



Slinger Community Library Board of Trustees  
Village Community Room, located at 218 Slinger Rd  
Monday, August 19th, 2024 at 4:30pm

## Agenda

### Roll Call and Confirmation of Open Meetings Law

Marlyss Thiel  
David Waterman  
Beth Lighthizer

Jane Hignite  
Donna Moldenhauer

Kent Voll  
Katherine Tobey

- I. **Open for Public Comment** (Information will be received from the public; however, no action will be taken on such issues at this time.)
- II. **Director's Report**
  - A. Circulation and Library Use Statistics, – July 2024
  - B. Library Program Report: July 2024
  - C. 2024 Summer Learning Program stats
- III. **New Business**
  - A. Review and Action
    - i. Minutes of July 8, 2024 meeting
    - ii. July Financial/Vouchers Report
    - iii. Library CD at Forte Bank
    - iv. Circulation Policy: Cleaning Fee
    - v. Capital Campaign Fundraising update
- IV. **Announcements**
  - A. Next Regular Meeting Date: Monday, September 9, 2024 – 4:30 pm
  - B. Special Library Board meeting Date: Monday, September 23, 2024 – 4:30pm
- V. **Adjourn Meeting**

The Slinger Community Library Board of Trustees is an informed and dedicated group of citizens, who are committed to supporting, developing, and advancing the library for the benefit of all our patrons, staff, and our community.

This agenda was posted at Slinger Village Hall and Slinger Community Library on Friday, August 16, 2024. Notice was posted at Community Park, Slinger Post Office, and Slinger Piggly Wiggly.

Upon reasonable notice, efforts will be made to accommodate person with disabilities requiring special accommodations for attendance at the meeting. For additional information and to request services, contact the Library Director at (262) 644-6171

It is possible that members of and possibly a quorum of members of other governmental bodies of the Village of Slinger may be in attendance at the above-noted meeting to gather information; no action will be taken by any other governmental body except by the governing body noticed above.

## Memo

To: Slinger Community Library Board of Trustees

From: Leslie Schultz, Library Director

Date: Friday, August 16, 2024

Re: Agenda for Monday, August 19, 2024

## **II. DIRECTOR' S REPORT**

### A. Circulation and Library Use Statistics-June 2024

#### **\*Monthly statistics 2023 vs 2024\***

**July** total circulations, digital (Hoopla & Libby) and physical were 12,363 with physical circulations at 10,489 and digital at 1,874. Physical circulations increased 28% (2,299 items) from July 2023. Digital circulations increased 18% (293 items) from July 2023. Patron count was 3835 an increase of 28% (833 patrons) from July 2023.

### B. Library Program Report-July 2024

Please see the attached June program report.

1<sup>st</sup> Grade literacy Nights: Oct 1<sup>st</sup>-Oct 3<sup>rd</sup> at 5:30pm

Inviting 1<sup>st</sup> grade students and families to explore the library, the STEAM kits, and other library resources

### C. 2023 Summer Learning Program stats

Please see the attached SLP 2024 Reading Challenge Statistics report.

## **III. NEW BUSINESS**

### iii. Library CD at Forte Bank

Please see the two documents provided by Lisa Becker from Forte Bank. Action needed on term/rate for the Library CD maturing on August 31, 2024.

### iv. Circulation Policy: Cleaning Fee

Please see the attached Circulation Policy. Two changes, highlighted in yellow, are recommended by library staff.

Library staff are recommending assessing a library patron a \$10.00 cleaning fee when they return an item in a condition not fit to be circulated and needs cleaning. The Circulation Librarian will call the patron once to allow them to recheck out the Library of Things item to take home and clean. If they refuse, library staff will assess the \$10.00 cleaning fee.

### v. Capital Campaign Fundraising update

**1. Before Jodi Sweeney presents the final report at the Special Library Board meeting on September 23<sup>rd</sup> in closed session, she would like to share a few updates:**

- The interviews are completed.
- There is excitement about a new library.
- Things are going to begin to move quickly on several steps needed to get a new library.
- People like the idea of a Library/Village partnership using library reserves, the capital campaign and Village funding for the project. No amounts have been determined.

- There is interest in a Business/Community Center in the area between the two buildings. It should be multi-functional. This needs additional discussion.
- The campaign should begin as soon as possible. We have momentum and several important community leaders have offered to volunteer.
- We need 3-4 months of campaign planning where we will recruit volunteers, develop strategies, identify the first few visionary donors, and begin the 100 Extraordinary Women campaign. Each of these will be detailed in the report.
- People often want to make bigger gifts before the end of the year for taxes. We want to make sure we don't miss any opportunities.
- Because it is nearing the end of the year, starting in September would be ideal, but if the Board wants us to wait until after the report, we certainly can.
- The architects can be working simultaneously with campaign planning. We will need conceptual drawing and costs before we really begin the campaign other than planning.
- Board members should each decide what role they want to play; we will discuss that at the presentation of the report on 9/23. A number of options will be presented. For now, please just begin to think about it.
- We also hope that each board member will make a gift or pledge. The amount is not important. We just want to say that we have 100% giving.

\*Please note: some of these talking points/updates need some clarification. I will speak with Jodi and have those for the meeting on Monday.\*

