

November minutes of the Slinger Community Library Board
Monday, November 11, 2024

The meeting of Slinger Community Library Board of Trustees of the Village of Slinger was called to order by Library Board President Marlyss Thiel at 218 Slinger Road, Slinger, WI at 4:30 pm on November 11, 2024 in accordance with Notice of Meeting delivered to members on November 8, 2024.

Roll Call and Confirmation of Open Meetings Law:

	<u>Present</u>	<u>Absent</u>
Marlyss Thiel	X	
Donna Moldenhauer	X	
David Waterman	X	
Jane Hignite	X	
Beth Lighthizer	X	
Katherine Tobey	X	
Kent Voll	X	
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Also present:

Margaret Wilber, Village Administrator

Lindy Fiste, Circulation Librarian/Interim Director

I. Open for Public Comment: Nothing was shared during public comment.

II. New Business

A. Capital Campaign Update – Trustee Tobey

Tobey shared that there is forward progress with subcommittees being established and an all committee meeting scheduled for December, where progress and updates will be shared.

B. Library Director Search Update – President Thiel

There have been no applicants at this time. The job advertisement will be reworked and posted again.

C. Proposed Gift Acceptance and Naming Rights Policies – Village Administrator Wilber

Motion by Voll/Lighthizer to accept the policies with discussed corrections. Motion carried.

D. Review and Action

i. Minutes of October 14, 2024 meeting

Motion by Lighthizer/Waterman to accept minutes as presented. Motion carried.

ii. October 2024 Financial/Vouchers Report

Motion by Voll/Hignite to accept vouchers as presented. Motion carried.

III. Director's Report

A. Circulation and Library Use Statistics- October 2024

Monthly statistics 2023 vs 2024

October total circulations, digital (Hoopla & Libby) and physical were 9,742 with physical circulations at 7,781 and digital at 1,961. Physical circulations increased 22% (1388 items) from October 2023. Digital circulations increased 14% (239 items) from October 2023. Patron count was 3014 an increase of 36% (805 patrons) from October 2023.

B. Library Program Report- October 2024

Interim Director Lindy shared the October Programs report.

Program Highlights:

1st Grade Literacy Nights with local school district

STEAM kits added to collection including visits by Youth Services Librarian to schools in the district

IV. Closed Session

Go into closed session pursuant to authorization conferred by Wis. Stat. sec. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Opening for Youth Services Librarian position and staff updates)

Motion by Lighthizer/Hignite to go into closed session at 4:46 pm and include Margaret Wilber and Lindy Fiste. A roll call was taken. Yea's Thiel, Hignite, Voll, Moldenhauer, Lighthizer, Tobey, Waterman. Nay's: None. Passed Unanimously.

V. Return to Open Session and Take Action if Necessary

Motion by Voll/Moldenhauer to return to open session at 4:54 pm. A roll call was taken. Yea's Thiel, Hignite, Voll, Moldenhauer, Lighthizer, Tobey, Waterman. Nay's: None. Passed Unanimously.

Motion by Voll/Hignite to approve Circulation Clerk promotion to the open Youth Services position at the hourly wage of \$20.22 effective 11/11/2024. Motion Carried.

Motion by Voll/Hignite to approve Circulation Librarian to full Interim Director in place of the previous co-interim director title with a \$5 per hour raise and continued approval to work up to 40 hours effective 11/11/2024. (additional details for Interim Director from September Special Meeting approved minutes: *These increases will stay in place until the Library Board of Trustees deems necessary. Bonuses may be given in the future if interim director, fundraising, and capital campaign duties exceed expectations.*) Motion carried.

VI. Announcements:

A. Next Meeting Date: Monday, December 9, 2024 at 4:30pm

VII. Adjourn Meeting

Motion by Lighthizer/Tobey to adjourn at 5:00 pm. Motion carried.

Respectfully Submitted,

Lindy Fiste, Circulation Librarian/Interim Director