



Slinger Community Library Board of Trustees
Village Community Room (VCR), located at 218 Slinger Rd
Monday, August 11, 2025 at 4:30pm

Agenda

A. Roll Call and Confirmation of Open Meetings Law

Marlyss Thiel	Jane Hignite	Kent Voll	Beth Lighthizer
David Waterman	Donna Moldenhauer	Katherine Tobey	

B. Open for Public Comment (Information will be received from the public; however, no action will be taken on such issues at this time.)

1. Ken Reiser – Slinger Community Campus Building Project Update

C. Approval of Previous Minutes – July 11, 2025 meeting

D. Approval of Financial/Vouchers Reports – July 2025

E. Director's Report

1. Circulation and Library Use Statistics
2. Library Program Report
3. Special Projects Reports
 - i. Library Board Binders
 - ii. SCL Strategic Planning update
 - iii. New Library Website
 - iv. Budget Preparation Discussion

F. Old/Unfinished Business and Action Theron

1. None

G. New Business and Action Theron

1. None

H. Announcements

1. Next Meeting Date: Monday, September 8, 2025 – 4:30 pm

I. Adjourn Meeting

The Slinger Community Library Board of Trustees is an informed and dedicated group of citizens, who are committed to supporting, developing, and advancing the library for the benefit of all our patrons, staff, and our community.

This agenda was posted at Slinger Village Hall and Slinger Community Library on Friday, August 8, 2025. Notice was posted at Community Park, Slinger Post Office, and Slinger Piggly Wiggly.

Upon reasonable notice, efforts will be made to accommodate person with disabilities requiring special accommodations for attendance at the meeting. For additional information and to request services, contact the Library Director at (262) 644-6171

It is possible that members of and possibly a quorum of members of other governmental bodies of the Village of Slinger may be in attendance at the above-noted meeting to gather information; no action will be taken by any other governmental body except by the governing body noticed above.

July Minutes of the Slinger Community Library Board
Monday, July 14, 2025

The meeting of Slinger Community Library Board of Trustees of the Village of Slinger was called to order by Library Board President Marlyss Thiel at 220 Slinger Road, Slinger, WI at 4:31 pm on July 14, 2025 in accordance with Notice of Meeting delivered to members on July 11, 2025.

I. Roll Call and Confirmation of Open Meetings Law:

	<u>Present</u>	<u>Absent</u>
Marlyss Thiel	X	
Donna Moldenhauer	X	
David Waterman	X	
Jane Hignite	X	
Beth Lighthizer	X	
Katherine Tobey	X	
Kent Voll	X	
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	7	

Also present:

Margaret Wilber, Village Administrator; Ken Reiser, Capital Campaign Chairman, Nicole Mszal Library Director, Lindy Fiste Assistant Director/Circulation Librarian

II. Open for Public Comment: Ken Reiser shared how the Slinger Community Campus, which includes the library renovation, fundraising is progressing.

III. Approval of Previous Minutes – June 9, 2025

Motion by Voll/Lighthizer to approve the minutes as presented. Motion carried.

IV. Approval of Financial/Vouchers Reports – June 2025

Director Mszal led the discussion and answered questions regarding the AWE computers and building project updates.

Motion by Waterman/Tobey to approve the Financial/Vouchers reports as presented. Motion carried.

V. Director's Report

- a. Circulation and Library use statistics
 - b. Library Program report
 - c. Special Projects reports
 - i. AWE computers (update/discussion earlier under Financial/Vouchers)
 - ii. Building project update (update/discussion during open comment with Ken Reiser)
 - iii. SCL Strategic Planning and possible action thereon
- Discussion was led by Director Mszal.

Motion by Voll/Moldenhauer to approve moving forward with the expenditure of \$5000 for creating a Strategic plan using WiLS services. Motion carried.

Motion by Voll/Tobey to form a Strategic Plan committee consisting of Trustee Thiel, Trustee Moldenhauer, Director Mszal, Assistant Director Fiste and a Village of Slinger appointee.

VI. Old/Unfinished Business and Action Theron

- a. none

VII. New Business and Action Theron

- a. Naming Rights Policy

Motion by Tobey/Hignite to accept the Naming Rights Policy as edited. Motion carried.

