$8.99 | \$300.00 |
| | | | | | | | 102.90% |
| | | TOTAL SPENT | S S | TO THE | | | |

VOUCHERS AUGUST 2024

230-00-55110-530-000 Central Site Services-Building

| Date | Description | Invoice # | Debit | Credit | Balance | % used of Budget |
|-----------|--------------------|-------------|-------------|--------|-------------|------------------|
| | | | N | | \$43,048.00 | \$43,048.00 |
| 1/31/2024 | Village of Slinger | | \$43,048.00 | | | |
| | | TOTAL SPENT | \$43,048.00 | | \$0.00 | 100.00% |

230-00-55110-726-000 Contracted Services Payments

| Date | Description | Invoice # | Debit | Credit | Balance | % used of Budget |
|-----------|--|---|------------|--------|-------------|------------------|
| | | | | | \$1,575.81 | \$14,184,00 |
| 8/31/2024 | Monarch Library System | Yrly Technology bill | \$773.19 | | \$802.62 | |
| 8/31/2024 | 8/31/2024 Washington County Clerk's Office | overpayment ILS fees returned to Washington Cty | \$5,447.32 | | -\$4,644.70 | 132.80% |
| | | TOTAL SPENT | \$5,447.32 | | | |

230-00-55110-800-000 - Library Capital Outlay/Collections

| ate | Description | Invoice # | Debit | Credit | Balance | % used of Budget |
|-----------|-----------------------------|---------------------------------------|------------|--------|-------------|------------------|
| | | | | | \$15,444.53 | \$32,269.00 |
| 8/31/2024 | 4 Ingram | CH & AD Prints | \$435.31 | | \$15,009.22 | |
| 8/31/2024 | 4 Milwauke Journal Sentinel | Newspaper | \$499.84 | | \$14,509.38 | |
| 8/31/2024 | 4 Amazon/Walmart | LOT Collection additions/replacements | \$197.75 | | \$14,311.63 | |
| 8/31/2024 | 4 MKE Zoo | Attraction Passes | \$1,000.00 | | \$13,311.63 | |
| 8/31/2024 | 4 Hoopla | Digital Content | \$314.95 | | \$12,996.68 | |
| 8/31/2024 | 4 Amazon/Walmart | AD & CH DVDs & Music | \$144.25 | | \$12,852.43 | |
| 8/31/2024 | 4 LOT collection additions | Roku subscriptions | \$62,81 | | \$12,789.62 | 60.00% |
| | | TOTAL SPENT | \$2,654.91 | | | |

230-00-55110-830-000 Technology

| Date | Description | Invoice # | Debit | Credit | Balance | % used of Budget |
|------|-------------|-------------|-------|--------|---------|------------------|
| | | | | | 54,445 | 5.34 \$5,000.00 |
| | | | | | | 10.90% |
| | | TOTAL SPENT | \$0 | .00 | | |

230-00-55110-101-000 Salary/Wages

| Date | Description | YTD Actual | Budget | Unexpended | % Used | |
|-----------|------------------------|--------------|---------------|------------|---------------------------|-------|
| 8/31/2024 | F/T Wages | \$74,826.42 | \$114,166.21 | | 1 | 65.5% |
| 8/31/2024 | P/T Wages (w/benefits) | \$32,456.16 | \$59,555.06 | | | 54.5% |
| 8/31/2024 | P/T Wages | \$37,011.49 | \$57,774.60 | | | 64.1% |
| | | \$144,294.07 | \$ 231,495.87 | | INCOME AND REAL PROPERTY. | Tev-E |

| | Slinger C | ommunit | | nthly De | | | minus sales | Tavl | |
|----------|--------------|----------|-------|--------------|-------------|---------|-------------|------|-------------|
| | Silliger C | ommunity | Libra | Ty Total Mit | onthiny Dep | USIL (I | minus suies | Tux) | |
| January | \$ 617.56 | April | \$ | 814.45 | July | \$ | 320.31 | Oct | \$ |
| February | \$ 382.68 | May | \$ | 351.85 | August | \$ | 578.42 | Nov | \$ |
| March | \$ 323.75 | June | \$ | 395.65 | Sept | \$ | | Dec | \$ C and |