## **2.Slinger School District Collaboration:**

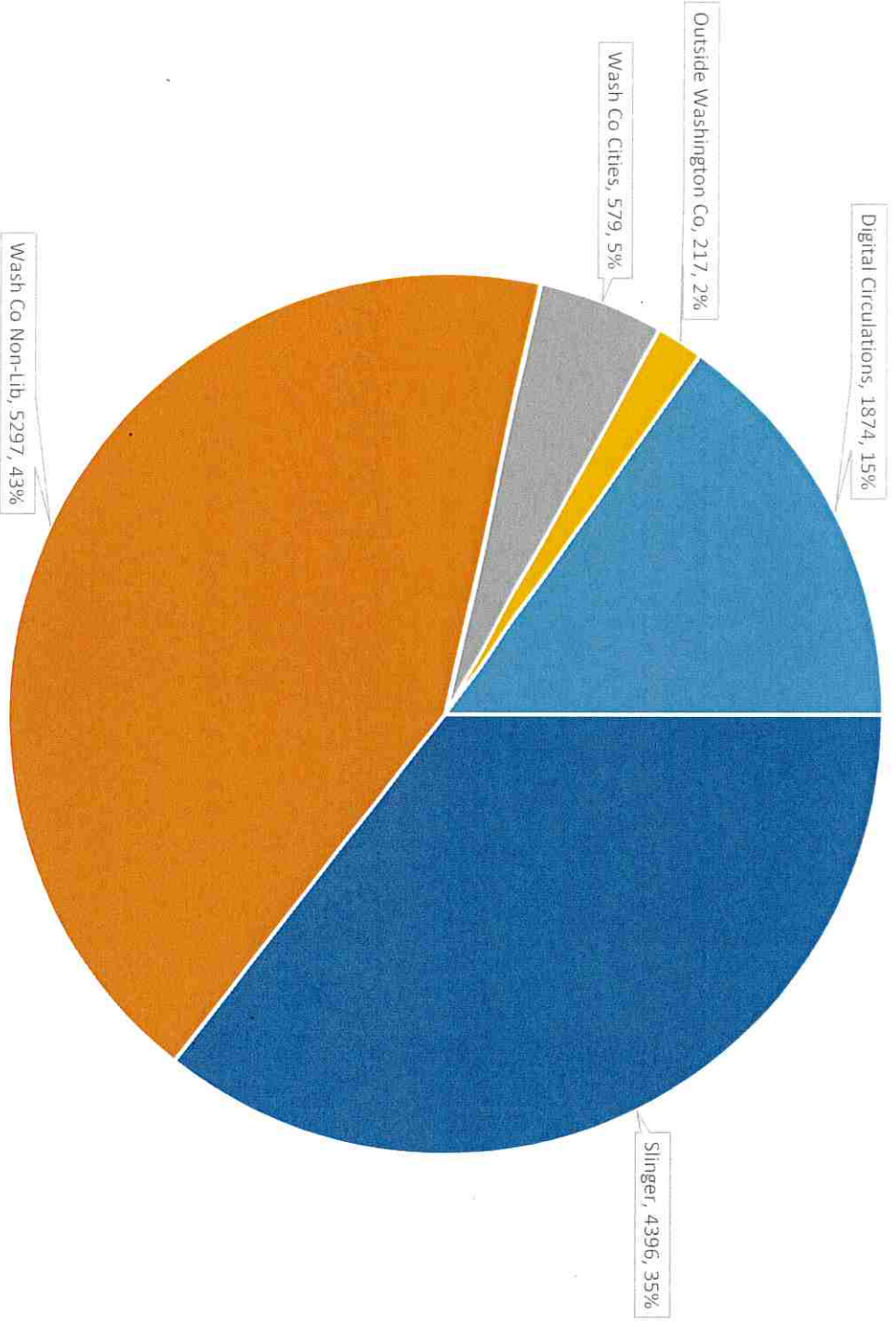
- Nate Grimm from SHS will be visiting with his students in early October to hear how the library is using community engagement, interviews, and surveys, to plan for the library project
- Students will then take those three approaches and interview/survey 5<sup>th</sup> graders, 8<sup>th</sup> graders, and 10<sup>th</sup> graders on several topics about libraries
- Grimm's students will then write and present a report to the library on these findings
- Brent Hug's SHS architectural students will visit the PD, VH, and grassy areas to create an architectural design based on the findings from Grimm's students
- Both of these are giving SHS students real world experience and a chance to be apart of the new library

**Please contact me with any questions, comments or concerns before the meeting so that I may be prepared to answer them at the library board meeting.**