- b. Gift and Donation Policy

Motion by Voll/Lighthizer to accept the Gift and Donation Policy as edited. Motion carried.

- c. Recognition Opportunities and Donor policies

Motion by Waterman/Lighthizer to accept the Recognition Opportunities and Donor policies as presented. Motion carried.

VIII. Announcements

- a. Next Meeting Date: Monday August 11, 2025 – 4:30 pm

IX. Adjourn Meeting

Motion by Tobey/Moldenhauer to adjourn meeting at 5:28 pm. Motion carried.

Respectfully Submitted,
Lindy Fiste, Assistant Director/Circulation Librarian

Budget Category	Full Budget Code	Vendor	Item Description	Debit Amount	Credit Amount
Contracted Service Payments Total				\$600.00	
Library Technology	230-55110-830-000	Amazon	Technology	\$68.58	
		Monarch LS	Dell Monitors	\$458.70	
Library Technology Total				\$527.28	
Books & AV	230-55110-800-000	Ingram	CH/YA Books	\$461.57	
			LP	\$102.65	
			AD Fic/Non fic	\$349.31	
		Amazon	Dvds	\$254.17	
			Video Games	\$124.96	
			dvd	\$19.95	
			YA/CH fiction book	\$5.99	
			Library of Things	\$23.99	
			DVDTV	\$14.99	
		Hulu	streaming/rokus	\$17.92	
		Netflix	streaming/Roku	\$8.43	
		Hoopla	Digital Services	\$289.12	
		Penworthy	YA/CH fiction/non-fiction	\$208.26	
		britbox	streaming/Roku	\$94.94	
		Apple	streaming/Roku	\$104.45	
		Zoological Society	Attraction Passes	\$1,000.00	
Books & AV Total				\$3,080.70	
Capital Outlay	230-55110-810-000	Sweeny Group	Contracted Services	\$5,000.00	
Capital Outlay Total				\$5,000.00	
Grand Total				\$30,014.81	

Board Report - YTD Expense Summary For:

Jul-25

Budget Category	Full Budget Code	Debit Amount	Credit Amount	Remaining Budget	% of Budget Used	Annual Budget
Library Supplies & Exp	230-55110-300-000	\$1,863.54		\$786.46	70.3%	\$2,650.00
Library Central Services	230-55110-310-000	\$15,218.54		\$15,216.46	50.0%	\$30,435.00
Library Programs	230-55110-320-000	\$2,017.09		\$3,632.91	35.7%	\$5,650.00
Library Marketing	230-55110-325-000	\$793.66		\$856.34	48.1%	\$1,650.00
Library Training	230-55110-330-000	\$430.81		\$2,569.19	14.4%	\$3,000.00
Library Repair & Maint	230-55110-350-000	\$63.27		\$236.73	21.1%	\$300.00
Library Central SVC-BLDG	230-55110-530-000	\$23,846.96		\$23,849.04	50.0%	\$47,696.00
Contracted Service Payments	230-55110-726-000	\$615.60		\$15,038.40	3.9%	\$15,654.00
Library Technology	230-55110-830-000	\$7,738.80		\$28.79	257.0%	\$3,000.00
Books & AV	230-55110-800-000	\$17,948.18		\$23.06	48.1%	\$37,279.17
Capital Outlay	230-55110-810-000	\$10,087.00		-\$10,087.00		\$0.00
Grand Total		\$80,623.45		\$51.85	54.7%	\$147,314.17

Board Report - Monthly Expense Detail For:

