



Slinger Community Library Board of Trustees
Village Community Room, located at 218 Slinger Rd
Monday, February 10, 2025 at 4:30pm

Agenda

Roll Call and Confirmation of Open Meetings Law

Marlyss Thiel
David Waterman
Beth Lighthizer

Jane Hignite
Donna Moldenhauer

Kent Voll
Katherine Tobey

- I. **Open for Public Comment** (Information will be received from the public; however, no action will be taken on such issues at this time.)
- II. **Old Business**
 - A. Capital Campaign Update – Ken Reiser
 - B. Library Director Search Update – President Thiel
- III. **New Business**
 - A. Review and Action
 - i. Minutes of January 13, 2025 meeting
 - ii. January Financial/Vouchers Report
 - iii. 2024 Annual Report
 - iv. Beanstack Web Service & Mobile App
- IV. **Director's Report**
 - A. Circulation and Library Use Statistics, – January 2025
 - B. Library Program Report: January 2025
 - C. Clarification on Circulation Clerk Hours
- V. **Announcements**

Next Meeting Date: Monday, March 10, 2025 – 4:30 pm
- VI. **Adjourn Meeting**

The Slinger Community Library Board of Trustees is an informed and dedicated group of citizens, who are committed to supporting, developing, and advancing the library for the benefit of all our patrons, staff, and our community.

This agenda was posted at Slinger Village Hall and Slinger Community Library on Friday, February 7, 2025. Notice was posted at Community Park, Slinger Post Office, and Slinger Piggly Wiggly.

Upon reasonable notice, efforts will be made to accommodate person with disabilities requiring special accommodations for attendance at the meeting. For additional information and to request services, contact the Library Director at (262) 644-6171

It is possible that members of and possibly a quorum of members of other governmental bodies of the Village of Slinger may be in attendance at the above-noted meeting to gather information; no action will be taken by any other governmental body except by the governing body noticed above.

Memo

To: Slinger Community Library Board of Trustees

From: Lindy Fiste, Interim Library Director

Date: Friday, February 7, 2025

Re: Agenda for Monday, February 10, 2025

II. Old Business

- A. Ken Reiser will give an update on the Capital Campaign project.
- B. Marlyss Thiel will update on the Library Director search.

III. New Business

- A. Review and Action – This is all pretty straight forward and usual.
- iii. We will have the addition of the 2024 annual report. For your review and approval.
- iv. Please review the Youth Services Library Program report 2nd page, she has prepared some information for your review as we'd like to discuss adding the Beanstack Web Service & Mobile app to our offerings of services. This is a great tool to save time and paper costs as well as a great user experience for our patrons.

IV. Director's Report

A. Circulation and Library Use Statistics- January 2025

Monthly statistics 2024 vs 2025

January total circulations, digital (Hoopla & Libby) and physical were 9,792 with physical circulations at 7,583 and digital at 2,209. Physical circulations increased 1,008 items from January 2024. Digital circulations increased 361 items from January 2024. Patron count was 2,667 a

~~decrease~~ of 562 patrons from January 2024.

increase

B. Library Program Report- January 2025 – See the YS Librarian Program Report attached- as usual lots of fun programs going on at the library! Join us for the Soup-er Bowl Tasting after tonight's meeting!

C. Clarification on Circulation Clerk Hours – Thank you for approving at January's meeting

I would like to clarify that the change was requested to be permanent for one clerk. An increase of 192 hours per year but not all will be used due to holidays and time off. There is plenty of reserves in the budget to cover this small increase in hours.

Please let me know if there is anything else you need or questions you may have before our Library board meeting. Thank you!

January Minutes of the Slinger Community Library Board
Monday, January 13, 2025

The meeting of Slinger Community Library Board of Trustees of the Village of Slinger was called to order by Library Board President Marlyss Thiel at 218 Slinger Road, Slinger, WI at 4:30 pm on January 13, 2025 in accordance with Notice of Meeting delivered to members on January 10, 2025.

Roll Call and Confirmation of Open Meetings Law:

| | <u>Present</u> | <u>Absent</u> |
|-------------------|----------------|---------------|
| Marlyss Thiel | X | |
| Donna Moldenhauer | X | |
| David Waterman | | X, excused |
| Jane Hignite | X | |
| Beth Lighthizer | X | |
| Katherine Tobey | X | |
| Kent Voll | X | |
| | 6 | 1 |

Also present:

Margaret Wilber, Village Administrator; Ken Reiser, Capital Campaign Chairman

I. Open for Public Comment: Nothing was shared during public comment.

II. Old Business

A. Capital Campaign Update – Ken Reiser

Ken presented an update on the Capital Campaign and stated that the draft floor plan is expected to be completed in late February. He stated the committees are each making progress on their assigned work and there is a lot of enthusiasm in the community for this project. Board members thanked Ken for the information he provided and all the work he is doing to coordinate efforts on this project.

B. Library Director Search Update – President Thiel

President Thiel informed the Board that three applications were received and interviews for each candidate have been scheduled for Thursday, January 16th.

III. New Business

A. Review and Action

i. Minutes of December 9, 2024 meeting

Trustee Lighthizer pointed out that the next meeting lists a January 2024 date instead of 2025. Administrator Wilber stated this would be corrected.

Motion by Voll/Moldenhauer to accept minutes as corrected. Motion carried.

ii. December 2024 Financial/Vouchers Report

Motion by Voll/Lighthizer to accept vouchers as presented. Motion carried.