## July Slinger Library Statistics

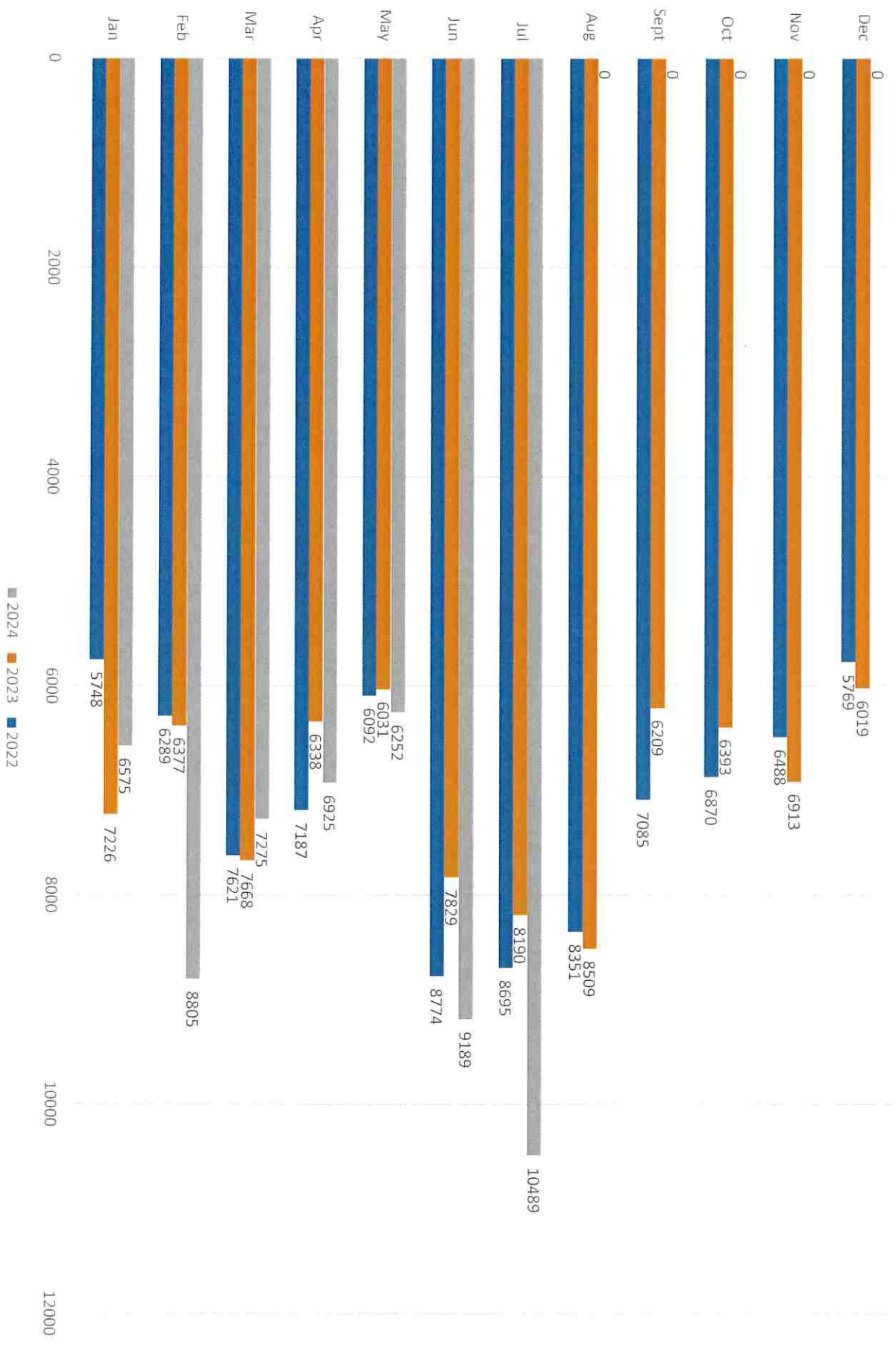
	2022		2023		2024	
<b>Circulation Activity</b>	Month	Yr End	Month	Yr End	Month	YTD
Number of Days Open	24	293	25	295	26	174
Patron Count	2,831	26,121	3,002	28,637	3,835	19,874
New Cards Issued	33	371	53	386	49	265
<b>Physical</b>	Month	Yr End	Month	Yr End	Month	YTD
Items Checked Out	8,693	84,970	8,190	83,715	10,489	55,510
Items Checked In	7,572	72,453	6,889	72,831	9,705	49,689
Holdings Placed	1,600	21,046	1,777	21,595	1,925	13,270
Library of Things Check Outs (LOT)	NA	NA	269	1,850	400	1,664
<b>Digital</b>	Month	Yr End	Month	Yr End	Month	YTD
Libby & Overdrive Checkouts	1,114	13,615	1,355	16,861	1,683	11,589
Hoopla	124	1,587	226	2,271	191	1,216
<b>Databases</b>	Month	Yr End	Month	Yr End	Month	YTD
AtoZ Databases Logins (canceled for 2024)	91	2,340	76	1,194	NA	NA
Ancestry.com Logins	35	352	7	319	6	88
Universal Classes	6	54	NA	NA	169	3,394
Transparent Lang.(Pronunciator Exp2023)	0	28	NA	NA	70	96
<b>Breakdown of Check Out Numbers</b>	Month	Yr End	Month	Yr End	Month	YTD
Slinger	3,637	34,942	3,594	35,202	4,396	22,874
Wash Co Non Lib	4,428	43,413	4,108	41,980	5,297	27,942
Wash Co Cities	422	4,973	348	4,752	579	3,425
Outside Wash Co	206	1,639	140	1,768	217	1,269
<b>Total Circulation Digital &amp; Physical</b>	Month	Yr End	Month	Yr End	Month	YTD
	9,931	100,205	9,771	102,667	12,363	68,315
<b>Interlibrary Loan Activity-WISCAT</b>	Month	Yr End	Month	Yr End	Month	YTD
Borrower - Requests from SL Patrons	18	97	11	138	14	96
Lender - Requests from other libraries	2	35	6	40	0	14
<b>Library Programming</b>	Month	Yr End	Month	Yr End	Month	YTD
<b>Adult/Other Programs</b>	7	79	11	97	12	70
Adult Program Attendance	66	710	92	895	98	621
Adult Self Directed Programs	0	2	0	2	0	1
Adult Self Directed Participation	0	159	0	195	0	57
<b>Teen Programs</b>	6	50	3	50	3	23
Teen Program Attendance	27	322	3	313	12	570
Teen Self Directed Programs	0	1	0	0	0	0
Teen Self Directed Attendance	0	54	0	0	0	0
<b>Childrens Programs</b>	15	163	17	209	19	101
Childrens Programs Attendance	275	2,993	433	3,399	511	2,465
Childrens Self Directed Programs	3	84	7	138	9	70
Childrens Self Directed Attendance	42	1,407	120	2,101	159	2,421
<b>Other Library Services Offered</b>	Month	Yr End	Month	Yr End	Month	YTD
Wifi Logins	625	5,928	694	7,269	712	2,880
Internet Logins	85	926	96	1,120	128	767
PAC Logins	1,619	18,497	1,663	17,822	1,735	10,167
<b>Other Library Statistics</b>	Month	Yr End	Month	Yr End	Month	YTD
Community Meetings	2	31	4	110	4	29
Community Meetings Attendance	13	307	24	402	30	331
Facebook Reach	3,402	45,210	3,145	47,891	3,840	25,115
Website Visits	5,207	61,575	23,948	137,961	9,931	102,876
Number of Volunteers	3	28	6	50	6	36
Volunteer Hours	1.50	40.50	12.00	61.00	9.00	45.00
<b>Reference Statistics</b>	Month	Yr End	Month	Yr End	Month	YTD
Reference Questions	71	856	235	2,193	314	1,738
Computer & Technology Assistance	27	252	47	461	63	285

