



Slinger Community Library Board of Trustees  
Village Community Room, located at 218 Slinger Rd  
Monday, June 13, 2022 at 4:30pm

## Agenda

### Roll Call and Confirmation of Open Meetings Law

Marlyss Thiel  
Vicky Farr  
Beth Lighthizer

Jane Hignite  
Donna Moldenhauer

Kent Voll  
Katherine Tobey

- I. **Open for Public Comment** (Information will be received from the public; however, no action will be taken on such issues at this time.)
- II. **Director's Report**
  - A. Circulation and Library Use Statistics – May 2022
  - B. Library Program Report: May 2022
  - C. Presenting at the June 16th Slinger Kiwanis meeting with Margaret Wilber
- III. **New Business**
  - A. Review and Action
    - i. Minutes of May 9, 2022 meeting
    - ii. May Financial/Vouchers Report
- IV. **Old Business**
  - A. Review and Action
    - i. Library CD Accounts update
    - ii. Washington County update
    - iii. Village Expansion update
- V. **Announcements**
  - A. Next Meeting Date: Monday, July 11, 2022 – 4:30 pm
- VI. **Adjourn Meeting**

The Slinger Community Library Board of Trustees is an informed and dedicated group of citizens, who are committed to supporting, developing, and advancing the library for the benefit of all our patrons, staff, and our community.

This agenda was posted at Slinger Village Hall and Slinger Community Library on Friday, June 10, 2022. Notice was posted at Community Park, Slinger Post Office, and Slinger Piggly Wiggly.

Upon reasonable notice, efforts will be made to accommodate person with disabilities requiring special accommodations for attendance at the meeting. For additional information and to request services, contact the Library Director at (262) 644-6171

It is possible that members of and possibly a quorum of members of other governmental bodies of the Village of Slinger may be in attendance at the above-noted meeting to gather information; no action will be taken by any other governmental body except by the governing body noticed above.

Memo

To: Slinger Community Library Board of Trustees

From: Leslie Schultz, Library Director

Date: Friday, June 10, 2022

Re: Agenda for Monday, June 13, 2022

**II. DIRECTOR' S REPORT**

**A. Circulation and Library Use Statistics-May 2022**

May total circulations, digital and physical were 7,394 with physical circulations at 6,092 and digital at 1,302. Physical circulations increased 5% (300 items) from May 2021. Digital circulations increased 13% (157 items) from May 2021. Patron count was 1,907 an increase of 24% (370) patrons from May 2021.

**B. Library Program Report-May**

Please see attached May programming report. We don't have programs in May to prepare for the Summer Learning Program.

**C. Presenting at June 16 Slinger Kiwanis Club meeting**

Margaret Wilber, FOSL member and I will be giving a presentation to the members of the Slinger Kiwanis Club. Margaret will share about the FOSL organization and the Village Expansion. I will share all about the library, our services, our future needs, and library statistics.

**IV. OLD BUSINESS**

**i. Library CD Accounts**

Forte Bank stated the rates that were mentioned last month were not for Municipalities. Forte Bank expects rates to increase during the Summer months and at that time they will adjust our rates.

**ii. Washington County Update**

County Executive Josh Schoemann has requested there not be a County Library Services Board. The five library directors will now meet with the Executive Committee. We are still unclear on meeting dates and times.

**iii. Village Expansion update**

Village Administrator, Margaret Wilber and Library Director will speak on this topic.