IV. Director's Report

A. Circulation and Library Use Statistics – December 2024

Monthly statistics 2023 vs 2024

December total circulations, digital (Hoopla & Libby) and physical were 8,013 with physical circulations at 6,226 and digital at 1,787. Physical circulations increased by 204 items from December 2023. Digital circulations increased by 146 items from December 2023. Patron count was 2,138, an increase of 165 from December 2023.

B. Library Program Report – December 2024

President Thiel read Interim Director Fiste's comments on December programs, which had very strong attendance in every category.

C. Staff Update

President Thiel informed the Board that Vicky Farr was hired as the newest Circulation Clerk and began this position on January 6th. She stated that Vicky is well-known as a former Library Board member and it is great to have her take on this new role with the organization.

D. Consideration of Clerk Hours

President Thiel explained that Interim Director Fiste is requesting an increase of 3 hours per week for one of the Circulation Clerks. Administrator Wilber stated that the additional wages will be paid from a combination of wage savings from the current vacant position and conservative budget estimates used for the 2025 budget. Board members asked if this change would be permanent or just during the Director transition. Administrator Wilber stated it was her understanding that this would be a permanent change.

Motion by Voll/Lighthizer to approve the increase of the Circulation Clerk's hours as presented. Motion carried.

V. Announcements:

A. Next Meeting Date: Monday, February 10, 2025 at 4:30pm.

VI. Adjourn Meeting

Motion by Hignite/Tobey to adjourn meeting at 4:56pm. Motion carried.

Respectfully Submitted,
Margaret Wilber, Village Administrator

Board Report - YTD Expense Summary For:

Jan-25

| Budget Category | Full Budget Code | Debit Amount | Credit Amount | Remaining Budget | % of Budget Used | Annual Budget |
|------------------------------|-------------------|-------------------|---------------|---------------------|------------------|---------------------|
| Library Supplies & Exp | 230-55110-300-000 | \$380.04 | | \$2,269.96 | 14.3% | \$2,650.00 |
| Library Central Services | 230-55110-310-000 | | | \$30,435.00 | 0.0% | \$30,435.00 |
| Library Programs | 230-55110-320-000 | \$385.69 | | \$5,264.31 | 6.8% | \$5,650.00 |
| Library Marketing | 230-55110-325-000 | | | \$1,650.00 | 0.0% | \$1,650.00 |
| Library Training | 230-55110-330-000 | | | \$3,000.00 | 0.0% | \$3,000.00 |
| Library Repair & Maint | 230-55110-350-000 | | | \$300.00 | 0.0% | \$300.00 |
| Library Central SVC-BLDG | 230-55110-530-000 | | | \$47,696.00 | 0.0% | \$47,696.00 |
| Contracted Service Payments | 230-55110-726-000 | \$15.60 | | \$15,638.40 | 0.1% | \$15,654.00 |
| Library Capital Outlay/Books | 230-55110-800-000 | \$2,350.33 | | \$29,918.67 | 7.3% | \$32,269.00 |
| Library Technology | 230-55110-830-000 | | | \$3,000.00 | 0.0% | \$3,000.00 |
| Grand Total | | \$3,131.66 | | \$139,172.34 | 2.2% | \$142,304.00 |

Board Report - Monthly Expense Detail For:

Jan-25

| Budget Category | Full Budget Code | Vendor | Item Description | Debit Amount | Credit Amount |
|------------------------------------------|--------------------------|-------------------------------------|-----------------------------|-----------------|---------------|
| Library Supplies & Exp | 230-55110-300-000 | Amazon | Processing Supplies | \$38.21 | |
| | | | Dymo Labels | \$33.38 | |
| | | Demco | Processing Supplies | \$164.61 | |
| | | | Book Processing | \$143.84 | |
| Library Supplies & Exp Total | 230-55110-320-000 | Amazon | program supplies | \$60.12 | |
| | | | Souper Bowl Supplies | \$40.97 | |
| | | Aldi | AD/CH Program Supplies | \$11.36 | |
| | | OfficeSupply.com | 4 Plastic Table Covers | \$63.42 | |
| | | Michaels | program supplies | \$60.91 | |
| | | | (blank) | \$23.96 | |
| | | Kathleen Barbian | AD Craftermornning Supplies | \$124.95 | |
| Library Programs Total | 230-55110-726-000 | Monarch Library Sy Telephony | | \$15.60 | |
| Contracted Service Payments Total | 230-55110-800-000 | Daily News | Newspapers | \$252.00 | |
| | | Ingram | CH Books | \$350.79 | |
| | | | AD LP Fiction NonFiction | \$103.30 | |
| | | | AD Fiction NonFiction | \$562.08 | |
| | | Amazon | Storage Bins | \$55.98 | |
| | | | Dvds | \$208.23 | |

| Budget Category | Full Budget Code | Vendor | Item Description | Debit Amount | Credit Amount |
|-------------------------------------------|-------------------|-------------|----------------------------------|-------------------|---------------|
| Library Capital Outlay/Books | 230-55110-800-000 | Amazon | CH Book | \$12.18 | |
| | | | Onyx Storm 2nd copy | \$24.98 | |
| | | | Antler Adventures Series | \$60.38 | |
| | | | Baskets for J DVD collection | \$317.56 | |
| | | | health kit items | \$254.00 | |
| | | | video games | \$92.97 | |
| | | | DVD/BluRay | \$17.96 | |
| | | Hulu | Disney Bundle Trio Basic Monthly | \$17.92 | |
| | | Netflix | Monthly Streaming | \$7.37 | |
| | | CrunchyRoll | Monthly Streaming | \$12.63 | |
| Library Capital Outlay/Books Total | | | | \$2,350.33 | |
| Grand Total | | | | \$3,131.66 | |