Jul-25

Budget Category	Full Budget Code	Vendor	Item Description	Debit Amount	Credit Amount
Library Supplies & Exp	230-55110-300-000	Amazon	Office Supplies	\$116.45	
			cotton paper	\$29.99	
		Demco	Processing Supplies	\$188.46	
Library Supplies & Exp Total				\$334.90	
Library Central Services	230-55110-310-000	Village of Slinger	Central Services	\$7,609.27	
Library Central Services Total				\$7,609.27	
Library Programs	230-55110-320-000	Amazon	Toniebox charger & tie dye rubbert	\$26.98	
			hooks & tape	\$13.98	
			planner	\$18.65	
Library Programs Total				\$59.61	
Library Marketing	230-55110-325-000	Amazon	key chains	\$112.97	
		360 Onlineprint	sticker rolls and sticky nots	\$451.02	
		Oriental Trading Co	Flying Saucer Discs	\$38.63	
			Motivational pencil w/ personalized	\$85.31	
Library Marketing Total				\$687.93	
Library Training	230-55110-330-000	Library Journal	periodical	\$157.99	
		Publishers weekly	periodical	\$9.99	
		Natalie Maksimuk	program travel	\$23.66	
Library Training Total				\$191.64	
Library Central SVC-BLDG	230-55110-530-000	Village of Slinger	Rent	\$11,923.48	
Library Central SVC-BLDG Total				\$11,923.48	
Contracted Service Payments	230-55110-726-000	State of Wisconsin	TEACH Line	\$600.00	

230-00-55110-101-000 Salary/Wages - June 2025				
& 102, 104, 130, 132, 133				
Date	Description	YTD Actual	2025 Budget	% Used
6/30/2025	F/T Wages	\$ 39,724.74	\$ 116,321.00	34.15%
6/30/2025	P/T Wages (w/benefits)	\$ 28,449.76	\$ 61,341.00	46.38%
6/30/2025	P/T Wages	\$ 45,008.38	\$ 59,050.00	76.22%
6/30/2025	Library S/ Security Tax	\$ 9,183.77	\$ 18,041.00	50.90%
6/30/2025	Library Retirement	\$ 3,330.71	\$ 12,286.00	27.11%
6/30/2025	Library Benefits	\$ 1,951.27	\$ 53,514.00	3.65%
Total		\$ 127,648.63	\$ 320,553.00	39.82%

Monthly Deposit 2025							
Slinger Community Library Total Monthly Deposit <i>(minus sales Tax)</i>							
January	\$ 419.90	April	\$ 903.90	July	\$ 348.89	Oct	\$ -
February	\$ 522.82	May	\$ 338.33	August	\$ -	Nov	\$ -
March	\$ 315.57	June	\$ 475.96	Sept	\$ -	Dec	\$ -
						Total	\$ 3,325.37

Fines/Fees Monthly Deposit		Services Monthly Deposit		Donations Monthly Deposit			
<i>Late fines (other libraries), lost item fees, missing pieces, replacement costs</i>		<i>Copies - Faxing - Replacement Cards - Coffee Snacks</i>			<i>Regular</i>	<i>Building & Offset</i>	<i>Other</i>
January	\$ 263.57	January	\$ 164.54	January	\$ -	\$ -	\$ -
February	\$ 212.23	February	\$ 219.52	February	\$ 100.00	\$ -	\$ -
March	\$ 139.83	March	\$ 175.74	March	\$ -	\$ -	\$ -
April	\$ 111.32	April	\$ 307.38	April	\$ 485.20	\$ -	\$ -
May	\$ 119.79	May	\$ 218.54	May	\$ -	\$ -	\$ -
June	\$ 141.44	June	\$ 334.52	June	\$ -	\$ -	\$ -
July	\$ 136.34	July	\$ 212.55	July	\$ -	\$ -	\$ -
August	\$ -	August	\$ -	August	\$ -	\$ -	\$ -
September	\$ -	September	\$ -	September	\$ -	\$ -	\$ -
October	\$ -	October	\$ -	October	\$ -	\$ -	\$ -
November	\$ -	November	\$ -	November	\$ -	\$ -	\$ -
December	\$ -	December	\$ -	December	\$ -	\$ -	\$ -
Total	\$ 1,124.52	Total	\$ 1,632.79	Total	\$ 585.20	\$ -	\$ -

SCL Fine Free 9/1/2023

Memo

To: Slinger Community Library Board of Trustees

From: Nicole Mszal Library Director & Lindy Fiste Assistant Library Director

Date: Friday, August 8, 2025

Re: Agenda for Monday, August 11, 2025

A. Public Comment

- Ken Reiser – Building Campaign Committee Chair: Update on the building campaign.

E. Director's Report

1. Circulation and Library Use Statistics- June 2025

Monthly statistics 2024 vs 2025

July total circulations, digital (Hoopla & Libby) and physical were 11,686 with physical circulations at 9,612 and digital at 2,074. Physical circulations decreased by 877 items from July 2024. Digital circulations increased 200 items from July 2024. The patron count was 3,911, an increase of 156 patrons from July 2024.

