



Slinger Community Library Board of Trustees
Village Community Room, located at 218 Slinger Rd
Monday, May 16, 2022 at 4:30pm

Agenda

Roll Call and Confirmation of Open Meetings Law

Marlyss Thiel
Vicky Farr
Beth Lighthizer

Jane Hignite
Donna Moldenhauer

Kent Voll
Katherine Tobey

- I. **Open for Public Comment** (Information will be received from the public; however, no action will be taken on such issues at this time.)
- II. **Welcome new and renewing Library Board Trustees**
- III. **Director's Report**
 - A. Circulation and Library Use Statistics – April 2022
 - B. Library Program Report: April 2022
 - C. 2022 Summer Learning Program-advertisements, sponsors, prizes, incentive week, reading logs
 - D. Friends of Slinger Library, Inc fundraisers update
- IV. **New Business**
 - A. Review and Action
 - i. Minutes of April 11, 2022 meeting
 - ii. April Financial/Vouchers Report
- V. **Old Business**
 - A. Review and Action
 - i. SCL Bulletin Board, Brochures, and Art Display Policy
 - ii. Youth Services Librarian position update
- VI. **Announcements**
 - A. Next Meeting Date: Monday, June 13, 2022 – 4:30 pm
- VII. **Adjourn Meeting**

The Slinger Community Library Board of Trustees is an informed and dedicated group of citizens, who are committed to supporting, developing, and advancing the library for the benefit of all our patrons, staff, and our community.

This agenda was posted at Slinger Village Hall and Slinger Community Library on Friday, May 6, 2022. Notice was posted at Community Park, Slinger Post Office, and Slinger Piggly Wiggly.

Upon reasonable notice, efforts will be made to accommodate person with disabilities requiring special accommodations for attendance at the meeting. For additional information and to request services, contact the Library Director at (262) 644-6171

It is possible that members of and possibly a quorum of members of other governmental bodies of the Village of Slinger may be in attendance at the above-noted meeting to gather information; no action will be taken by any other governmental body except by the governing body noticed above.

Memo

To: Slinger Community Library Board of Trustees

From: Leslie Schultz, Library Director

Date: Friday, May 6, 2022

Re: Agenda for Monday, May 16, 2022

II. WELCOME NEW AND RENEWING LIBRARY BOARD TRUSTEES

Trustee Katherine Tobey has agreed to renew for 3 more years!

Please welcome new Trustee Kent Voll! He and his family are regular library users. He works for the Monarch Library System as one of our van delivery drivers and he volunteers for the Friends of Slinger Library. He has two children in the Slinger School District and is a West Bend Police Officer. Welcome Trustee Voll!

III. DIRECTOR' S REPORT

A. Circulation and Library Use Statistics-April 2022

April total circulations, digital and physical were 8,438 with physical circulations at 7,187 and digital at 1,251. Physical circulations increased 19% (1,166 items) from April 2021. Digital circulations increased 10% (122 items) from April 2021. Patron count was 2,004 an increase of 20% (346) patrons from April 2021.

We are adding three new attraction passes to our "Library of Things" collection; Milwaukee County Domes, Milwaukee Art Museum, and Betty Brinn Children's Museum.

Please see attached document: "Washington County Libraries 2021 by the Numbers" which is the annual report for all five Washington County libraries.

B. Library Program Report-April

Please see attached April programming report.

C. 2022 Summer Learning Program-advertisements, sponsors, prizes, incentive week, reading logs

Please see the following attached documents: SLP flyers and local businesses prize list. So far, 22% of the 77 businesses we contacted have donated to SLP. The reading log sheet will be provided at the meeting.

D. Friends of Slinger Library, Inc fundraisers update

Letter Campaign: 50 letters were sent out to businesses last week of April

Papa Murphy's Pizza: July 7th

Fill n Chill Day: June 27th

Gehrings's Meat Sale: postponed until further notice

Slinger Kiwanis has asked FOSL to present at the May 19th meeting to discuss the FOSL organization, their needs, and a future fundraising collaboration.

V. OLD BUSINESS

i. SCL Bulletin Board, Brochures, and Art Display Policy

Please review attached policy. The section on “Policy for Gifts of Artwork” now includes in the first and third bullet points the following wording ...”in consultation with the Library Board...”