Monthly Deposit 2025

Slinger Community Library Total Monthly Deposit *(minus sales Tax)*

| | | | | | | | | |
|-----------------|-----------|--------------|------|---------------|------|------------|--------------|------------------|
| January | \$ 419.90 | April | \$ - | July | \$ - | Oct | \$ - | |
| February | \$ - | May | \$ - | August | \$ - | Nov | \$ - | |
| March | \$ - | June | \$ - | Sept | \$ - | Dec | \$ - | |
| | | | | | | | Total | \$ 419.90 |

| Fines/Fees Monthly Deposit | | Services Monthly Deposit | | Donations Monthly Deposit | | | |
|------------------------------------------------------------------------------------------------|------------------|----------------------------------------------------------------|------------------|---------------------------|----------------|----------------------------------|--------------|
| <i>Late fines (other libraries), lost item fees, missing pieces, replacement costs</i> | | <i>Copies - Faxing - Replacement Cards - Coffee Snacks</i> | | | <i>Regular</i> | <i>Building & Offset</i> | <i>Other</i> |
| January | \$ 263.57 | January | \$ 164.54 | January | \$ - | \$ - | \$ - |
| February | \$ - | February | \$ - | February | \$ - | \$ - | \$ - |
| March | \$ - | March | \$ - | March | \$ - | \$ - | \$ - |
| April | \$ - | April | \$ - | April | \$ - | \$ - | \$ - |
| May | \$ - | May | \$ - | May | \$ - | \$ - | \$ - |
| June | \$ - | June | \$ - | June | \$ - | \$ - | \$ - |
| July | \$ - | July | \$ - | July | \$ - | \$ - | \$ - |
| August | \$ - | August | \$ - | August | \$ - | \$ - | \$ - |
| September | \$ - | September | \$ - | September | \$ - | \$ - | \$ - |
| October | \$ - | October | \$ - | October | \$ - | \$ - | \$ - |
| November | \$ - | November | \$ - | November | \$ - | \$ - | \$ - |
| December | \$ - | December | \$ - | December | \$ - | \$ - | \$ - |
| Total | \$ 263.57 | Total | \$ 164.54 | Total | \$ - | \$ - | \$ - |

| 230-00-55110-101-000 Salary/Wages | | | | |
|------------------------------------------|------------------------|--------------|----------------------|------------|
| Date | Description | YTD Actual | 2025 Budget | % Used |
| 1/31/2025 | F/T Wages | \$ 5,146.48 | \$ 116,321.00 | 4.4 |
| 1/31/2025 | P/T Wages (w/benefits) | \$ 6,307.49 | \$ 61,341.00 | 10.3 |
| 1/31/2025 | P/T Wages | \$ 8,465.47 | \$ 59,050.00 | 14.3 |
| Total | | \$ 19,919.44 | \$ 236,712.00 | 8.4 |

2025 Library Accounts

SCL CD's

Building & Offset Reserves -

(Money Market acct @ Associated Bank)
Capital offset funds received from Washington
County require a 50/50 match & intended for
capital expenditures.

\$261,259.67 Associated Bank at 3.56%

\$ 107,228.09 Forte Bank at 4.5%

Balance: \$ 551,883.45

Library Reserve Funds - Certificate H at Forte Bank

Balance: \$ 28,095.29

Cash & Investments - Funds made up of our operating costs and
unused funds from previous years.