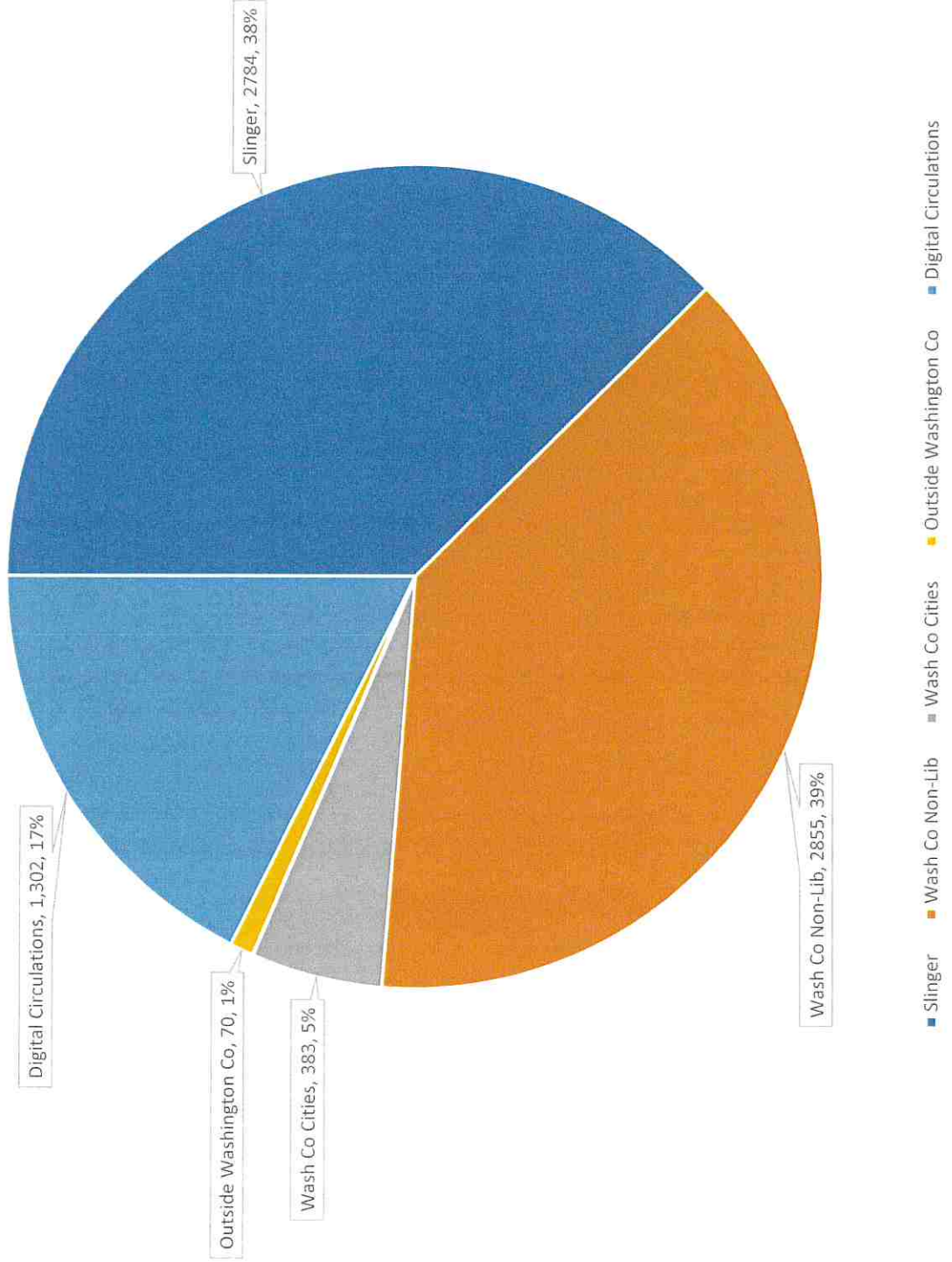
**Please contact me with any questions, comments or concerns before the meeting so that I may be prepared to answer them at the library board meeting. Have a great weekend!**