July Total Circulation 12,363  
Physical 10,489 & Digital 1,874

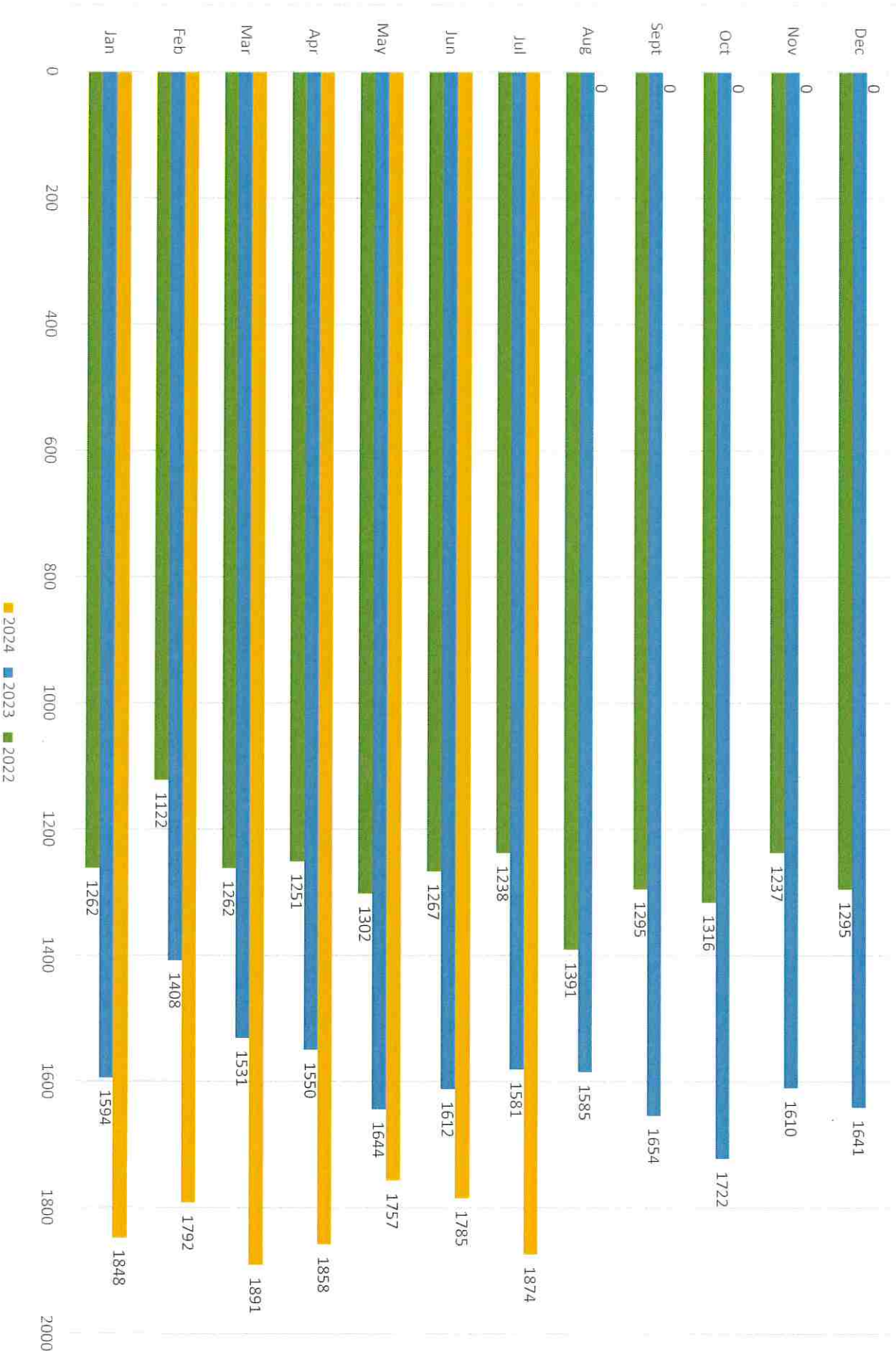


- Slinger
- Wash Co Non-Lib
- Wash Co Cities
- Outside Washington Co
- Digital Circulations

### 3 Year Physical Circulations



### 3 Year Digital Circulation Libby & Hoopla



## JULY 2024 Programs

### Programs at the Library

	# of Programs	Attendance
ages 0-5	3	140
ages 6-11	4	107
ages 12-18	3	12
19+	7	50
general	2	62
<b>TOTALS</b>	<b>19</b>	<b>371</b>

### Volunteers at the Library

# of volunteers	6
# of volunteer hours	9

### Outreach OR Inreach

	# of Programs	Attendance	on/off site
ages 0-5	5	97	2 on site/ 3 off site
ages 6-11	5	105	5 on site/ off site
ages 12-18			on site/ off site
19+	5	48	on site/ 4 off site
general			
<b>TOTALS</b>	<b>15</b>	<b>250</b>	

### Self-Directed

	# of Programs	Attendance
ages 0-5	9	159
ages 6-11		
ages 12-18		
19+		
general		
<b>TOTALS</b>	<b>9</b>	<b>159</b>

<b>TOTALS</b>	<b>34</b>	<b>621</b>	(w/o Self-Directed)
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### SLP 2024 Reading Challenge Statistics

	Lil' Bookworms	Afternoon Adventurers	Terrific Teens	Adults	TOTALS	% 2023 SLP
Registrations	78	166	57	70	371	31.5%↑
Minutes Read	18,460	75,180	31,080	56,800	181,520	505%↑
Activities	570	1074	444	814	2,902	62%↑

### SLP 2024 Program Statistics

	Programs	Attendance
Lil' Bookworms	21	503
Afternoon Adventurers	17	401
Terrific Teens	6	45
Adults	14	112
General	5	523
<b>TOTALS</b>	<b>63</b>	<b>1,584</b>
% 2023 SLP	14.5%↑	21.8%↑

July minutes of the Slinger Community Library Board  
Monday, July 8, 2024

The meeting of Slinger Community Library Board of Trustees of the Village of Slinger was called to order by Library Board President Marlyss Thiel at 218 Slinger Road, Slinger, WI at 4:31pm on July 8, 2024 in accordance with Notice of Meeting delivered to members on July 5, 2024.

**Roll Call and Confirmation of Open Meetings Law:**

	<u>Present</u>	<u>Absent</u>
Marlyss Thiel	X	
Donna Moldenhauer	X	
David Waterman	X	
Jane Hignite	X	
Beth Lighthizer	X	
Katherine Tobey	X	
Kent Voll (excused)	X	
	<hr/>	
	7	

Also present:

Leslie Schultz, Library Director

Margaret Wilber, Village Administrator

**I. Open for Public Comment:** Nothing was shared during open session

**II. Director's Report**

**A. Circulation and Library Use Statistics- June 2024**

\*Monthly statistics 2023 vs 2024\*

Director Schultz stated June total circulations June total circulations, digital (Hoopla & Libby) and physical were 10,974 with physical circulations at 9,189 and digital at 1,785. Physical circulations increased 17.4% (1,360 items) from June 2023. Digital circulations increased 10.7% (173 items) from June 2023. Patron count was 4,007 an increase of 25.4% (811 patrons) from June 2023.