Balance: \$ 28,736.85

Updated: 2/4/2025

Certificate H - at Forte Bank

15-month CD renewed on 12/5/2024

Balance as of 12/5/2024: \$28,410.50

Interest Rate: 4.00%

Maturity Date: March 11, 2026

Balance: \$ 28,410.50

Certificate J - at Forte Bank

15-month CD opened on 8/30/2024

Balance as of 8/30/2024: \$107,228.09

Interest Rate: 4.5%

Maturity Date: November 30, 2025

Balance: \$ 107,228.09

Certificate M - at Forte Bank

21-month CD opened on 12/20/2024

Balance as of 12/20/2024: \$31,262.10

Interest Rate: 3.75%

Maturity Date: 9/20/2026

Balance: \$ 31,262.10

Certificate N - at Forte Bank

7-month CD opened on 10/14/2024

Balance as of 10/14/2024: \$26,443.90

Interest Rate: 5.00%

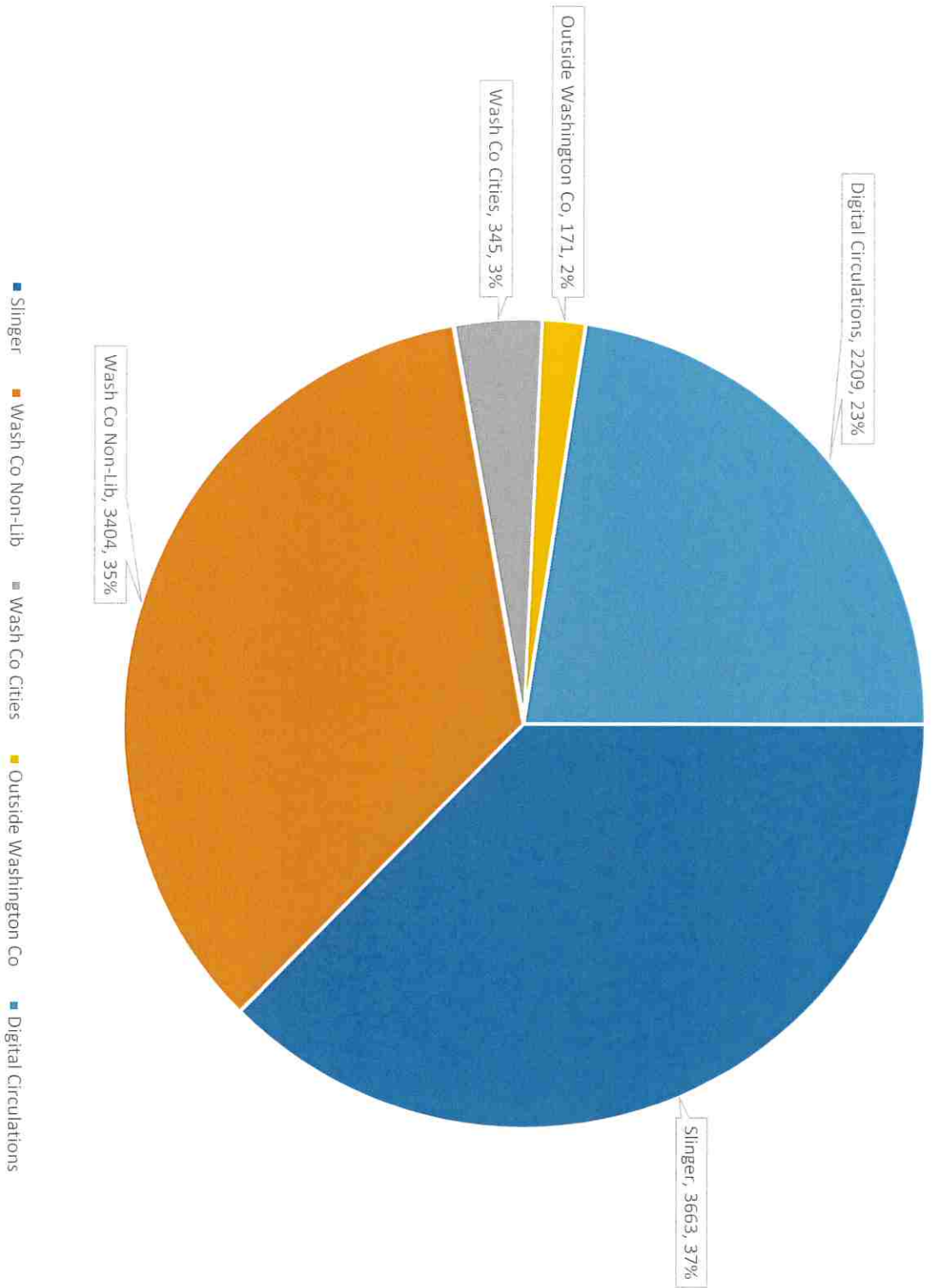
Maturity Date: May 14, 2025

Balance: \$ 26,443.90

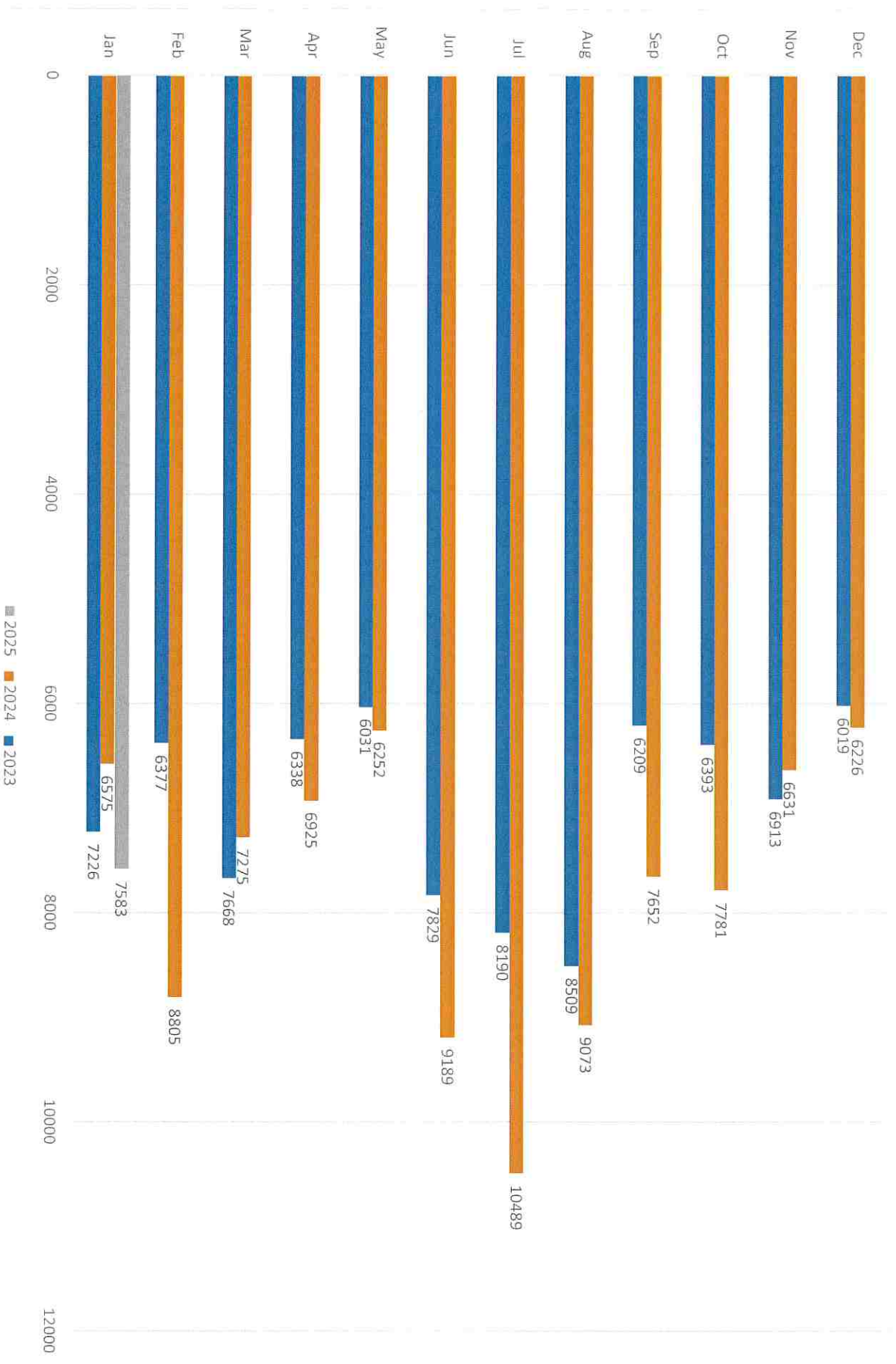
January Slinger Library Statistics

| | 2023 | | 2024 | | 2025 | |
|-------------------------------------------------|-------|--------|-------|---------|-------|-------|
| Circulation Activity | Month | Yr End | Month | Yr End | Month | YTD |
| Number of Days Open | 25 | 295 | 23 | 297 | 26 | 26 |
| Patron Count | 2101 | 28637 | 2105 | 33,720 | 2667 | 2667 |
| New Cards Issued | 27 | 386 | 15 | 533 | 33 | 33 |
| Physical | Month | Yr End | Month | Yr End | Month | YTD |
| Items Checked Out | 7236 | 83702 | 6575 | 92,873 | 7592 | 7592 |
| Items Checked In | 5721 | 72831 | 6037 | 85,411 | 6734 | 6734 |
| Holds Placed | 2166 | 21595 | 2026 | 23,057 | 2122 | 2122 |
| Library of Things Check Outs (LOT) | 39 | 1850 | 102 | 2,781 | 197 | 197 |
| Digital | Month | Yr End | Month | Yr End | Month | YTD |
| Libby & Overdrive Checkouts | 1435 | 16861 | 1675 | 20,047 | 2038 | 2038 |
| Hoopla | 159 | 2271 | 173 | 2,055 | 171 | 171 |
| Databases | Month | Yr End | Month | Yr End | Month | YTD |
| Ancestry.com Logins | 30 | 319 | 25 | 94 | 0 | 0 |
| Universal Classes | NA | NA | 1903 | 4,136 | 85 | 85 |
| Transparent Lang.(Pronunciator Exp2023) | NA | NA | 18 | 262 | 13 | 13 |
| Breakdown of Check Out Numbers | Month | Yr End | Month | Yr End | Month | YTD |
| Slinger | 2964 | 35202 | 2635 | 40,270 | 3663 | 3663 |
| Wash Co Non Lib | 3601 | 41980 | 3409 | 44,639 | 3404 | 3404 |