## May 2022 Slinger Library Statistics

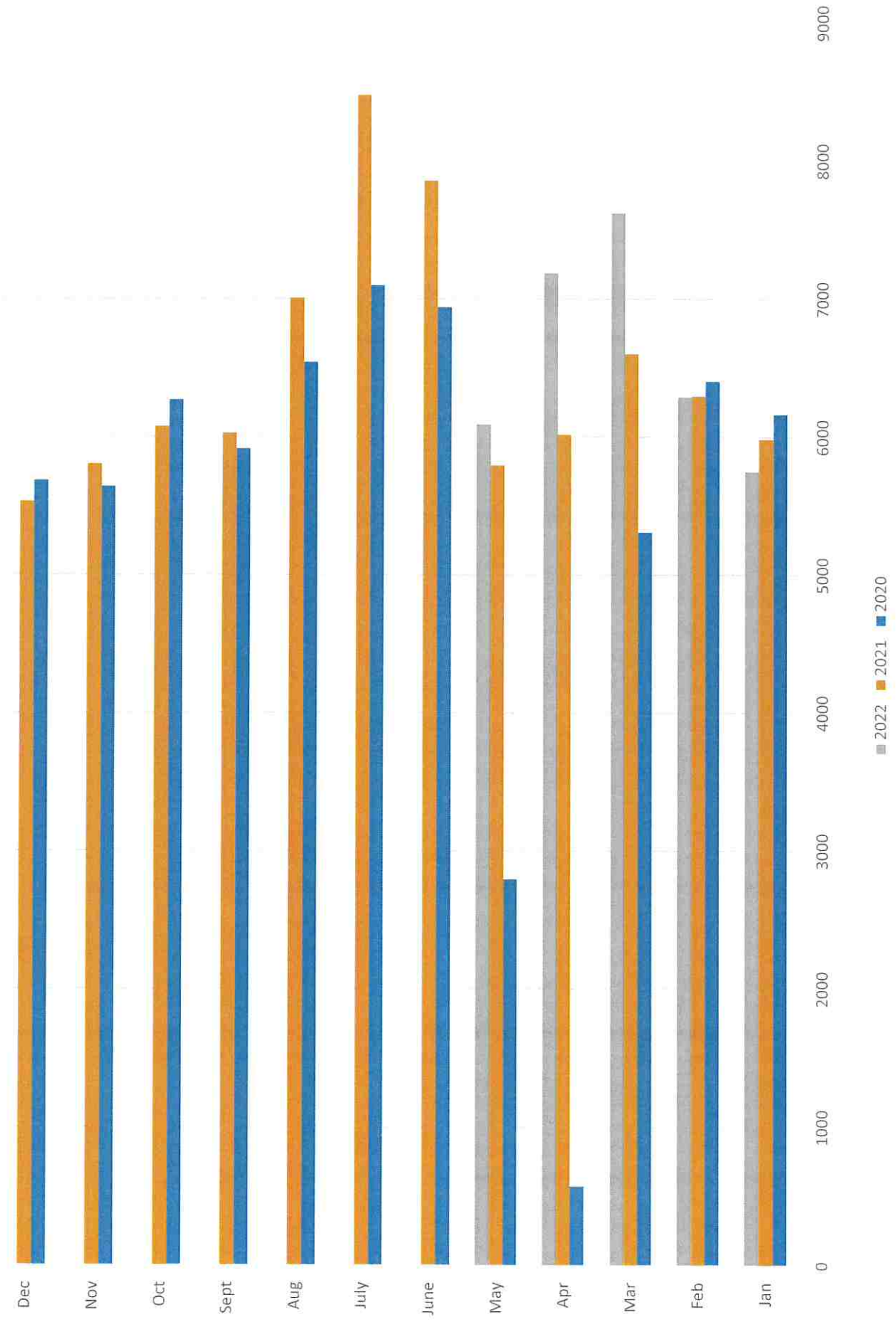
	2020	2021		2022	
<b>Circulation Activity</b>	<b>Yr End</b>	<b>Month</b>	<b>Yr End</b>	<b>Month</b>	<b>YTD</b>
Number of Days Open	246	24	295	24	122
Patron Count	16,466	1,537	22,700	1,907	9,766
New Cards Issued	314	17	232	19	122
<b>Print</b>	<b>Yr End</b>	<b>Month</b>	<b>Yr End</b>	<b>Month</b>	<b>YTD</b>
Items Checked Out	65,338	5,795	77,481	6,095	32,940
Items Checked In	57,289	4,976	66,171	5,679	27,769
Holds Placed	21,040	1,773	21,401	1,630	8,994
<b>Digital</b>	<b>Yr End</b>	<b>Month</b>	<b>Yr End</b>	<b>Month</b>	<b>YTD</b>
Libby & Overdrive Checkouts	11,272	1,145	14,147	1,122	5,543
Hoopla	950	0	371	180	656
<b>Databases</b>	<b>Yr End</b>	<b>Month</b>	<b>Yr End</b>	<b>Month</b>	<b>YTD</b>
AtoZ Databases Logins	40,198	74	8,061	197	716
Ancestry.com Logins	859	251	1,056	27	93
Gale Courses Taken	25	0	17	4	13
Pronunciator Logins	96	11	199	0	28
<b>Breakdown of Check Out Numbers</b>	<b>Yr End</b>	<b>Month</b>	<b>Yr End</b>	<b>Month</b>	<b>YTD</b>
Slinger	29,768	2,407	33,248	2,784	14,022
Wash Co Non Lib	31,520	3,018	38,927	2,855	16,598
Wash Co Cities	3,376	303	3,996	383	1,954
Outside Wash Co	656	65	1,267	70	363
<b>Total Circulation Digital &amp; Physical</b>	<b>Yr End</b>	<b>Month</b>	<b>Yr End</b>	<b>Month</b>	<b>YTD</b>
	77,495	6,940	91,903	7,394	39,136
<b>Interlibrary Loan Activity-WISCAT</b>	<b>Yr End</b>	<b>Month</b>	<b>Yr End</b>	<b>Month</b>	<b>YTD</b>
Borrower - Requests from SL Patrons	74	8	80	10	31