ii. Youth Services Librarian

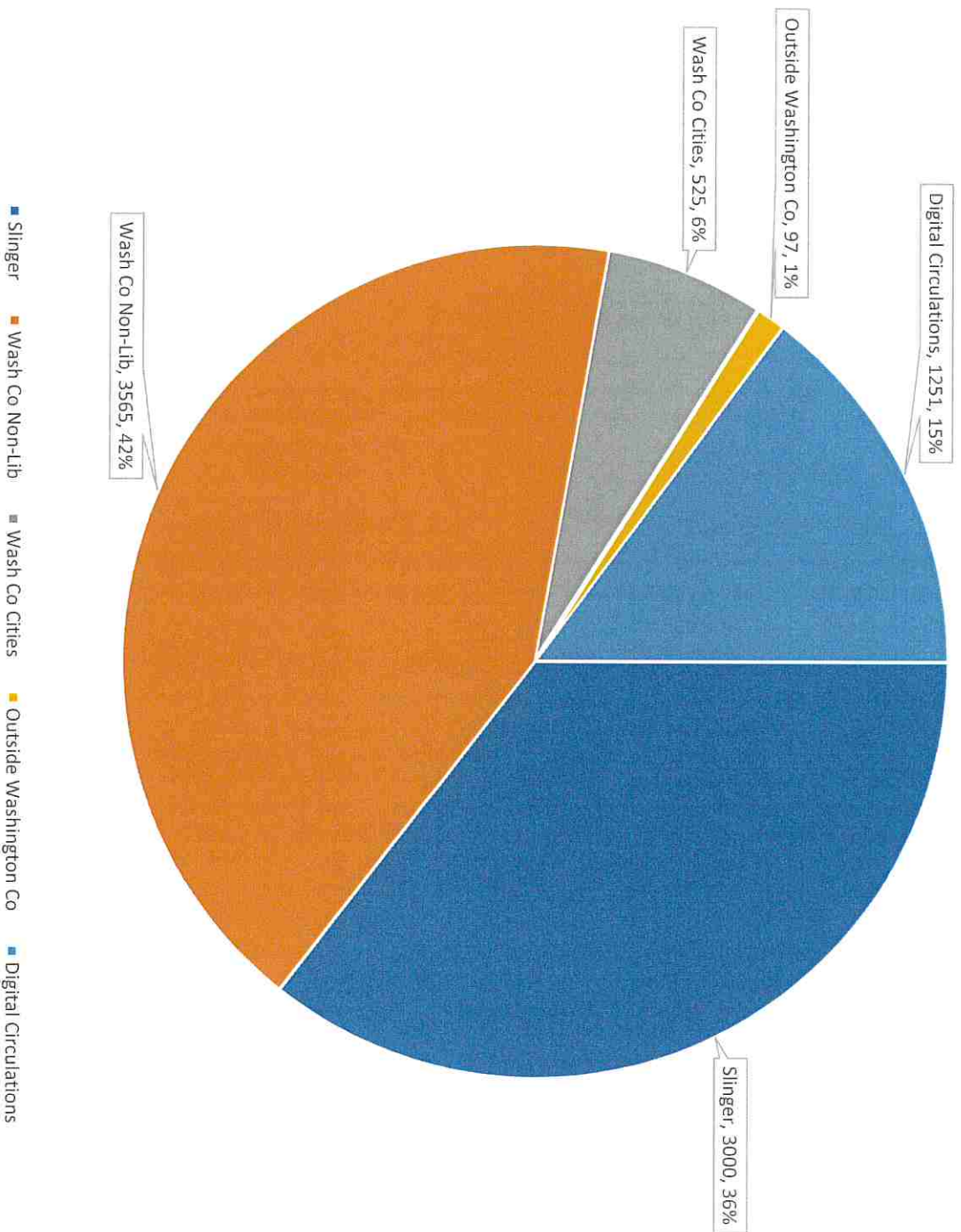
The Youth Services Librarian position was offered to Mrs. Collins. She has her Master’s Degree in Library Science with a School Media Certification. She has been a School Library Media Specialist in the Indianapolis, IN school District since 2009. She worked for two years as a Children’s library assistant in a library in Indiana. She will be training on May 12th and 13th with Kris but June 1st will be her first official day at the library.

Please contact me with any questions, comments or concerns before the meeting so that I may be prepared to answer them at the library board meeting. Have a great weekend!