2. See supporting documents for July 2025 Programming from Natalie & Nicole

3. Special Project Reports

i. **Library Board Binders** – To be passed out at the board meeting. These are for each library board member. They will be considered library property, to be returned to the library upon leaving the board. This is to help facilitate updated and accurate policies and procedures at the library.

ii. **SCL Strategic Planning Update** – The MOU has been signed; the invoice is yet to be paid. Have met with WiLS and have started to develop a data gathering plan. Will need to meet with the committee by the end of the month to have input before moving forward.

iii. **New Library Website** – The library website domain host has a new owner. Since the changeover, there have been multiple instances of the site being down. I am considering moving over to the Monarch Library System for hosting purposes but would need to change to a WordPress site to do so. Still undecided on how to proceed.

iv. **Budget Preparation Discussion** – Would like feedback on previous year's budget preparation and processes before presentation at the September meeting.

VI. Old/Unfinished Business

None

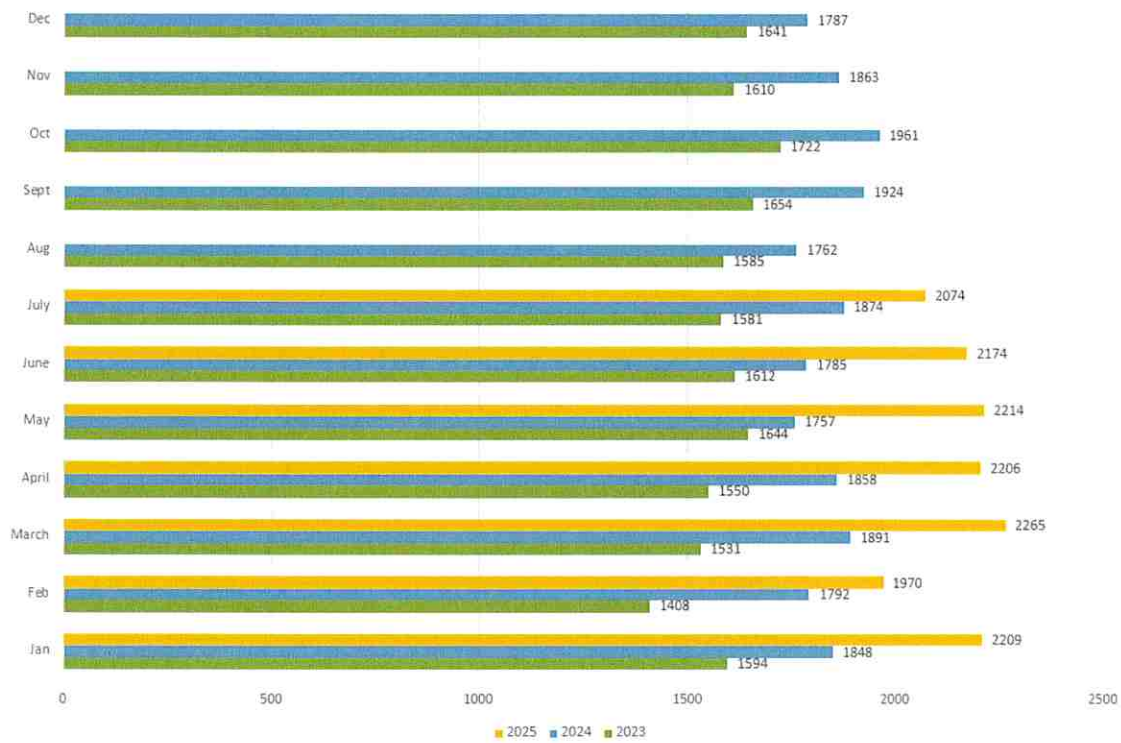
VII. New Business

None

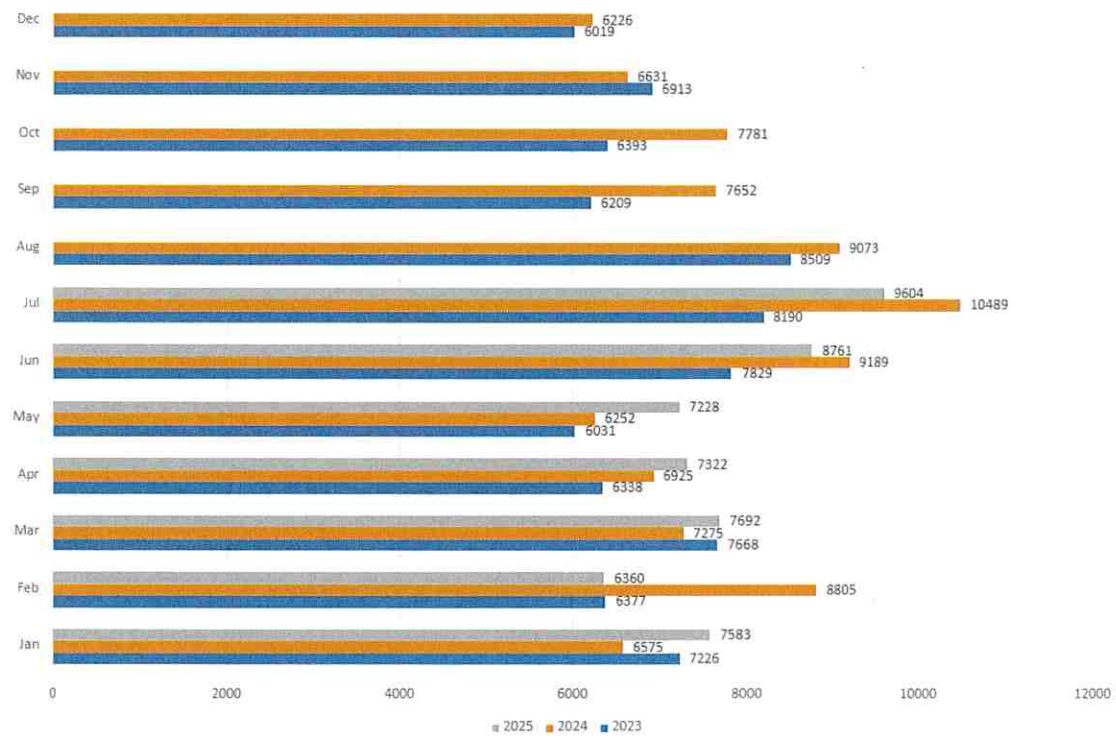
July Slinger Library Statistics

	2023		2024		2025	
	Month	Yr End	Month	Yr End	Month	YTD
Circulation Activity						
Number of Days Open	25	295	26	297	25	175
Patron Count	3,002	28,637	3,835	33,720	3,911	20987
New Cards Issued	53	386	49	533	33	226
Physical	Month	Yr End	Month	Yr End	Month	YTD
Items Checked Out	8,190	83,715	10,489	92,873	9,612	54575
Items Checked In	6,889	72,831	9,705	85,411	8,628	49868
Holds Placed	1,777	21,595	1,925	23,057	2,309	14730
Library of Things Check Outs (LOT)	269	1,850	400	2,781	345	1757
Digital	Month	Yr End	Month	Yr End	Month	YTD
Libby & Overdrive Checkouts	1,355	16,861	1,683	20,047	1,882	14058
Hoopla	226	2,271	191	2,055	192	1254
Databases	Month	Yr End	Month	Yr End	Month	YTD
Ancestry.com Logins	7	319	6	94	0	0
Universal Classes	NA	NA	169	4,136	3	351
Transparent Lang.(Pronunciator Exp2023)	NA	NA	70	262	4	72