Lender - Requests from other libraries	34	2	27	2	12
<b>Library Programming</b>	<b>Yr End</b>	<b>Month</b>	<b>Yr End</b>	<b>Month</b>	<b>YTD</b>
<b>Adult/Other Programs</b>	<b>22</b>	<b>1</b>	<b>47</b>	<b>2</b>	<b>36</b>
Adult Program Attendance	264	6	326	17	303
Adult Self Directed Programs	15	3	15	0	1
Adult Self Directed Participation	412	72	306	0	40
<b>Teen Programs</b>	<b>3</b>	<b>0</b>	<b>21</b>	<b>2</b>	<b>15</b>
Teen Program Attendance	17	0	196	25	133
Teen Self Directed Programs	9	2	11	0	1
Teen Self Directed Attendance	71	40	136	0	54
<b>Childrens Programs</b>	<b>51</b>	<b>0</b>	<b>79</b>	<b>0</b>	<b>43</b>
Childrens Programs Attendance	783	0	1,770	0	620
Childrens Self Directed Programs	28	5	51	1	19
Childrens Self Directed Attendance	835	150	1,777	161	645
<b>Other Library Services Offered</b>	<b>Yr End</b>	<b>Month</b>	<b>Yr End</b>	<b>Month</b>	<b>YTD</b>
Wifi Logins	3,945	532	4,827	458	2,153
Internet Logins	859	63	662		272
PAC Logins	20,952	1,571	18,522	1,606	7,917
<b>Other Library Statistics</b>	<b>Yr End</b>	<b>Month</b>	<b>Yr End</b>	<b>Month</b>	<b>YTD</b>
Community Meetings	23	0	14	1	9
Community Meetings Attendance	118	0	133	11	113
Facebook Reach	20,402	678	25,863	3,601	16,386
Website Visits	42,767	3,429	50,394	4,364	22,003
Number of Volunteers	9	16	23	0	16
Volunteer Hours	22.75	12.00	26.00	0.00	16.00
<b>Reference Statistics</b>	<b>Yr End</b>	<b>Month</b>	<b>Yr End</b>	<b>Month</b>	<b>YTD</b>
Reference Questions	881	110	1,091	53	355
Computer & Technology Assistance	252	19	260	31	126