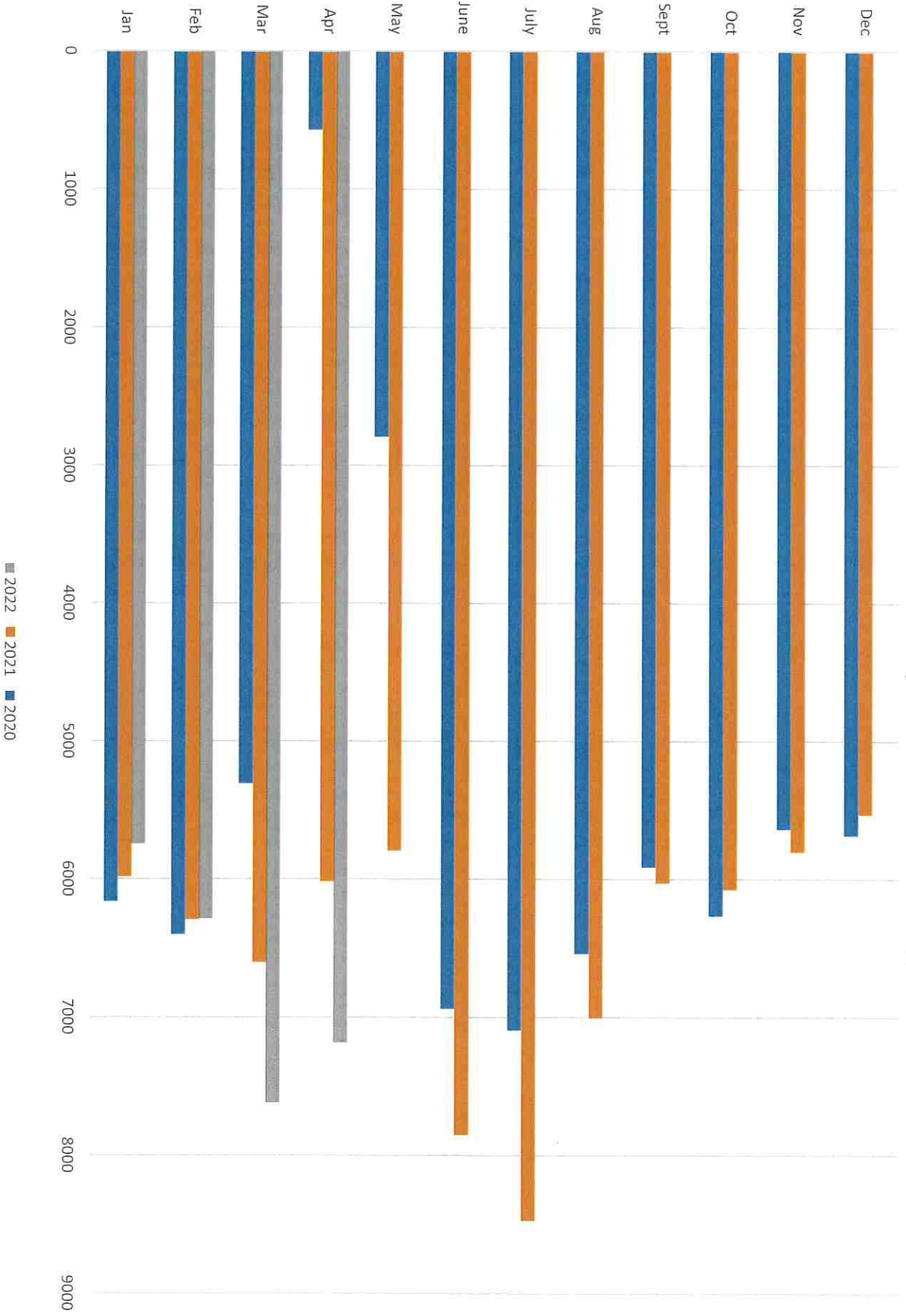
April 2022 Slinger Library Statistics

	2020	2021		2022	
Circulation Activity	Yr End	Month	Yr End	Month	YTD
Number of Days Open	246	24	295	24	98
Patron Count	16,466	1,658	22,700	2,004	7,859
New Cards Issued	314	5	232	45	103
Print	Yr End	Month	Yr End	Month	YTD
Items Checked Out	65,338	6,021	77,481	7,187	26,845
Items Checked In	57,289	5,355	66,171	6,234	22,090
Holds Placed	21,040	1,760	21,401	1,888	7,364
Digital	Yr End	Month	Yr End	Month	YTD
Libby & Overdrive Checkouts	11,272	1,129	14,147	1,117	4,421
Hoopla	950	0	371	134	476
Databases	Yr End	Month	Yr End	Month	YTD
AtoZ Databases Logins	40,198	4	8,061	116	519
Ancestry.com Logins	859	119	1,056	30	66
Gale Courses Taken	25	4	17	4	9
Pronunciator Logins	96	14	199	0	28
Breakdown of Check Out Numbers	Yr End	Month	Yr End	Month	YTD
Slinger	29,768	2,585	33,248	3,000	11,238
Wash Co Non Lib	31,520	3,069	38,927	3,565	13,743
Wash Co Cities	3,376	254	3,996	525	1,571
Outside Wash Co	656	108	1,267	97	293
Total Circulation Digital & Physical	Yr End	Month	Yr End	Month	YTD
	77,495	7,145	91,903	8,438	31,742
Interlibrary Loan Activity-WISCAT	Yr End	Month	Yr End	Month	YTD
Borrower - Requests from SL Patrons	74	10	80	8	21
Lender - Requests from other libraries	34	2	27	5	10
Library Programming	Yr End	Month	Yr End	Month	YTD
Adult/Other Programs	22	1	47	8	34
Adult Program Attendance	264	10	326	41	286
Adult Self Directed Programs	15	3	15	0	1
Adult Self Directed Participation	412	87	306	0	40
Teen Programs	3	0	21	6	13
Teen Program Attendance	17	0	196	60	108
Teen Self Directed Programs	9	2	11	0	1
Teen Self Directed Attendance	71	22	136	0	54
Childrens Programs	51	5	79	12	43
Childrens Programs Attendance	783	118	1,770	169	620
Childrens Self Directed Programs	28	5	51	4	18
Childrens Self Directed Attendance	835	163	1,777	110	484
Other Library Services Offered	Yr End	Month	Yr End	Month	YTD
Wifi Logins	3,945	483	4,827	441	1,695
Internet Logins	859	76	662	69	272
PAC Logins	20,952	1,643	18,522	1,416	6,311
Other Library Statistics	Yr End	Month	Yr End	Month	YTD
Community Meetings	23	0	14	2	8
Community Meetings Attendance	118	0	133	11	102
Facebook Reach	20,402	1,847	25,863	2,155	12,785
Website Visits	42,767	5,052	50,394	4,311	17,639
Number of Volunteers	9	7	23	0	16
Volunteer Hours	22.75	14.00	26.00	0.00	16.00
Reference Statistics	Yr End	Month	Yr End	Month	YTD
Reference Questions	881	86	1,091	50	302
Computer & Technology Assistance	252	12	260	14	95