Breakdown of Check Out Numbers	Month	Yr End	Month	Yr End	Month	YTD
Slinger	3,594	35,202	4,396	40,270	3932	24015
Wash Co Non Lib	4,108	41,980	5,297	44,639	4748	25634
Wash Co Cities	348	4,752	579	5,830	789	3847
Outside Wash Co	140	1,768	217	2,134	135	1054
Total Circulation Digital & Physical	Month	Yr End	Month	Yr End	Month	YTD
	9,771	102,667	12,363	114,975	11,686	69670
Interlibrary Loan Activity-WISCAT	Month	Yr End	Month	Yr End	Month	YTD
Borrower - Requests from SL Patrons	11	138	14	163	23	165
Lender - Requests from other libraries	6	40	0	35	8	27
Library Programming	Month	Yr End	Month	Yr End	Month	YTD
Adults	11	97	12	118	4	48
Adult Program Attendance	92	895	98	1,163	33	460
Adult Self Directed Programs	0	2	0	4	1	6
Adult Self Directed Participation	0	195	0	57	28	101
Family/All Age Programs	na	na	na	na	5	21
Family/All Age Attendance	na	na	na	na	111	1053
All Age Self Directed Programs	na	na	na	na	4	19
All Age Self Directed Participation	na	na	na	na	424	1204
Teen Programs	3	50	3	46	5	30
Teen Program Attendance	3	313	12	717	67	340
Teen Self Directed Programs	0	0	0	0	0	1
Teen Self Directed Attendance	0	0	0	0	0	3
Childrens Programs	17	209	19	205	14	67
Childrens Programs Attendance	433	3,399	511	3,356	461	1773
Childrens Self Directed Programs	7	138	9	121	1	9
Childrens Self Directed Attendance	120	2,101	159	3,319	196	1115
Other Library Services Offered	Month	Yr End	Month	Yr End	Month	YTD
Wifi Logins	694	7,269	712	6,247	510	3959
Internet Logins	96	1,120	128	1,307	106	817
PAC Logins	1,663	17,822	1,735	15,840	1,086	7655
Other Library Statistics	Month	Yr End	Month	Yr End	Month	YTD
Community Meetings	4	110	4	42	0	16
Community Meetings Attendance	24	402	30	492	0	144
Facebook Reach	3,145	47,891	3,840	57,928	2,484	18869
Website Visits	23,948	137,961	9,931	175,922	15,010	86239
Number of Volunteers	6	50	6	45	1	2
Volunteer Hours	12.00	61.00	9.00	61.00	3.5	4.5
Reference Statistics	Month	Yr End	Month	Yr End	Month	YTD
Reference Questions	235	2,193	314	2,830	262	1822
Computer & Technology Assistance	47	461	63	464	58	368

3 year Digital Circulation



3 year Physical Circulation



Programs Report compiled by Youth Services Librarian Natalie Maksimuk & Library Director Nicole Mszal