**B. Library Program Report- June 2024**

Director Schultz shared the June Programs report.

**C. 2024 Summer Learning Program update**

Director Schultz stated Since June 10<sup>th</sup> there have been 22 programs, not including outreach to Little Hearts, St. Peters, or the senior centers, with 958 patrons attending. Director Schultz also shared the minutes, activities completed, and registrants for each age level of the Summer Learning Program.

**III. New Business**

**i. Minutes of June 17, 2024 meeting**

Motion by Voll/Lighthizer to accept minutes as presented. Motion carried.

**ii. June Financial/Vouchers Reports**

Motion by Voll/Moldenhauer to accept vouchers as presented. Motion carried.

iii. Staffing 2024 & Beyond

Director Schultz shared the information about the history of employing clerks at the library. Director Schultz stated from 2017-2019 there were 11 staff members ranging in total work hours per week from 217-219. In 2020 the staff went down to 9 with 201 work hours per week. This was justified in that the library was experiencing the effects of Covid. Director Schultz stated there is a need for more clerks due to the increased library visits, programming and collection offerings. Discussion was had between the library director and trustees.

Motion by Voll/Moldenhauer to add 1 additional clerk for 2024 and to continue the employment into 2025 and beyond. Motion carried.

**V. Announcements:**

A. Next Meeting Date: Monday, August 19, 2024 at 4:30pm

**VI. Adjourn Meeting**

Motion by Voll/Lighthizer to adjourn at 5:20pm. Motion carried.

Respectfully Submitted, Leslie Schultz, Library Director

VOUCHERS JULY 2024

230-00-55110-300-000 Processing Materials Supplies & Expense

Date	Description	Invoice #	Debit	Credit	Balance	% used of Budget
7/31/2024	Amazon		office supplies	\$9.14	\$1,669.12	\$2,650.00
7/31/2024	Amazon		book processing	\$20.19	\$1,659.98	
7/31/2024	Amazon		book processing	\$7.99	\$1,639.79	
7/31/2024	Amazon		book processing	\$76.72	\$1,555.08	41.40%
	<b>TOTAL SPENT</b>		\$114.04			

230-00-55110-310-000 Central Services

Date	Description	Invoice #	Debit	Credit	Balance	% used of Budget
1/31/2024	Village of Slinger			\$28,632.00	\$28,632.00	\$28,632.00
	<b>TOTAL SPENT</b>		\$28,632.00		\$0.00	100.00%

230-00-55110-320-000 Programs

Date	Description	Invoice #	Debit	Credit	Balance	% used of Budget
7/31/2024	Walmart		SLP kick-off sweat treat	\$11.76	\$3,624.89	\$5,650.00
7/31/2024	Walmart		SLP program supplies	\$16.56	\$3,613.09	
7/31/2024	Amazon		plastic table covers	\$49.58	\$3,566.51	
7/31/2024	Foerster Sign Company		goal thermometer	\$117.18	\$3,429.75	40.00%
	<b>TOTAL SPENT</b>		\$195.10			

230-00-55110-325-000 Marketing

Date	Description	Invoice #	Debit	Credit	Balance	% used of Budget
7/31/2024	Amazon		sign holders 11x17	\$48.99	\$1,433.13	\$1,650.00
7/31/2024	Sign-Up Genius		Marketing tool-yrly fee	\$107.89	\$1,276.25	23.00%
	<b>TOTAL SPENT</b>		\$156.88			

230-00-55110-330-000 Training

Date	Description	Invoice #	Debit	Credit	Balance	% used of Budget
7/31/2024	Natalie Maksimuk		Outreach Storyline Mileage-June	\$36.04	\$1,571.86	\$3,000.00
7/31/2024	Peggy Haddad		Program Mileage-Oshkosh Arena (SLP prize)	\$72.36	\$1,463.46	
7/31/2024	Kwik Trip		Water bottles for Sweeney Group interviews	\$4.49	\$1,458.97	51.00%
	<b>TOTAL SPENT</b>		\$112.89			

230-00-55110-350-000 Repair and Maintenance

Date	Description	Invoice #	Debit	Credit	Balance	% used of Budget
7/31/2024					-\$8.99	\$300.00
	<b>TOTAL SPENT</b>		\$			102.90%

VOUCHERS JULY 2024

230-00-55110-530-000 Central Site Services-Building						
Date	Description	Invoice #	Debit	Credit	Balance	% used of Budget
7/31/2024	Village of Slinger		\$43,048.00		\$43,048.00	\$43,048.00
	<b>TOTAL SPENT</b>		\$43,048.00		\$0.00	100.00%

230-00-55110-726-000 Contracted Services Payments						
Date	Description	Invoice #	Debit	Credit	Balance	% used of Budget
7/31/2024			\$0.00		\$1,575.81	\$14,184.00
	<b>TOTAL SPENT</b>		\$0.00		\$0.00	89.00%

230-00-55110-800-000 - Library Capital Outlay/Collections						
Date	Description	Invoice #	Debit	Credit	Balance	% used of Budget
7/31/2024	Ingram		\$1,611.54		\$19,073.52	\$32,269.00
7/31/2024	Midwest Tape		\$11.99		\$17,461.98	\$17,449.99
7/31/2024	Amazon/Walmart		\$179.99		\$17,270.00	\$16,270.00
7/31/2024	MKE Zoo		\$1,000.00		\$16,270.00	\$15,872.92
7/31/2024	Hoopla		\$387.08		\$15,872.92	\$15,679.73
7/31/2024	Amazon/Walmart		\$193.19		\$15,679.73	\$15,444.53
7/31/2024	LOT collection additions		\$235.20		\$15,444.53	\$15,444.53
	<b>TOTAL SPENT</b>		\$3,628.99		\$0.00	52.20%

230-00-55110-830-000 Technology						
Date	Description	Invoice #	Debit	Credit	Balance	% used of Budget
7/31/2024			\$0.00		\$4,445.34	\$5,000.00
	<b>TOTAL SPENT</b>		\$0.00		\$0.00	11.00%