April 2022 Total Circulations
Physical 7,187 & Digital 1,251



3 Yr Physical Circulation Statistics



April Programming

Take n' Makes	Theme	# of Kits
Lil' Bookworms Story Time Take 'n Make (0-5) #1	Libraries	25
Lil' Bookworms Story Time Take 'n Make (0-5) #2	Easter	35
Lil' Bookworms Story Time Take 'n Make (0-5) #3	Rain	25
Lil' Bookworms Story Time Take 'n Make (0-5) #4	Rabbits	25

Program	Theme	# Participants
Lil' Bookworms Story Time (0-5) #1A	Libraries	11
Lil' Bookworms Story Time (0-5) #1B		17
Lil' Bookworms Story Time (0-5) #2A	Easter	11
Lil' Bookworms Story Time (0-5) #2B		18
Lil' Bookworms Story Time (0-5) #3A	Rain	14
Lil' Bookworms Story Time (0-5) #3B		18
Lil' Bookworms Story Time (0-5) #4A	Rabbits	10
Lil' Bookworms Story Time (0-5) #4B		31
Kids Klub (6-10) #1	Krafty Kreations (Easter Bunny Crafts)	6
Kids Klub (6-10) #2	Game On! – Easter Egg Games	8
Kids Klub (6-10) #3	Sweet Treats – Chocolate Egg Race Cars	11
Teen Tuesday (11-18) #1	Teen Trivia – Disney Edition	14
Teen Tuesday (11-18) #2	Paint-by-Number Sunflowers	11
Teen Tuesday (11-18) #3	Pitch Perfect Movie & Blind Jelly Bean Tasting	13
Teen Tuesday (11-18) #4	TAB Program – Cupcake Decorating	14
TAB Executive Board Meeting	April Meetings	2
TAB Meeting		6
Family Program (all ages)	Local Olympian Jordan Stolz Presentation	14
Adult Presentation (19+) #1	S.E.L.F. Care	2
Adult Presentation (19+) #2	Aromatherapy for Stress Management	2
Adult Presentation (19+) #3	Massage and Relaxation	cancelled
Adult Presentation (19+) #4	Building Wealth with Real Estate	4
Knot Just Knitting	April Meet	2
Craftermorning at the Library (19+)	No-Sew Cotton Pillows	13
Flicks 4 Grown-Ups (18+)	<i>Spiderman: No Way Home</i>	4
Monday Afternoon Book Club (18+)	<i>The Last Ballad</i> by Wiley Cash	4
Pints & Pages (21+)	<i>Beach Read</i> by Emily Henry	10

School Visits – Betsey O'Hearn (Teacher)	# Participants
Thursday, 4/28 at 12:30 pm Visit	12
Thursday, 4/28 at 1:30 pm Visit	14

Library Attraction Passes

Milwaukee County Domes –

Friends of the Domes Library Experience Pass

\$500.00 annual fee

3 Family memberships (2 adults in the household plus children 17 and under)

Free parking

10% discount at gift shop

Milwaukee Art Museum –

\$600 Patron level

4 passes (each good for up to 4 adults and any children)

Betty Brinn Children's Museum –

2 Passes (each for up to 6 guests)

Discounted parking

Milwaukee County Zoo (renewal)

2 Passes (each for up to 8 guests)

1 Vehicle Free Parking

10 % discount at gift shop



CAMP SLINGER LIBRARY

2022 Summer Learning Program

June 22nd-August 6th | for Children, Teens, and Adults

BE ON THE LOOK OUT...

For more information about the 2022 Summer Learning Program

Wednesday, June 1st: "Camp Slinger Library" Summer Learning Program information published.



Wednesday, June 8th: "Camp Slinger Library" Summer Learning Program sign-ups are open on Signup Genius.



Wednesday, June 22nd: "Camp Slinger Library" Summer Learning Program registration begins at the Camp Slinger Library Fun Night!



WEDNESDAY, JUNE 22ND
4:30PM-6:30PM | 220 SLINGER RD

- Fill-n-Chill & Hopper's Mini Donuts
- Mischief & Magic Balloon Twisting
- Summer Learning Program Registration
*Receive coupon pack and camp journal with registration
- Scavenger Hunt & Guessing Contest
*Mini S'mores Kit and Mini Marshmallow Jar
- Camping Selfie Photo Booth & Lawn Games
- Checkout 5 items to enter a drawing for 2 Portable Fire Pits and S'mores gift packages!