May 2022 Total Circulation  
Physical 6,092 & Digital 1,302



### 3 Yr Physical Circulation Statistics



## May 2022 Programming

<b>Program</b>	<b># Participants</b>
Monday Afternoon Book Club	6
Pints & Pages Book Club	11
SLP Incentive week	161
TAB Book Club	14
TAB Meeting	11

May minutes of the Slinger Community Library Board  
Monday, May 16, 2022

The meeting of Slinger Community Library Board of Trustees of the Village of Slinger was called to order by Library Board President Marlyss Thiel at 218 Slinger Road, Slinger, WI at 4:31pm on May 16, 2022 in accordance with Notice of Meeting delivered to members on May 6, 2022.

**Roll Call and Confirmation of Open Meetings Law:**

	<u>Present</u>	<u>Absent</u>
Marlyss Thiel	X	
Donna Moldenhauer (excused)		X
Vicky Farr	X	
Jane Hignite	X	
Beth Lighthizer	X	
Katherine Tobey	X	
Kent Voll	X	
	<hr/>	<hr/>
	6	1

Also present:

Leslie Schultz, Library Director

**I. Open for Public Comment**

No public comments were presented.

**II. Welcome new and renewing Library Board Trustees**

Director Schultz thanked Trustee Tobey for renewing on the Library board and introduced new Trustee Voll.

**III. Director's Report**

A. Circulation and Library Use Statistics

Director Schultz stated April total circulations, digital and physical were 8,438 with physical circulations at 7,187 and digital at 1,251. Physical circulations increased 19% (1,166 items) from April 2021. Digital circulations increased 10% (122 items) from April 2021. Patron count was 2,004 an increase of 20% (346) patrons from April 2021.

Director Schultz stated the addition of three attraction passes to the "Library of Things" collection: Betty Brinn, Milwaukee Art Museum, and Milwaukee Domes.

Director Schultz shared the statistics for the "Washington County Libraries 2021 by the Numbers" document.

B. Library Program Report-April

Director Schultz shared the April program report.

C. 2022 Summer Learning Program

Director Schultz shared Summer Learning Program "Camp Slinger Library" program flyers, prize list, reading logs, and completion prizes.

#### D. Friends of Slinger Library, Inc fundraiser updates

Director Schultz shared that the FOSL have a few fundraisers scheduled for the future. 50 letters asking for monetary donation were sent out. Director Schultz stated a Papa Murphy's fundraiser will be held on July 7<sup>th</sup> and Fill n Chill will be held on June 27<sup>th</sup>. Director Schultz also stated the Gehring's Meat Market fundraiser will be postponed.

#### **IV. New Business**

##### i. Minutes of April 11, 2022 meeting

Motion by Lighthizer/Tobey to accept minutes as corrected. Motion carried.

##### ii. April Financial/Vouchers Reports

Motion by Farr/Hignite to accept vouchers as presented. Motion carried.

##### iii. SCL Bulletin, Brochures, and Art Display Policy

Motion by Lighthizer/Tobey to approve the SCL Bulletin, Brochures, and Art Display Policy. Motion carried.

#### **III. Old Business**

##### i. SCL Bulletin, Brochures, and Art Display Policy

Motion by Lighthizer/Tobey to approve the SCL Bulletin, Brochures, and Art Display Policy. Motion carried.

##### ii. Youth Services Librarian Position

Director Schultz stated that the position was offered to Mrs. Collins. She trained with staff on May 12<sup>th</sup> & 13<sup>th</sup> and her official day is Wednesday, June 1<sup>st</sup>.

#### **V. Announcements:**

A. Next Meeting Date: June 13, 2022 at 4:30pm

#### **VI. Adjourn Meeting**

Motion by Lighthizer/Hignite to adjourn at 5:09pm. Motion carried.

Respectfully Submitted, Leslie Schultz, Library Director



<b>VOUCHERS MAY 2022</b>
--------------------------

**230-00-55110-300-000 Processing Materials Supplies & Expense**

Date	Description	Invoice #	Debit	Credit	Balance
					\$ 1,773.62
5/5/2022	Amazon	Library plastic bags	\$ 34.99		\$ 1,738.63
5/5/2022	DEMCO	Sign holders-(2021)	\$ 669.36		\$ 1,069.27
5/5/2022	DEMCO	processing supplies	\$ 369.40		\$ 699.87
		<b>TOTAL SPENT</b>	<b>\$1,073.75</b>		

**230-00-55110-310-000 Central Services**

Date	Description	Invoice #	Debit	Credit	Balance
					\$23,971.00
1/1/2022	Village of Slinger		\$23,971.00		
		<b>TOTAL SPENT</b>	<b>\$23,971.00</b>		<b>\$0.00</b>