230-00-55110-101-000 Salary/Wages					
Date	Description	YTD Actual	Budget	Unexpended	% Used
7/31/2024	F/T Wages	\$61,825.81	\$114,166.21		54.0%
7/31/2024	P/T Wages (w/benefits)	\$26,085.95	\$59,555.06		43.8%
7/31/2024	P/T Wages	\$30,029.05	\$57,774.60		52.0%
	<b>TOTAL SPENT</b>	\$117,740.81	\$291,495.87		50.8%

## Monthly Deposit 2024

### Slinger Community Library Total Monthly Deposit *(minus sales Tax)*

January	\$ 617.56	April	\$ 814.45	July	\$ 320.31	Oct	\$ -	
February	\$ 382.68	May	\$ 351.85	August	\$ -	Nov	\$ -	
March	\$ 323.75	June	\$ 395.65	Sept	\$ -	Dec	\$ -	
							<b>Total</b>	\$ 3,206.25

Fines/Fees Monthly Deposit		Services Monthly Deposit		Donations Monthly Deposit			
<i>Late fines (other libraries), lost item fees, missing pieces, replacement costs</i>		<i>Copies - Faxing - Replacement Cards - CC Coffee Snacks</i>		<i>Regular</i>		<i>Building &amp; Offset</i>	<i>Other</i>
January	\$ 45.12	January	\$ 167.38	January	\$ -	\$ 414.00	\$ -
February	\$ 221.74	February	\$ 116.76	February	\$ -	\$ -	\$ 50.41
March	\$ 141.95	March	\$ 181.80	March	\$ -	\$ -	\$ -
April	\$ 128.95	April	\$ 151.87	April	\$ 533.63	\$ -	\$ -
May	\$ 203.47	May	\$ 148.38	May	\$ -	\$ -	\$ -
June	\$ 141.64	June	\$ 214.60	June	\$ 39.41	\$ -	\$ -
July	\$ 150.63	July	\$ 149.68	July	\$ 20.00	\$ -	\$ -
August	\$ -	August	\$ -	August	\$ -	\$ -	\$ -
September	\$ -	September	\$ -	September	\$ -	\$ -	\$ -
October	\$ -	October	\$ -	October	\$ -	\$ -	\$ -
November	\$ -	November	\$ -	November	\$ -	\$ -	\$ -
December	\$ -	December	\$ -	December	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 1,033.50</b>	<b>Total</b>	<b>\$ 1,130.47</b>	<b>Total</b>	<b>\$ 593.04</b>	<b>\$ 414.00</b>	<b>\$ 50.41</b>

## **2024 Library Accounts**

**Building & Offset Reserves** -(Money Market Acct @ Associated Bank) Capital Offset Funds received from Washington County. Require a 50/50 match and intended for capital expenditures.

**\$261,259.67 @ Associated Bank at 3.56%**

**\$100,000 @ Forte Bank at 4.0%**

**Balance: \$544,271.82**

**Library Reserve Funds**- Certificate H held at Forte Bank

**Balance: \$27,780.19**

**Cash and Investments**- Funds made up of our operating costs and unused funds from previous years.

**Balance: \$267,801.62**

7/11/22 Library Board approved the transfer of \$150,000 from the Cash and Investment acct to Building & Offset acct.

11/14/22 Library Board approved the transfer of \$100,000 of Building and Offset funds to be put in a CD at Forte Bank for 21 months @ 4%.

Updated 8/13/2024 by LAS

## Slinger Community Library CDs

**Certificate B** - held at Associated Bank in Slinger - Acct #290811\*\*\*\*

18-month CD renewed on 9/18/2019

Balance as of 3/18/21: \$14,375.22

Interest Rate: .26%

**Maturity Date: March 18, 2021**

Account CLOSED on 3/18/21

**Certificate C** - held at Forte Bank - Acct#2155\*\*\*\*\*

12-month CD renewed on 4/14/2021

Balance as of 4/14/2022: \$11,867.26

Interest Rate: .20%

**Maturity Date: April 14, 2023**

Account CLOSED on 11/30/22

**Certificate E** - held at Forte Bank -

12-month CD opened on 4/14/2021

Balance as of 4/14/2022: \$14,403.99

Interest Rate: .20%

**Maturity Date: April 14, 2023**

Account CLOSED on 11/30/22

**Certificate H** - held at Forte Bank

15-month CD renewed on 9/5/2023

Balance as of 11/30/2022: \$26,862.49

Interest Rate: 4.50%

**Maturity Date: December 5, 2024**

**Total: \$27,163.87**

**Certificate J** - held at Forte Bank

21-month CD opened on 11/30/2022

Balance as of 11/30/2022: \$100,000

Interest Rate: 4.00%

**Maturity Date: August 31, 2024**

**Total: \$102,004.47**

**Certificate M** - held at Forte Bank

21-month CD opened on 3/20/2023

Balance as of 3/20/2023: \$29,000

Interest Rate: 4.30%

**Maturity Date: December 20, 2024**

**Total: \$29,314.31**

**Certificate N** - held at Forte Bank

15-month CD opened on 7/14/2023

Balance as of 7/14/2023: \$25,000

Interest Rate: 4.50%

**Maturity Date: October 14, 2024**

**Total: \$25,000.00**



2024

Washington Cty/Non-Resident Income 230-00-43721-000-000

Budgeted: \$184,096.69

Date	Description	Check #	Paid Amount	Income Amount \$
2/9/2024	2024 Circulation Pymt #1	541790		\$85,060.45
2/19/2024	Dodge County 2023 pd circulation Reimbursement payment	676794		\$889.06
5/29/2024	Ozaukee County 2023 pd circulation reimbursement payment	5342		\$41.15
7/1/2024	2024 Circulation Pymt #2	543986		\$85,060.45
7/1/2024	2024 Capital Offset	543986		\$6,234.50
7/1/2024	2024 Automation/overdrive Universal Class	543986		\$11,251.79
7/12/2024	TEACH Data Jan-Jun 2024	544327		\$600.00
7/1/2024	2024 Automation/overdrive Universal Class overpaid to SCL-pd back to Washington County		\$5,447.32	