INFORMATION • INSPIRATION • ENTERTAINMENT
Slinger Community Library
220 Slinger Rd, Slinger, WI 53086 • (262) 644-6177 • slingerlibrary.org

2022 SUMMER LEARNING PROGRAM

CAMP SLINGER LIBRARY

INCENTIVE WEEK

MAY 23 - 27, 2022

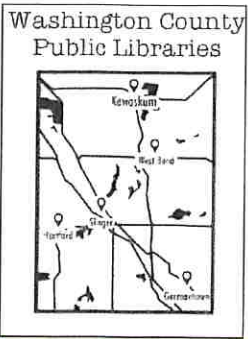
VISIT THE LIBRARY THIS WEEK, CHECK OUT 3 ITEMS, AND BE ENTERED INTO A DRAWING FOR A \$20.00 GIFT.

\$20.00 GIFT CARDS FROM:
NEHM'S GREENHOUSE & FLORAL
FLEET FARM
CABELA'S
HAHN ACE HARDWARE
WI STATE PARK PASS

ONE ENTRY PER PATRON PER DAY



Business Name	Prize	Prize Details	Received?
Basse's Taste of Country	2 admissions to Pumpkin Fest	\$17 value each	Yes
Boerner Botanical Gardens	1-year family membership	\$65 value	Yes
CAL Fitness & Performance	Gym package	\$500	No
Eaton's Fresh Pizza	300 coupons for a 7" cheese pizza	\$7.49/pizza	Yes
Fill-n-Chill	Partnership for a "Camp Slinger Library Read Smore Sundae" during SLP months	No monetary value	N/A
Joe's Slinger Service	Voucher for free oil change	\$50 Value	Yes
Lazy Days Campground	Two 2-day camping passes	Unsure	Yes
Logger's Park Sports Complex	50 individual mini golf certificates	Unsure (not listed on website)	No
Milwaukee Blacksmith	MKE Blacksmith Couples Gift Certificate	\$125 value each	Yes
Milwaukee County Zoo	2 admission tickets (for children or adults)	\$14 value each	Yes
Mitchell Park Domes	1 annual membership	Up to \$50 value	Yes
Rivoli Theatre	8 movie passes	\$5 value each, or \$40 value total	Yes
Shalom Wildlife Zoo	Woodkins	Uncertain	No
Slinger Speedway	Family 4-pack certificate	Up to \$40 value	Yes
Urban Air Trampoline and Adventure Park	Family of 4 gift certificate	Undetermined	No
Washington County Fair	12 admission tickets	\$10 value per ticket (\$120 total)	No
Wisconsin Automotive Museum	4 admission tickets	Up to \$48 value (Can work for any age - \$6 child, \$10 senior, \$12 adult)	Yes



WASHINGTON COUNTY LIBRARIES

2021 BY THE NUMBERS

BASED ON 2021 ANNUAL REPORT DATA



+



= 1.1 MILLION

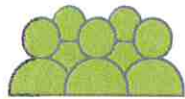
994,988
Print &
Audio/Visual

164,822
Digital

Items Checked out at
Washington County
Libraries in 2021!



69,000+
Registered
Library Cards



298,000+
Library Visits
in 2021!



86,000+
Service
Questions

46,000+
People Attended
970+
Programs



All libraries back to regular
in-person programs &
services in 2021!

& 3,000+
People
Reached at
the
Washington
County Fair

305,000+

Items
Delivered
In & Out of
the
Building



WASHINGTON COUNTY LIBRARIES

- Germantown Community Library
- Jack Russell Memorial Library (Hartford)
- Kewaskum Public Library
- Slinger Community Library
- West Bend Community Library



DIGITAL & ONLINE RESOURCES

18,000+

Public Computer
Logins

65,000+

Wireless
Logins

425,000+

Online
Database Retrievals

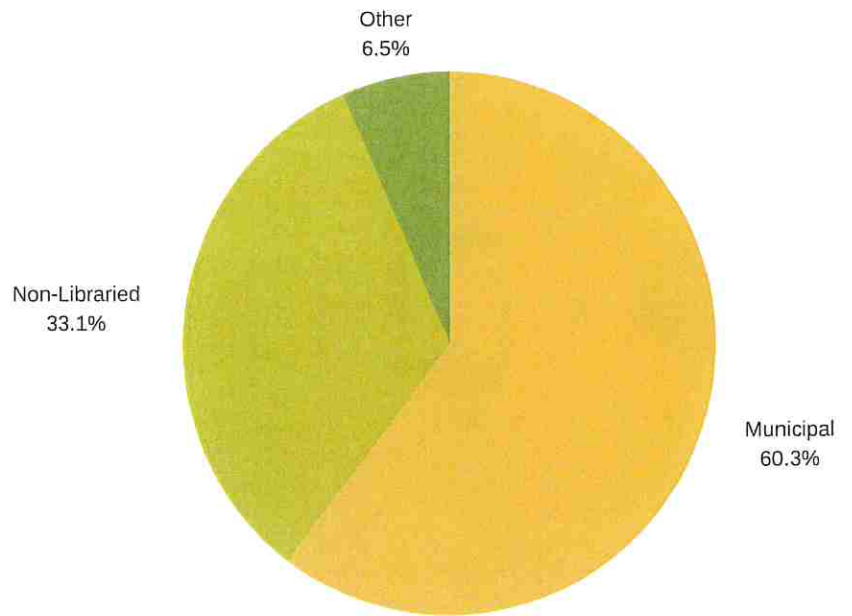
380+

Online Gale
Courses Taken

THE 5 LIBRARIES IN WASHINGTON COUNTY SERVE 136,034 RESIDENTS!