**230-00-55110-320-000 Programs**

Date	Description	Invoice #	Debit	Credit	Balance
					\$3,421.13
5/2/2022	Chad Lewis	TN & AS SLP programs	\$400.00		\$3,021.13
5/4/2022	Amazon	Teen Program supplies	\$14.79		\$3,006.34
5/5/2022	DEMCO	End of Range Activity boards-Purchased in 2021	\$827.20		\$2,179.14
5/5/2022	Uprinting	SLP logo sticker	\$201.14		\$1,978.00
5/5/2022	Hobby Lobby	AD program supplies	\$89.88		\$1,888.12
5/5/2022	Amazon	Journals for SLP	\$367.20		\$1,520.92
5/5/2022	Uprinting	badge stickers for SLP	\$427.06		\$1,093.86
5/5/2022	Amazon	programming supplies	\$51.04		\$1,042.82
5/25/2022	Mischief & Magic	Washington County Fair-West Bend Library reimbursement	\$950.00		\$92.82
5/25/2022	Oriental Trading Company	Washington County Fair-West Bend Library reimbursement	\$116.91		-\$24.09
5/27/2022	City Bonfires	Camp Slinger Fun Night! Prizes	\$59.95		-\$84.04
6/7/2022	Amazon	Richfield/Jackson Storytimes	\$55.96		-\$140.00
			<b>\$3,561.13</b>		

**230-00-55110-325-000 Marketing**

Date	Description	Invoice #	Debit	Credit	Balance
					\$ 1,566.58
5/4/2022	Facebook	boosting Job ad	\$ 25.27		\$ 1,541.31
5/4/2022	SignupGenius	program sign ups	\$ 9.99		\$ 1,531.32
5/5/2022	Charity Advantage	Website	\$ 360.00		\$ 1,171.32
5/5/2022	Canva	software to create advertisements	\$ 179.87		\$ 991.45
		<b>TOTAL SPENT</b>	<b>\$575.13</b>		

**230-00-55110-330-000 Training**

Date	Description	Invoice #	Debit	Credit	Balance
					\$ 1,958.23
5/5/2022	Fill n Chill	NLW Staff Apporeciation	\$ 83.20		\$ 1,875.03
5/13/2022	Perc Place	KGP/HC Lunch	\$ 45.94		\$ 1,829.09
		<b>TOTAL SPENT</b>	<b>\$129.14</b>		

**VOUCHERS MAY 2022**

**230-00-55110-350-000 Repair and Maintenance**

Date	Description	Invoice #	Debit	Balance
				\$988.24
		<b>TOTAL SPENT</b>		

**230-00-55110-530-000 Central Site Services-Building**

Date	Description	Invoice #	Debit	Balance
				\$36,038.00
1/1/2021	Village of Slinger		\$36,038.00	
		<b>TOTAL SPENT</b>	\$36,038.00	\$0.00

**230-00-55110-726-000 Contracted Services Payments**

Date	Description	Invoice #	Debit	Credit	Balance
					(\$746.20)
		<b>TOTAL SPENT</b>	\$11,140.20		

**230-00-55110-800-000 - Library Capital Outlay/Collections**

Date	Description	Invoice #	Debit	Balance
				\$17,100.05
5/31/2022	Ingram	CH & AD print materials	\$1,095.19	\$16,004.86
5/31/2022	Amazon	Movies	\$348.68	\$15,656.18
5/31/2022	Hoopla		\$2,852.00	\$12,804.18
5/31/2022	DEMCO	Teen Display case & lego bricks	\$1,339.07	\$11,465.11
		<b>TOTAL SPENT</b>	\$ 5,634.94	

**230-00-55110-830-000 Technology**

Date	Description	Invoice #	Debit	Balance
				\$2,060.00
5/5/2022	DEMCO	charging station and charging cubes (2021)	\$ 308.10	\$1,751.90
5/16/2022	MLS	Yearly MLS Tech Budget fee	\$ 623.03	\$1,128.87
5/18/2022	MLS	4 Dell Laptops (2021)	\$ 3,205.24	\$2,076.37
		<b>TOTAL SPENT</b>	\$700.00	