| Fines/Fee | s M | | Services Mo | nth | ly Deposit | Donations Monthly Deposit | | | | | |
|--|------|-------------|---|-----|------------|---------------------------|----|----------------------|----|--------|-------------|
| Late fines (o lost item fees, replacem | miss | ing pieces, | Copies - Faxing - Replacement Cards - CC Coffee Snacks | | | Regular | | Building & Offset | | Other | |
| January | \$ | 45.12 | January | \$ | 167.38 | January | \$ | | \$ | 414.00 | \$ |
| February | \$ | 221.74 | February | \$ | 116.76 | February | \$ | | \$ | | \$ 50.41 |
| March | \$ | 141.95 | March | \$ | 181.80 | March | \$ | | \$ | | \$ |
| April | \$ | 128.95 | April | \$ | 151.87 | April | \$ | 533.63 | \$ | | \$ |
| May | \$ | 203.47 | May | \$ | 148.38 | May | \$ | | \$ | | \$ |
| June | \$ | 141.64 | June | \$ | 214.60 | June | \$ | 39.41 | \$ | | \$ |
| July | \$ | 150.63 | July | \$ | 149.68 | July | \$ | 20.00 | \$ | | \$ |
| August | \$ | 380.76 | August | \$ | 197.66 | August | \$ | - | \$ | | \$ - |
| September | \$ | | September | \$ | | September | \$ | | \$ | | \$ |
| October | \$ | *** | October | \$ | | October | \$ | | \$ | | \$ |
| November | \$ | | November | \$ | | November | \$ | | \$ | | \$ |
| December | \$ | | December | \$ | | December | \$ | - | \$ | * | \$ |
| Total | \$ | 1,414.26 | Total | \$ | 1,328.13 | Total | \$ | 593.04 | \$ | 414.00 | \$ 50.41 |

SCL Fine Free 9/1/2023

| 2024 | Washington Cty/Non-Resident Income 230-00-43721-000-000 | Budgeted: \$184,096.69 | | | |
|-----------|--|------------------------|-------------|------------------|--|
| Date | Description | Check# | Paid Amount | Income Amount \$ | |
| 2/9/2024 | 2024 Circulation Pymt #1 | 541790 | | \$85,060.4 | |
| 2/19/2024 | Dodge County 2023 pd circulation Reimbursement payment | 676794 | | \$889.0 | |
| 5/29/2024 | Ozaukee County 2023 pd circulation reimbursement payment | 5342 | | \$41.1 | |
| 7/1/2024 | 2024 Circulation Pymt #2 | 543986 | | \$85,060.4 | |
| 7/1/2024 | 2024 Capital Offset | 543986 | | \$6,234.50 | |
| 7/1/2024 | 2024 Automation/overdrive Universal Class | 543986 | | \$11,251.79 | |
| 7/12/2024 | TEACH Data Jan-Jun 2024 | 544327 | | \$600.00 | |
| 7/1/2024 | 2024 Automation/overdrive Universal Class overpaid to SCL-pd back to Washington County | | \$5,447.32 | | |
| | | | | | |
| | | | | \$183,690.00 | |

Slinger Community Library CDs

Certificate B- held at Associated Bank in Slinger - Acct #290811****

18-month CD renewed on 9/18/2019 Balance as of 3/18/21: \$14,375.22

Interest Rate: .26%

Maturity Date: March 18, 2021 Account CLOSED on 3/18/21

Certificate C - held at Forte Bank - Acct#2155*****

12-month CD renewed on 4/14/2021 Balance as of 4/14/2022: \$11,867.26

Interest Rate: .20%

Maturity Date: April 14, 2023
Account GLOSED on 11/30/22

Certificate E - held at Forte Bank -12-month CD opened on 4/14/2021 Balance as of 4/14/2022: \$14,403.99

Interest Rate: .20%

Maturity Date: April 14, 2023 Account CLOSED on 11/30/22

Certificate H - held at Forte Bank 15-month CD renewed on 9/5/2023 Balance as of 11/30/2022: \$26,862.49