| Wash Co Cities | 411 | 4752 | 435 | 5,830 | 345 | 345 |
| Outside Wash Co | 250 | 1768 | 96 | 2,134 | 171 | 171 |
| Total Circulation Digital & Physical | Month | Yr End | Month | Yr End | Month | YTD |
| | 8820 | 102834 | 8423 | 114,975 | 9792 | 9792 |
| Interlibrary Loan Activity-WISCAT | Month | Yr End | Month | Yr End | Month | YTD |
| Borrower - Requests from SL Patrons | 12 | 138 | 19 | 163 | 28 | 28 |
| Lender - Requests from other libraries | 3 | 40 | 2 | 35 | 9 | 9 |
| Library Programming | Month | Yr End | Month | Yr End | Month | YTD |
| Adult/Other Programs | 7 | 97 | 10 | 118 | 13 | 13 |
| Adult Program Attendance | 40 | 895 | 68 | 1,163 | 186 | 186 |
| Adult Self Directed Programs | 0 | 2 | | 4 | 2 | 2 |
| Adult Self Directed Participation | 0 | 195 | | 57 | 110 | 110 |
| Teen Programs | 5 | 50 | 2 | 46 | 5 | 5 |
| Teen Program Attendance | 9 | 313 | 34 | 717 | 40 | 40 |
| Teen Self Directed Programs | 0 | 0 | | 0 | na | 0 |
| Teen Self Directed Attendance | 0 | 0 | | 0 | na | 0 |
| Childrens Programs | 20 | 209 | 7 | 205 | 11 | 11 |
| Childrens Programs Attendance | 173 | 3399 | 152 | 3,356 | 185 | 185 |
| Childrens Self Directed Programs | 12 | 138 | 6 | 121 | 1 | 1 |
| Childrens Self Directed Attendance | 109 | 2101 | 88 | 3,319 | 107 | 107 |
| Other Library Services Offered | Month | Yr End | Month | Yr End | Month | YTD |
| Wifi Logins | 489 | 7787 | 614 | 6,247 | 528 | 528 |
| Internet Logins | 86 | 1120 | 105 | 1,307 | 99 | 99 |
| PAC Logins | 1550 | 17822 | 1326 | 15,840 | 1207 | 1207 |
| Other Library Statistics | Month | Yr End | Month | Yr End | Month | YTD |
| Community Meetings | 3 | 110 | 2 | 42 | 2 | 2 |
| Community Meetings Attendance | 43 | 402 | 23 | 492 | 10 | 10 |
| Facebook Reach | 3108 | 47891 | 2022 | 57,928 | 11700 | 11700 |
| Website Visits | 3860 | 137961 | 6446 | 175,922 | 23682 | 23682 |
| Number of Volunteers | 0 | 50 | 1 | 45 | 0 | 0 |
| Volunteer Hours | 0 | 61 | 1 | 61.00 | 0 | 0 |
| Reference Statistics | Month | Yr End | Month | Yr End | Month | YTD |
| Reference Questions | 70 | 2193 | 192 | 2,830 | 221 | 221 |
| Computer & Technology Assistance | 18 | 461 | 35 | 464 | 40 | 40 |