**230-00-55110-101-000 Salary/Wages 1/1/2022-1/31/2022**

Date	Description	YTD Actual	Budget	Unexpended	% Used
5/31/2022	Library Department Head	\$22,515.81	\$58,183.20		38.7%
5/31/2022	P/T Wages (w/benefits)	\$28,063.32	\$78,407.68		35.8%
5/31/2022	P/T Wages	\$15,873.25	\$48,874.80		32.5%
		<b>\$66,452.38</b>	<b>\$ 185,465.68</b>		<b>35.8%</b>



## Slinger Community Library CDs

**Certificate B** - held at Associated Bank in Slinger - Acct #290811\*\*\*\*

18-month CD renewed on 9/18/2019

**Balance as of 3/18/21: \$14,375.22**

Interest Rate: .26%

**Maturity Date: March 18, 2021**

**Account CLOSED on 3/18/21**

## Slinger Community Library CDs

**Certificate C** - held at Forte Bank - Acct#2155\*\*\*\*\*

12-month CD renewed on 4/14/2021

**Balance as of 4/14/2022: \$11,867.26**

Interest Rate: .20%

**Maturity Date: April 14, 2023**

**Certificate E** - held at Forte Bank - Acct#2155\*\*\*\*\*

12-month CD opened on 4/14/2021

**Balance as of 4/14/2022: \$14,403.99**

Interest Rate: .20%

**Maturity Date: April 14, 2023**

**Total: \$26,271.25**

updated 5/4/2022 by LAS







**2022**

**Library Accounts**

**Building & Offset Reserves** -(Money Market Acct @ Associated Bank)  
Capital Offset Funds received from Washington County. Require a  
50/50 match and intended for capital expenditures.

**Balance: \$204,720.06**

**Library Reserve Funds**-Funds made up of two CDs: CD C at (Forte  
Bank) and CD E at (Forte Bank).

**Balance: \$26,271.25.77**

**Cash and Investments**- Funds made up of our operating costs and  
unused funds from previous years.

**Balance: \$326,145.08**

**Unused Funds Balance: \$135,802.00**

Updated 5/4/2022 by LAS

# Slinger Community Library adds to its Library of Things

## VR goggles, air-fryer, lawn games, more available for checkout

By Grayson Sewell  
gsewell@conley.net.com  
262-306-5043

SLINGER — The Slinger Community Library has added new items to their Library of Things once again this year including more kitchen and cooking items, electronics and attraction passes. “We just introduced our air-fryer and dehydrator, and they’ve been checked out six times each,” said Slinger Community Library Director Leslie Schultz. “We are just excited about everything really.

just adding new things like the VR goggles and the digital DVD player.”

The library also added a Betty Brinn Children’s Museum day pass, a bocce ball set, bags and corn hole boards, a paddle ball set, and a ukulele, according to posts on the library’s Facebook page.

According to Schultz, the library looks to add five to eight items to their Library of Things each year.

“Some of it was brought on by patrons asking for certain things, or what other libraries were doing

across the county or in our library system,” said Schultz. “Then just (the staff) kind of wanting to do things, to learn new things and to use these items.”

Schultz said that they also look to add items to the Library of Things that might help boost new memberships at the Slinger Community Library. So far, it has led people from all over the county and Southern Wisconsin to come to the Slinger Community Library. “We just had a patron call from Sheboygan yesterday

and he wanted to get our Zoo Pass. We did have it available, but he did have to travel a hour. So, I helped him find one closer (to him),” said Schultz. “We’re seeing people from different counties come to use them.”

She added that the Zoo Pass was one of the most popular item that the library has in its Library of Things because it provides free entry to the Milwaukee County Public Zoo for up to eight people, free parking and 10% off at the gift shop. Other attraction passes include the Milwaukee Art

Museum and Milwaukee’s Mitchell Park Domes, according to the library’s website.

According to the library’s Facebook page, the Library of Things also features many other fun items. Some of the items include a bird watching kit, trail guides, a disc golf set and a Zumba fitness kit. The library added to its nine life-sized lawn games, too.

“Just come and explore what we offer in the Library of Things and all of our programming,” said Schultz.