\$183,690.08



**Deposit Rates**

**Certificates of Deposit / Individual Retirement Accounts**  
**Rates Subject to Change**  
**Effective July 26, 2024**

<b>Term</b>	<b>Interest Rate</b>	<b>Annual Percentage Yield</b>
<b>3 Month</b>	<b>0.50%</b>	<b>0.50%</b>
<b>6 Month</b>	<b>0.75%</b>	<b>0.75%</b>
<b>7 Month SPECIAL</b>	<b>4.75%</b>	<b>4.84%</b>
<b>12 Month</b>	<b>1.00%</b>	<b>1.00%</b>
<b>15 Month SPECIAL</b>	<b>4.50%</b>	<b>4.58%</b>
<b>18 Month</b>	<b>1.15%</b>	<b>1.15%</b>
<b>21 Month SPECIAL</b>	<b>4.00%</b>	<b>4.06%</b>
<b>24 Month</b>	<b>1.25%</b>	<b>1.26%</b>
<b>36 Month</b>	<b>1.45%</b>	<b>1.46%</b>
<b>48 Month</b>	<b>1.75%</b>	<b>1.76%</b>
<b>60 Month</b>	<b>2.00%</b>	<b>2.02%</b>

- EARLY WITHDRAWALS SUBJECT TO SUBSTANTIAL PENALTY.
- INTEREST ON CERTIFICATES COMPOUNDS AND IS CREDITED QUARTERLY.
- MINIMUM DEPOSIT OF \$1,000.00 ON ALL CERTIFICATES.
- FEES COULD REDUCE EARNINGS.

**Contact an employee for further information.**

**HARTFORD**  
116 W. Sumner Street  
P.O. Box 270106  
Hartford, WI 53027  
262-673-5800

**RICHFIELD**  
1297 State Hwy 175  
Hubertus, WI 53033  
262-628-5500

**SLINGER**  
439 E. Washington Street  
P.O. Box 350  
Slinger, WI 53086  
262-644-7606

## Library CD = 31803 matures August 31, 2024

The approximate value of the matured CD will be \$107,000. The calculations below are with a starting balance of \$107,000. The figures listed are approximate calculations which will vary based on the actual starting balance. Also keep in mind these figures are based on compounded interest.

### 7-month option

The CD would mature around the end of March 2025. With a starting balance of \$107,000 the mature value would equal approximately \$109,988.29. The interest earned would equal approximately \$2988.

### 15-month option

The CD would mature around the end of November 2025. With a starting balance of \$107,000 the mature value would equal approximately \$113,155.70. The interest earned would equal approximately \$6155.

### 21-month option

The CD would mature around the end of May 2026. With a starting balance of \$107,000 the mature value would equal approximately \$114,718.48. The interest earned would equal approximately \$7718.

**Slinger Community Library**  
**CIRCULATION POLICY**

**I. Introduction**

The library will serve all residents of the community and the public library system area. This policy is designed to ensure that all users have equal access to the services and materials of the Slinger Community Library regardless of race, color, sex, national origin, age, religion, sexual orientation, socioeconomic status or disability.

The library participates in the Monarch Library System and works cooperatively with other libraries in the consortium to maintain borrowers' records and lend material. All borrowers must be registered at one of the libraries in Dodge, Ozaukee, Sheboygan, or Washington counties that make up the Monarch Library System.

The use of the library may be denied for due cause. Such cause may include but is not limited to the failure to return library materials, to pay charges, destruction of property, disturbance of other patrons, or other objectionable conduct on the library premises as defined in the code of conduct policy.

**II. Library Card Holder Eligibility**

1. The library issues cards to Wisconsin residents. Slinger Community Library cards are good at all the public libraries and Bookmobile in the Monarch Library System.

2. All applicants 16 years of age and older must present acceptable photo and address identification showing their current address at the time of applying for a new library card. Examples of such identification include:

Driver's license/State I.D  
Checkbook

Student I.D.  
Personal mail/online statement/property title or lease

3. Library cards are issued to children who can sign their name on the card. Children under the age of 16 need a parent or legal guardian's signature. The parent or legal guardian ID and/or proof of residence will serve as proof of residence for youth under the age of 16. The parent or legal guardian must accompany the youth applying for a library card, and they are required to co-sign the application. Children residing in two households will be issued a card where their primary residence is, as stated by the parent or legal guardian.

4. To comply with Wis. Stat. Sec. 43.30(1m), library card applicants 16 and 17 years of age need to present a Wisconsin driver's license or Wisconsin State ID with current address at the time of application. Applicants in this age range may also present a current school ID card from a local school along with proof of residence (see above for acceptable identifying documents that constitute proof of residence). If they choose, applicants in this age range may apply for a library card the same way children under the age of 16 do (see above).

5. Parents or legal guardians are responsible for their minor children's use of library material, including payment of any fees or charges incurred by their children. Each family shall have the right and responsibility of setting age-appropriate standards. The library staff is not responsible to enforce standards set by the family.

6. All borrowers must present the original card issued, driver's license/state I.D or online library card via Monarch2Go app to borrow items each time they visit the library to checkout items. For minors without any acceptable alternative ID, such as elementary school aged children, library staff shall ask for the minor's full name, home address, phone number and birthday, including year, to verify minor's identification. Library staff may refuse to accept alternative ID's. Patrons may borrow only on their own card when using an alternative form of ID for checkout.

7. Library cards are valid indefinitely, with an automatic address check every 18 months, if not used in 5 years library cards will expire. You may apply for a new card, free of charge if that happens. Patrons are responsible for informing the Library of any change of address, telephone number, email or parental responsibility for children under age 15.

8. All patrons contacting the library by phone, email or text must provide their library card account number. This is for your protection and ours. This ensures no unauthorized charges or other activity will take place in your account.

### III. Replacement Cards

1. When a library card is lost or stolen, patrons shall present a valid photo ID along with proof of current address and pay a \$3.00 replacement fee. A parent or legal guardian must be present when a child under 16 replaces a library card. Please report all stolen cards to the Library at 262-644-6171. If a card is presented for checkout before it is reported lost or stolen, the patron is still responsible for all materials checked out on it. If the card is broken, bring the pieces to the Library and a staff member will replace it for free.