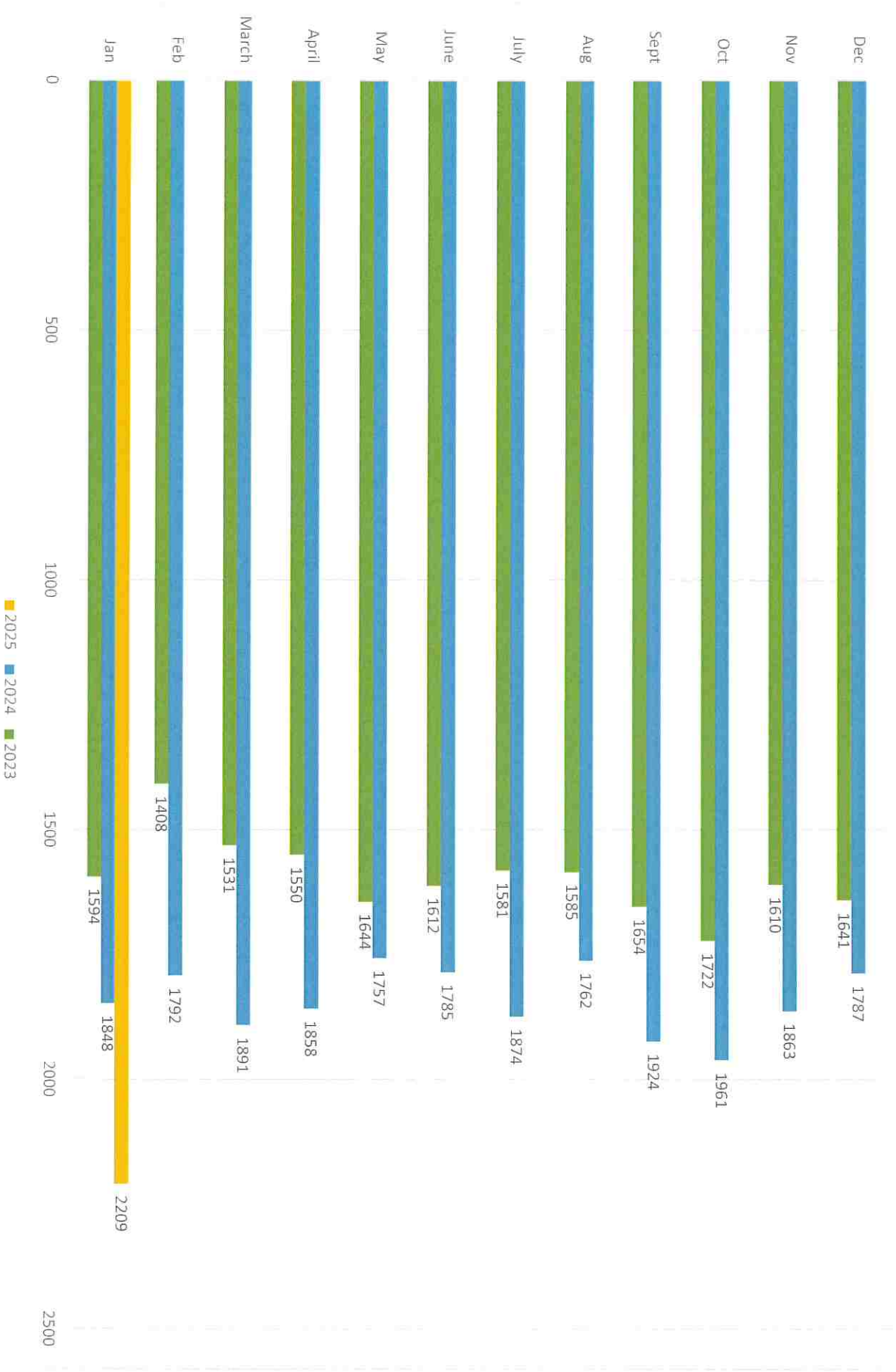
January 2025 Total Circulation
Physical 7,583 & Digital 2,209 = 9,792



3 year Physical Circulation



3 year Digital Circulation



Programs Report compiled by Youth Services Librarian Natalie Maksimuk

January 2025

| | | | |
|----------------------------------------|-----|-------------------------------------|-----|
| Adult Programs | 9 | All-Age/Family Programs | 4 |
| Adult Program Attendance | 99 | All-Age Program Attendance | 87 |
| Adult Self-Directed Programs | n/a | All-Age Self-Directed Programs | 2 |
| Adult Self-Directed Participation | n/a | All-Age Self-Directed Participation | 110 |
| Children's Programs | | | |
| Children's Programs | 11 | Teen Programs | 5 |
| Children's Program Attendance | 185 | Teen Program Attendance | 40 |
| Children's Self-Directed Programs | 1 | Teen Self-Directed Programs | n/a |
| Children's Self-Directed Participation | 107 | Teen Self-Directed Participation | n/a |

January Program Highlights

We had a lot of fun children's programs in January, and our all-ages Get Creative craft morning was attended by over 50 patrons. I had a lot of positive feedback that the open-ended crafting was enjoyed by all, and request that we should repeat this program again sometime. Bonus—it helped clean out some miscellaneous items in the craft storage that would not have been used otherwise.