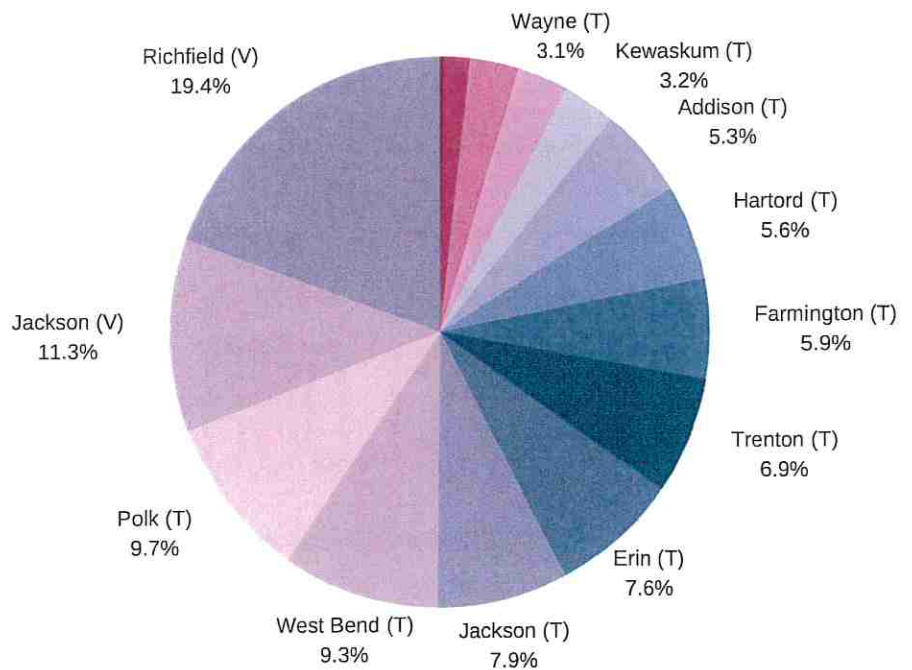
Washington County Libraries 2021 Physical Circulation

Wash. Co. Municipal	600,198
Kewaskum (V)	19,955
Slinger (V)	43,434
Hartford (C)	112,111
Germantown (V)	186,873
West Bend (C)	237,825
Wash. Co. Non-Libraried	329,737
Other	65,096
Total	995,031



2021 Physical Circulation Washington County Non-libraried

Germantown (T)	725
Newburg (V)	5,278
Barton (T)	9,688
Wayne (T)	10,219
Kewaskum (T)	10,427
Addison (T)	17,482
Hartford (T)	18,466
Farmington (T)	19,416
Trenton (T)	22,696
Erin (T)	25,154
Jackson (T)	26,024
West Bend (T)	30,748
Polk (T)	31,913
Jackson (V)	37,391
Richfield (V)	64,110
Total	329,737



April minutes of the Slinger Community Library Board
Monday, April 11, 2022

The meeting of Slinger Community Library Board of Trustees of the Village of Slinger was called to order by Library Board President Marlyss Thiel at 218 Slinger Road, Slinger, WI at 4:30pm on April 11, 2022 in accordance with Notice of Meeting delivered to members on March 11, 2022.

Roll Call and Confirmation of Open Meetings Law:

	<u>Present</u>	<u>Absent</u>
Marlyss Thiel	X	
Donna Moldenhauer	X	
Vicky Farr	X	
Jane Hignite	X	
Beth Lighthizer	X	
Katherine Tobey	X	
Cheryl Korinek	X	
	<hr/>	
	7	

Also present:

Leslie Schultz, Library Director

Margaret Wilber, Village Administrator

I. Open for Public Comment

No public comments were presented.

II. Director's Report

A. Circulation and Library Use Statistics

Director Schultz stated March total circulations, digital and physical were 8,883 with physical circulations at 7,621 and digital at 1,147. Physical circulations increased 15% (1,014 items) from March 2021. Digital circulations decreased 2.6% (31 items) from March 2021. Patron count was 2,295 an increase of 26% (472) patrons from March 2021.

B. Library Program Report-March

Director Schultz shared the March program reports. Director Schultz reported that Harry Potter week resulted in 1,493 circulations and 544 patron visits. Director Schultz also stated National Library Week resulted in 1,718 circulations and 619 patron visits. 253 patrons participated in National Library Week incentives.

C. Friends of Slinger Library, Inc update

Director Schultz shared the FOSL Treasurers Report. Director Schultz also mentioned the FOSL future fundraisers to include Gehring's Meat Market, Concession stand at August 2nd library event, and a collaboration with Slinger Kiwanis.