Interest Rate: 4.50%

Maturity Date: December 5, 2024

Total: \$27,163.87

<u>Certificate J</u> - held at Forte Bank 15-month CD opened on 8/30/2024 Balance as of 8/30/2024: \$107,228.09

Interest Rate: 4.5%

Maturity Date: August 31, 2024

Total: \$107,228.09

Certificate M - held at Forte Bank 21-month CD opened on 3/20/2023 Balance as of 3/20/2023: \$29,000

Interest Rate: 4.30%

Maturity Date: December 20, 2024

Total: \$29,314.31

Certificate N - held at Forte Bank 15-month CD opened on 7/14/2023 Balance as of 7/14/2023: \$25,000

Interest Rate: 4.50%

Maturity Date: October 14, 2024

Total: \$25,000.00

2024 Library Accounts

Building & Offset Reserves -(Money Market Acct @ Associated Bank) Capital Offset Funds received from Washington County. Require a 50/50 match and intended for capital expenditures.

\$261,259.67 @ Associated Bank at 3.56%

\$107,228.09 @ Forte Bank at 4.5%

Balance: \$545,403.24

Library Reserve Funds- Certificate H held at Forte Bank

Balance: \$27,780.19

Cash and Investments- Funds made up of our operating costs and unused funds from previous years.

Balance: \$231,521.16

7/11/22 Library Board approved the transfer of \$150,000 from the Cash and Investment acct to Building & Offset acct.
11/14/22 Library Board approved the transfer of \$100,000 of Building and Offset funds to be put in a CD at Forte Bank.

Updated 9/4/2024 by LAS

FUND 23 - LIBRARY

| REVENUES WITH CO | 2022 ACTUAL 12/31/2022 | YTD ACTUAL 07/31/2023 | PROJECTED YEAR-END | BUDGET | 2025 PROPOSED BUDGET | % CHANGE | |
|-------------------|--------------------------------|--------------------------|-----------------------|------------|----------------------------|-------------|----------|
| 230-41110-000-000 | REAL & PERSONAL PROPERTY TAX | 176,510.00 | 186,630.00 | 186,630.00 | 200,000.00 | 207,000.00 | 3.50% |
| 230-43721-000-000 | COUNTY LIBRARY PAYMENTS | 171,709.29 | 79,731.94 | 136,683.33 | 170,120.00 | 189,309.22 | 11.28% |
| 230-43723-000-000 | COUNTY OFFSET PAYMENT | | | | 6,235.00 | 6,235.00 | - |
| 230-43725-000-000 | NON RESIDENT REIMBURSEMENTS | 615.26 | 789.23 | 790.00 | 930 | 1,038.00 | 11.61% |
| 230-43726-000-000 | CONTRACTED SERVICE PAYMENTS | 6,178.23 | 1,200.00 | 6,740.00 | 6,952.00 | 6,958.00 | 0.09% |
| 230-45120-000-000 | FINES & AWARDS | 5,529.68 | 5,435.43 | 6,000.00 | 2,000.00 | 2,000.00 | 0.00% |
| 230-48120-000-000 | LIBRARY INTEREST INCOME | 4,825.96 | 2,396.86 | 4,200.00 | 4,000.00 | 4,000.00 | 0.00% |
| 230-48121-000-000 | SPECIAL FUND INTEREST | 890.85 | 6,648.49 | 11,397.00 | 150 | 150.00 | 0.00% |
| 230-48130-000-000 | UNREALIZED GAIN ON INVESTMENTS | -13,909.45 | 1,970.09 | 2,000.00 | 0 | 0.00 | |
| 230-48400-000-000 | MISC GRANTS | 0 | 0 | 0.00 | 0.00 | 0.00 | #DIV/0! |
| 230-48500-000-000 | DONATIONS | 5,189.18 | 30,960.99 | 53,075.98 | 0 | | |
| 230-49230-000-000 | TRANSFER FROM RESERVES | 0 | 0 | 0.00 | 42,689.00 | | -100.00% |
| | TOTAL FUND REVENUE | 357,539.00 | 315,763.03 | 407,516.31 | 433,076.00 | 416,690.22 | -3.78% |