Lil' Bookworms Storytime on Wednesday mornings continues to be very well-attended, as was our Movie & Popcorn morning showing of The Wild Robot on a Friday that Slinger Schools were scheduled off. We also had a patron who is a certified organizing specialist present a workshop on Decluttering and Organizing, which had 15 attendees.

Coming in February

We are kicking off the month with another adult program: a Soup-er Bowl Party. Patrons have been asked to bring a pot of their favorite soup, and we will provide tasting cups, crackers and bread to dip. Recipes will be shared and sent home with participants. Slinger Schools have a long weekend off around Valentine's Day, so we are having an afternoon movie showing of Wicked on the 14th, and an hour of Bingo on the 17th. I have a Family Storytime set for Saturday the 15th, and Lil' Bookworms will be offsite at Little Switz for story time on the 26th.

Beanstack Web Service & Mobile App

We are looking to subscribe to Beanstack, a web service and mobile app that helps patrons track their reading for bingos and challenges, not only during the Summer Learning Program, but all year long. It has several pre-configured challenges that match national themes, including for our SLP, 500 Books Before Middle School, and 1,000 Books Before Kindergarten.

This helps patrons, especially those with multiple readers, replace all of the printouts, bingos, bookmarks and folders with one simple app on their smartphone or device. There is also a web service for those who do not use smart devices.

Beanstack's ready-made challenge templates also save resources and staff time that is used to designing, printing, sorting and cutting all of the bookmarks and printables we use for our reading programs. We can customize the templates to make them our own, as well as create unique challenges in addition to the templates provided.

The subscription includes unlimited access to webinar trainings, tutorials, support and a personalized client success manager to help staff and patrons become accustomed to the program.

Hartford's library has used Beanstack for a few years now, and their YS librarian has many positive things to say about it, including the ability to instantly create reports that track total participants, age, grade, and what books are popular among the readers in their program.

We are looking at a 2-year plan for Beanstack Library Plus Service, which would be yearly payments of \$964.75.



INFORMATION • INSPIRATION • ENTERTAINMENT

Slinger Community Library

220 Slinger Rd, Slinger, WI 53086 • (262) 644-6171 • slingerlibrary.org

STRONG LIBRARIES=STRONG COMMUNITIES

2024

1,215
Items
added

33,720
Patron Visits

533
Library Cards
Given

2,781
Library of
Things Check
outs

114,975
Circulation

23,394
Internet &
Wifi Logins

414
Programs
(children, teen,
adults)

181
Items in
Library of
Things
Collection

6,244
Attendance
(children, teen,
adults)



| I. GENERAL INFORMATION | | | | | |
|--------------------------------------------------------------|----------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|----------------------------------------------|--------------------------------------------|
| 1. Name of Library Slinger Community Library | | | 2. Public Library System Monarch Library System | | |
| 3b. Head Librarian First Name Lindy | 3c. Head Librarian Last Name Fiste | 4a. Certification Grade N/A | 4b. Certification Type Vacant | | 5. Certification Expiration Date Vacant |
| 6a. Street Address 220 Slinger Rd. | 6b. Mailing Address or PO Box 220 Slinger Rd. | 7. City / Village / Town Slinger | 8a. ZIP 53086 | 8b. ZIP4 9586 | 9. County Washington |
| 10. Library Phone Number 2626446171 | 11. Fax Number (262)644-8061 | 12. Library E-mail Address of Director lfiste@monarchlibraries.org | | | |
| 13. Library Website URL www.slingerlibrary.org | | 14. No. of Branches 0 | 15. No. of Bookmobiles Owned 0 | 16. No. of Other Public Service Outlets 0 | |
| 17. Does your library operate a books-by-mail program? No | | 18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stat. s. 43.53? No | | | |
| 20. Square Footage of Public Library 7,200 | 21a. Did your library or a branch move to a new facility during the fiscal year? No | 21b. Did your library or a branch renovate or expand an existing facility during the fiscal year? No | | 22. UEI Number | |
| HOURS OF OPERATION | | | | | |
| | Standard Service with No Restrictions on Building Access | Limited Service | Staff Only (No interior service for the public) | | |
| 19a. Winter hours open per week | 51 | 0 | 0 | | |
| 19b. Number of winter weeks | 52 | 0 | 0 | | |
| 19c. Summer hours open per week | 51 | 0 | 0 | | |
| 19d. Number of summer weeks | | 0 | 0 | | |
| 19e. Total weeks per year | 52 | 0 | 0 | | |
| 19f. Total hours per year for this location | 2,652 | 0 | 0 | | |