III. New Business

i. Minutes of March 14, 2022 meeting

Motion by Lighthizer/Hignite to accept minutes as corrected. Motion carried.

ii. March Financial/Vouchers Reports

Motion by Moldenhauer/Lighthizer to accept vouchers as presented. Motion carried.

iii. SCL Bulletin, Brochures, and Art Display Policy

The Library Board Trustees want the policy brought back at May Library Board meeting with suggested changes to be discussed and approved.

iv. Recognition of Trustee Korinek

Library Board President Thiel recognized Trustee Korinek with a certificate mentioning her 10 years (2012-2022) of dedicated service on the Library Board, 2 years as Library Board President.

III. Old Business

i. Youth Services Librarian Position

Director Schultz stated they received 5 applications for the YSL position and interviews will take place April 7th-April 11th. Director Schultz also stated four applicants had library experience and two of those with youth.

ii. Library CD accounts at Forte Bank

Library Board Trustees will do more research at other banking institutions when these CDs come up for renewal in April 2023.

Motion by Lighthizer/Moldenhauer to approve renewing the CDs at Forte Bank for 12 months at .20% Motion carried.

V. Announcements:

A. Next Meeting Date: May 16, 2022 at 4:30pm

VI. Adjourn Meeting

Motion by Korinek/Lighthizer to adjourn at 4:56pm. Motion carried.

Respectfully Submitted, Leslie Schultz, Library Director

VOUCHERS April 2022

230-00-55110-300-000 Processing Materials Supplies & Expense

Date	Description	Invoice #	Debit	Balance
				\$ 1,795.38
4/14/2022	Walmart	Gloves	\$ 12.97	\$ 1,782.41
4/14/2022	Amazon	Self inking refill	\$ 8.79	\$ 1,773.62
		TOTAL SPENT	\$21.76	

230-00-55110-310-000 Central Services

Date	Description	Invoice #	Debit	Balance
				\$23,971.00
1/1/2022	Village of Slinger		\$23,971.00	
		TOTAL SPENT	\$23,971.00	\$0.00

230-00-55110-320-000 Programs

Date	Description	Invoice #	Debit	Credit	Balance
					\$3,872.71
4/14/2022	Walmart	Teen Program food	\$2.97		\$3,869.74
4/14/2022	Joann	Teen Program supplies	\$46.94		\$3,822.80
4/14/2022	Walmart	HP AD Take n Make	\$43.25		\$3,779.55
4/14/2022	Diamond Painting Depot	AD program supplies	\$201.57		\$3,577.98
4/14/2022	Piggly Wiggly	Teen Program Supplies	\$8.00		\$3,569.98
4/14/2022	Amazon	Teen Program supplies	\$118.88		\$3,451.10
4/14/2022	Amazon	Teen Program supplies	\$9.99		\$3,441.11
4/14/2022	Amazon	Teen Program supplies	\$19.98		\$3,421.13
			\$451.58		

230-00-55110-325-000 Marketing

Date	Description	Invoice #	Debit	Balance
				\$ 1,855.15
4/14/2022	ETSY	SLP t-shirts-Forte Bank reimbursement	\$ 234.63	\$ 1,620.52
4/14/2022	Amazon	Whirl of Fun spinner	\$ 43.95	\$ 1,576.57
4/14/2022	SignupGenius	program sign ups	\$ 9.99	\$ 1,566.58
		TOTAL SPENT	\$288.57	

230-00-55110-330-000 Training

Date	Description	Invoice #	Debit	Balance
				\$ 1,958.23
		TOTAL SPENT	\$0.00	

VOUCHERS April 2022

230-00-55110-350-000 Repair and Maintenance

Date	Description	Invoice #	Debit	Balance
				\$1,000.00
4/14/2022	MLS	Telephony (JAN-MAR)	\$ 11.76	\$988.24
		TOTAL SPENT		

230-00-55110-530-000 Central Site Services-Building

Date	Description	Invoice #	Debit	Balance
				\$36,038.00
1/1/2021	Village of Slinger		\$36,038.00	
		TOTAL SPENT	\$36,038.00	\$0.00

230-00-55110-726-000 Contracted Services Payments

Date	Description	Invoice #	Debit	Credit	Balance
					(\$746.20)
		TOTAL SPENT	\$11,140.20		

230-00-55110-800-000 - Library Capital Outlay/Collections

Date	Description	Invoice #	Debit	Balance
				\$19,099.05
4/30/2022	Ingram		\$1,580.97	\$17,518.08
4/30/2022	Amazon		\$300.09	\$17,217.99
4/30/2022	Midwest Tape		\$99.98	\$17,118.01
4/30/2022	Walmart		\$17.96	\$17,100.05
		TOTAL SPENT	\$ 1,999.00	

230-00-55110-830-000 Technology

Date	Description	Invoice #	Debit	Balance
				\$2,760.00
4/11/2022	Monarch Library System	Receipt Printers (2)-2021	\$700.00	\$2,060.00
		TOTAL SPENT	\$700.00	

230-00-55110-101-000 Salary/Wages 1/1/2022-1/31/2022

Date	Description	YTD Actual	Budget	Unexpended	% Used
1/31/2022	Library Department Head	\$18,040.61	\$58,183.20		31.0%
1/31/2022	P/T Wages (w/benefits)	\$22,179.86	\$78,407.68		28.3%
1/31/2022	P/T Wages	\$12,458.63	\$48,874.80		25.5%
		\$52,679.10	\$ 185,465.68		28.4%

2022 Library Accounts

Building & Offset Reserves -(Money Market Acct @ Associated Bank)
Capital Offset Funds received from Washington County. Require a 50/50 match and intended for capital expenditures.