LIBRARY FOR THE 7 MONTHS ENDING JULY 31, 2023

| EXPENDITURES WITH COMPARISON TO BUDGET | | 2022 ACTUAL 12/31/2022 | YTD ACTUAL 07/31/2023 | PROJECTED YEAR-END | BUDGET | 2025 PROPOSED BUDGET | % CHANGE |
|--|-------------------------------|---------------------------|--------------------------|-----------------------|------------|----------------------------|-------------|
| 230-53860-000-105 | LOSS ON INVESTMENTS | 58.64 | 0.00 | 0.00 | 0.00 | | |
| 230-55110-101-000 | LIBRARY F/T WAGES | 58,724.03 | 35,669.06 | 65,562.00 | 114,166.21 | 115,432.93 | 1.11% |
| 230-55110-102-000 | LIBRARY P/T WAGES (W/BEN) | 72,413.60 | 44,447.96 | 76,196.50 | 59,555.06 | 61,341.20 | 3.00% |
| 230-55110-104-000 | LIBRARY P/T WAGES | 42,244.21 | 28,324.11 | 48,555.62 | 57,774.60 | 59,049.90 | 2.21% |
| 230-55110-130-000 | LIBRARY S/ SECURITY TAX | 12,866.70 | 8,447.50 | 14,481.43 | 17,710.00 | 18,040.54 | 1.87% |
| 230-55110-132-000 | LIBRARY RETIREMENT | 8,457.96 | 5,747.07 | 9,852.12 | 11,987.00 | 12,285.80 | 2.49% |
| 230-55110-133-000 | LIBRARY BENEFITS | 14,656.38 | 10,354.82 | 17,751.12 | 29,264.00 | 38,777.64 | 32.51% |
| 230-55110-300-000 | LIBRARY SUPPLIES & EXP | 3,898.65 | 1,516.08 | 2,598.99 | 2,650.00 | 2,650.00 | 0.00% |
| 230-55110-310-000 | LIBRARY CENTRAL SERVICES | 23,971.00 | 20,849.25 | 27,799.00 | 28,632.00 | 30,435.00 | 6.30% |
| 230-55110-320-000 | LIBRARY PROGRAMS | 10,431.63 | 3,121.44 | 5,351.04 | 5,650.00 | 5,650.00 | 0.00% |
| 230-55110-325-000 | LIBRARY MARKETING | 1,383.27 | 886.57 | 1,519.83 | 1,650.00 | 1,650.00 | 0.00% |
| 230-55110-330-000 | LIBRARY TRAINING | 1619.31 | 2,401.74 | 2,900.00 | 3,000.00 | 2,500.00 | -16.67% |
| 230-55110-350-000 | LIBRARY REPAIR & MAINT | 75.9 | 104.96 | 179.93 | 300.00 | 800.00 | 166.67% |
| 230-55110-530-000 | LIBRARY CENTRAL SVC- BLDG | 36,038.00 | 31,344.75 | 41,793.00 | 43,048.00 | 47,696.00 | 10.80% |
| 230-55110-726-000 | CONTRACTED SERVICE PAYMENTS | 12,340.20 | 12,907.15 | 12,907.00 | 14,184.00 | 15,653.70 | 10.36% |
| 230-55110-800-000 | LIBRARY CAPITAL OUTLAY/BOOKS | 28,928.36 | 28,153.73 | 30,000.00 | 32,269.00 | 32,269.00 | 0.00% |
| 230-55110-830-000 | LIBRARY TECHNOLOGY | 4,849.45 | 503.08 | 4,465.00 | 5,000.00 | 3,000.00 | -40.00% |
| 230-55110-840-000 | COUNTY OFFSET TRANSFER | | | | 6,235.00 | 6,235.00 | 0.00% |
| | TOTAL FUND EXPENDITURES | 332,957.29 | 234,779.27 | 361,912.59 | 433,074.87 | 453,466.71 | 4.71% |
| | NET REVENUE OVER EXPENDITURES | 24,581.71 | 80,983.76 | 45,603.72 | 1.13 | -36,776.49 | |