### IV. Loan Periods and Daily Fines – All items checked out at Slinger Community Library are Fine Free.

Type of Item	Loan period
Adult fiction, Non-fiction & Young Adult Books	28 days
New Adult Fiction	14 days
Children's & Juvenile Books	28 days
DVD's & Blu-ray	7 days
Non-Fiction DVD's /TV Series	14 days
Books on CD	28 days
Playaways	28 days
Magazines	14 days
Children's Books w/ Compact discs	28 days
Music CDs	14 days
Learning Prop Games	14 days
Library of Things	varies
Backpack Tales	14 days
Tonie Boxes	7 days

### V. Renewals

1. Materials may be renewed twice by phone with your library card account number, in person with your library card, via the library's website [www.slingerlibrary.org](http://www.slingerlibrary.org) or on the Monarch2go App. Materials may be renewed twice but may not be renewed if there is another patron waiting.

### VI. Interlibrary Loans – (Special Requests)

1. Materials not available in the library or via the catalog may be borrowed from other libraries outside of the Monarch Library System. There is currently no fee for this service. To place an interlibrary loan, please visit the circulation desk or call 262-644-6171.

2. Materials from another library obtained through interlibrary loan will be checked out according to the lending library's loan periods. Lost or damaged materials are subject to the lending library's replacement costs and fees.

3. There is a limit of five active requests per patron record. "Active Request" is defined as requests pending, items awaiting pick up and items currently checked out. As ILL items are returned, patrons may place additional requests so as to have five active requests.

4. The library will not lend the following types of materials:

- Valuable materials, bulky items that are difficult to ship, material in high demand, unique material that would be difficult to replace, video games and any other items determined unsafe or too much of a risk to borrow. Items will be determined on a case by case basis at the discretion of the library director and ILL staff.

## **VII. Holds on Items**

1. Holds may be placed on library materials found in the Monarch catalog with a current library card from one of the participating libraries or Bookmobile in the Monarch Library System. There is no charge to the patron for placing a hold.

2. Holds may be placed on all library materials in-person at the library, via phone with a staff member, online in the Monarch catalog or via the Monarch2go App. Patrons need to have a library card in good standing and a pin number. Pin numbers are the last 4 digits of the phone number provided on your application, your pin number is assigned at the time of application. Slinger Community Library staff does not have access to pin numbers. Patrons who do not know their pin number may call the library to have it reset via phone during regular business hours or may reset it online through the Monarch Catalog via the My Account link.

3. When materials become available for pick up, patrons have the option to be notified either by phone, email or text message. Items are held for seven days from the date the patron is notified. When an item is not picked up, it will be sent back to the owning library or to the next patron in cases where there is a waiting list. A new hold may be placed on the item but the patron will go to the bottom of the existing holds list.

4. When picking up items that are on hold, for the patron's protection and to comply with Wis. Stat. sec. 43.30(1m), the card in which the item was placed on hold must be presented, unless the patron has linked accounts with presenting card. No exceptions will be made.

## **VIII. Charges/Fees**

1. All items checked out at Slinger Community Library will be free of fines. When items checked out at other libraries become overdue they will be subject to charges per those libraries' policies.

2. Any fees accumulated from lost or damaged items not owned by Slinger Community Library are under the discretion of the owning library.

3. When a patron's account has reached \$5.00, borrowing privileges will be blocked until the amount is under \$5.00. Payments can be made in person during regular business hours (cash, check or credit/debit card) or via the Monarch catalog using a credit/debit card.

4. Patrons with charges will not be allowed to use another individual's library card as a way of avoiding payment.

5. Under Library Director discretion, when an adult account reaches \$50.00 or more, his/her card along with family cards will be blocked. They will not be able to checkout materials.

6. Library staff shall deny borrowing privileges to patrons who do not present a library card, another form of acceptable identification, or who have charges of \$5.00 or more.

7. A notice is sent by either U.S. mail, e-mail, or text message (based on the option the patron has chosen for notification) after the material is due. Overdue notices are sent in the following intervals:

- 1 week overdue – 1<sup>st</sup> Notice (patron's choice)
- 2 weeks overdue – 2<sup>nd</sup> Notice (patron's choice)
- 3 weeks overdue – Final Notice (mailed letter)
- 4 weeks overdue – Billing Notice (mailed letter)
- 5 weeks overdue – Phone (Circulation Librarian Staff)

### IX. Declared Stolen

1. After the above five attempts have been made and the patron account has accrued \$50 or more in charges, per Wis.Stat.Sec. 43.30 (6c2), the library will declare the items as stolen and turn the matter over to the Slinger Police Department (SPD) for collections on material replacement costs.

2. Library Director or Circulation Librarian will fill out a theft report and forward it to SPD as a theft complaint. At which time the patron could be cited for theft of stolen property. Per Theft Statute 943.20(1) the patron can be cited for the Bond amounts for 1<sup>st</sup> offense \$470.50, 2<sup>nd</sup> offense \$609.00 & 3<sup>rd</sup> offense \$747.70 in addition to the restitution of stolen property.

### X. Damaged Materials

1. If materials are damaged and are unsuitable to be put back into the library collection, the patron must pay the replacement cost for the item and a \$3.00 processing fee. The library will be responsible for securing replacement of the item. After payment is received, the damaged item is then theirs to keep.

### XI. Charges for Various Damages

1. In order to encourage proper care of library properties, the following charges will be assessed for the damages and/or loss, and **cleaning of Library of Things items** listed below:

\*This list is not comprehensive, see circulation desk staff for full details.

Item	Fee
<b>Library of Things Cleaning fee</b>	<b>\$10.00</b>
Processing fee for damaged/lost material	\$3.00
Single CD case (lost/replace)	\$3.00
Single DVD/Blu-ray case (lost/replace)	\$3.00
Multi Disc cases (DVD, Blu-ray, CD)	\$5.00
Lanyard for Playaways	\$3.00
Case for Playaways	\$6.00
Battery door for Playaways	\$2.00
Bookpack case for Playaways	\$13.00
Book on CD case (lost/replace)	\$7.00
Audio discs (lost/replace)	\$10.00
Craft to Go Bag damaged/lost	\$1.50

\*\*In cases where audio discs cannot be replaced, the library will charge the full replacement cost for the book on CD.

### XII. Lost Materials

1. If materials are lost, the patron must pay the purchase cost of the item plus a \$3.00 processing fee. If the material is found after payment has been received, the library will not issue a refund.