July 2025

Adult Programs	4	All-Age/Family Programs	5
Adult Program Attendance	33	All-Age Program Attendance	111
Adult Self-Directed Programs	1	All-Age Self-Directed Programs	4
Adult Self-Directed Participation	28	All-Age Self-Directed Participation	424

Children's Programs	14	Teen Programs	5
Children's Program Attendance	461	Teen Program Attendance	67
Children's Self-Directed Programs	1	Teen Self-Directed Programs	n/a
Children's Self-Directed Participation	196	Teen Self-Directed Participation	n/a

July Program Highlights

The 2025 Summer Learning Program wrapped up on Saturday, August 2! We had more than 400 participants with over 300,000 hours read. Our most popular regular program in July continued to be our Lil' Bookworms which averages around 50 participants. We also had great success with our off-site programs, especially our story time at the Washington County Humane Society, which had 52 participants! Unfortunately, some of the outdoor programs had to be moved inside due to the weather, but we were able to accommodate these changes, and the patrons still had a great time. Our week 5 checkout challenge also brought in 237 participants, and the winner won a zoo experience pass. Overall, the SLP program was a great success, and we are looking forward to next year.

Coming in August

We will be continuing our Lil' Bookworms with a brief pause at the beginning of the month to recover from the SLP and to prepare for fall programming. We will be showing some movies this month, and our Saturday family fun day will be Bingo. Crafternoon for adults will also be back and on August 23 there will be a puzzle competition where the top 2 teams will be invited to participate in the Washington County Puzzle Competition that will be held in September.



2025 Summer Learning Program Wrap-Up

Total Minutes Read: **309,918 min.**

Total Registered Participants: **420**

45

Summer Programs
& Activities

1,568 Program
Participants

78

Lil'
Bookworms

165

Afternoon
Adventurers

122

Adults

55

Teens

Slinger Community Library

FRIENDS



of Slinger Library



2025

Thank You! Sponsors, Donors & Program Participants