Balance: \$204,720.06

Library Reserve Funds-Funds made up of two CDs: CD C at (Forte Bank) and CD E at (Forte Bank).

Balance: \$26,271.25.77

Cash and Investments- Funds made up of our operating costs and unused funds from previous years.

Balance: \$326,145.08

Unused Funds Balance: \$135,802.00

Updated 5/4/2022 by LAS

Slinger Community Library CDs

Certificate B - held at Associated Bank in Slinger - Acct #290811****

18-month CD renewed on 9/18/2019

Balance as of 3/18/21: \$14,375.22

Interest Rate: .26%

Maturity Date: March 18, 2021

Account CLOSED on 3/18/21

Slinger Community Library CDs

Certificate C - held at Forte Bank - Acct#2155****

12-month CD renewed on 4/14/2021

Balance as of 4/14/2022: \$11,867.26

Interest Rate: .20%

Maturity Date: April 14, 2023

Certificate E - held at Forte Bank - Acct#2155****

12-month CD opened on 4/14/2021

Balance as of 4/14/2022: \$14,403.99

Interest Rate: .20%

Maturity Date: April 14, 2023

Total: \$26,271.25

updated 5/4/2022 by LAS

2022

Washington County Income 230-00-43721-000-000

Budgeted: \$161,260.29

Date	Description	Check #	Amount \$
2/11/2022	5% reserve fund for 2021	529250	\$8,313.29
3/1/2022	Adj Cty Ozaukee	4383	\$3.26
2/23/2022	Adj Cty Dodge	1668846	\$612.00
TOTAL			\$8,928.55

Slinger Community Library Bulletin Board, Brochures and Art Display Policy

Bulletin Board:

Designated for items of general community interest. It is intended primarily for posting of announcements and printed materials not generated by the library. This space is available to civic, cultural, education, or recreational organizations. The intent is to provide as much community information as possible. The library does not endorse or advocate the viewpoints, beliefs or activities of any organization nor responsible for the views expressed in any of the material posted.

Brochures:

The designated brochure rack is to be used for multiple copies of flyers and brochures of general educational and/or cultural interest to the community. The library reserves the right to remove materials from these racks to insure space for others, to keep materials current and to eliminate items of commercial and/or inappropriate nature.

The following types of materials may be posted:

- Items of general community interest.
- Priority will be given for postings of events sponsored by local government and public schools.
- Information about services and events that are available on a continuing basis may be posted, if space permits.
- Postings for local non-profit organizations.

The following types of materials may not be posted:

- Materials devoted to the sale, advertising, solicitation and/or promotion of commercial products and/or services for a profit-making business.
- Materials aimed at soliciting members, requesting donations, raising funds and/or selling merchandise. Exceptions may be made for cultural organizations and special events held by local organizations.
- Partisan political notices.
- Personal notices of "items for sale" and/or rummage sales.
- Job postings other than the Village of Slinger or Slinger School District
- Petitions for public signatures.
- Commercial advertisements.

Art Displays:

Slinger Community Library allows the opportunity to offer community groups, organizations, and individuals use of the library for displays of an educational, cultural or recreational nature. When artwork is approved the Slinger Community Library Director and vendor will enter into a memorandum of agreement regarding details of the display.

Considerations for displays will be based on:

- Library use and space consideration
- Time and dates must work within library needs first
- Potential for public interest
- Local interest and connection to community partners or events
- Reflecting the diverse interests, backgrounds, cultures, and identities of the community

Guidelines:

- All materials and art shall be approved by the Library Director before posting materials or art work displays are scheduled.
- Designated library staff are responsible for the posting of materials on the bulletin board.
- In order to keep the bulletin board neat and current, the library reserves the right to: determine where and how the item(s) will be posted; limit the size and quantity of the item(s) to be posted; limit the length of time the item(s) will be posted; and dispose of materials that have been posted when they reach their expiration.
- The library is not responsible for lost, damaged or stolen postings or art work nor for returning materials that have been posted and/or displayed.

Policy for Gifts of Artwork:

- The Library Director, if needed, in consultation with Library Board will consider prospective gifts and/or purchases of artwork for inclusion at the library based on considerations of displays. (see above)
- Slinger Community Library reserves the right to de-acquisition any items if it is seen in the best interest of the Library.
- The Library Director, if needed, in consultation with Library Board will have sole discretion in what to do with pieces at the time of de-acquisition.