| II. LIBRARY COLLECTIONS | | | | | | | |
|-------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|-------------------------|-------------------------------------------------------------------|-------------------------------------------------------------|-----------------------|-------------------|-----------------|
| | | | a. Number Owned / Leased | b. Number Added | | | |
| 1. Books in Print | | | 27,484 | 1,044 | | | |
| 2. Physical Subscriptions | | | 47 | | | | |
| 3. Physical Audio Materials | | | 1,363 | 89 | | | |
| 4. Physical Video Materials | | | 3,792 | 82 | | | |
| 5. Other Physical Materials | | | 416 | | | | |
| 6. Total Physical Items in Collection | | | 33,055 | | | | |
| | | | Purchased solely by the Library | Purchased via a System, Consortium or Cooperative Agreement | Provided by the State | | |
| 7. E-books | | | No | Yes | No | | |
| 8. E-serials | | | No | Yes | No | | |
| 9. E-audio | | | No | Yes | No | | |
| 10. E-video | | | No | No | No | | |
| 11. Research Databases | | | No | Yes | Yes | | |
| 12. Online Learning Platforms | | | No | Yes | Yes | | |
| III. LIBRARY SERVICES | | | | | | | |
| 1. Physical Circulation Transactions | | | 2. Interlibrary Loans | | | | |
| a. Total Circulation | b. Children's Materials | c. Other Physical Items | a. Items Loaned <i>Provided to</i> | b. Items Received <i>Received from</i> | | | |
| 92,873 | 48,717 | 6,491 | 6,876 | 18,359 | | | |
| | | | Method for Counting ILL Transactions Categorized ILL Transactions | | | | |
| (Only Total will display when Total ILL Transactions is listed as the Method for Counting ILL Transactions) | | | Items Loaned to Other Libraries <i>Provided to</i> | Items Borrowed from Other Libraries <i>Received from</i> | | | |
| Integrated Library Systems (ILS) | | | 6,839 | 18,197 | | | |
| WISCAT | | | 37 | 162 | | | |
| Other (includes OCLC, manual tracking or other methods) | | | 0 | 0 | | | |
| 3. Electronic Content Circulation Transactions | | | | | | | |
| a. E-books | b. E-serials | c. E-audio | d. E-video | e. Children's E-materials | f. Total E-materials | | |
| 8,807 | 2,058 | 9,182 | 0 | 1,232 | 20,047 | | |
| 4. Number of Registered Users | | | 5. Overdue Fines | 6. Reference Transactions | | 7. Library Visits | |
| a. Resident | b. Nonresident | c. TOTAL | No | a. Method | b. Annual Count | a. Method | b. Annual Count |
| 2,298 | 1,543 | 3,841 | | Actual Count | 2,830 | Actual Count | 33,720 |
| 8. Uses of Public Internet Computers | | | | 9. Uses of Public Wireless Internet | | | |
| a. Number of Public Use Computers | b. Number of Public Use Computers with internet access | c. Method | d. Annual Count | a. Method | b. Annual Count | | |
| 12 | 9 | Actual Count | 1,307 | Actual Count | 7,376 | | |

LIBRARY PROGRAMS AND ATTENDANCE

Total In-Person and Live, Virtual Statistics by Age

| | Young Child (0-5) | Child (6-11) | Young Adult (12-18) | Adult (19+) | General Interest (all ages) |
|--------------------|-------------------|--------------|---------------------|-------------|-----------------------------|
| Number of Programs | 167 | 64 | 45 | 112 | 26 |
| Total Attendance | 2,115 | 1,244 | 843 | 995 | 1,047 |

Total Program Statistics by Program Category

| | In-Person On-Site | In-Person Off-Site | Live, Virtual | Pre-recorded | |
|---------------------|-------------------|--------------------|---------------|--------------|--|
| Number of Programs | 295 | 119 | 0 | 0 | |
| Total Attendance | 4,195 | 2,049 | 0 | | |
| Total Program Views | | | | 0 | |

Describe the library's in-person programs:

Youth Services staff change 11/2024. Storytimes, After school programs, teen programs & family events. As of Nov. we are keeping more programs on site which seems favorable w/ patrons and building consistency.

Which platforms does the library use to host the library's live, virtual programs:

NA

Describe the library's live, virtual programs:

We did not offer virtual programs in 2024.

Which platforms does the library use to host the library's pre-recorded programs:

NA

Describe the library's pre-recorded programs:

We did not offer pre-recorded programs in 2024.

IV. LIBRARY GOVERNANCE

Library Board Members. List all members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur. When reporting such changes, indicate the departing board members.

| First Name | Last Name | Street Address | City | ZIP+4 | Email Address |
|------------------|-------------|--------------------------|-----------|-------|----------------------------|
| PRESIDENT | | | | | |
| 1. Marlyss | Thiel | 601 Kettle Moraine Dr S | Slinger | 53086 | sunshine262@charter.net |
| 2. David | Waterman | 911 Woodview Ct | Slinger | 53086 | david_p_waterman@yahoo |
| 3. Kent | Voll | 4895 Sunset View Drive | West Bend | 53095 | kenthoffert@charter.net |
| 4. Jane | Hignite | 6612 Walters Drive | West Bend | 53090 | jane.hignite@slingerschool |
| 5. Katherine | Tobey | 420 Cedar Bluffs Ct. | Slinger | 53086 | schmitt13@hotmail.com |
| 6. Donna | Moldenhauer | 738 Cedar Bluffs Way #45 | Slinger | 53086 | moldenhauer.donna@gmail |
| 7. Beth | Lighthizer | 750 St. Paul Dr. | Slinger | 53086 | blighty1054@gmail.com |
| 8. | | | | | |
| 9. | | | | | |
| 10. | | | | | |
| 11. | | | | | |
| 12. | | | | | |
| 13. | | | | | |
| 14. | | | | | |
| 15. | | | | | |
| 16. | | | | | |
| 17. | | | | | |

No. of Library Board Members
 Include vacancies in this count

7

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS

| | | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|-------------------------------------------------|
| 1. Of the total circulation reported for the library from Section III, item 1, what was the total circulation to nonresidents <i>See instructions for definition of nonresident</i> | | | 52,603 |
| Divide nonresident circulation among the following categories. The total of 2 through 6 below should not be greater than the number reported in item 1 above. | | a. Those with a Library | b. Those without a Library |
| 2. Circulation to Nonresidents Living in the Library's County | | 5,830 | 44,631 |
| 3. Circulation to Nonresidents Living in Another County in the Library System | | 971 | 357 |
| 4. Circulation to Nonresidents Living in an Adjacent County Not in the Library System | | 635 | 21 |
| 5. Circulation to All Other Wisconsin Residents | | 155 | 6. Circulation to Persons from Out of the State |
| | | | 3 |
| 7. Are the answers to items 1 through 6 based on actual count or survey/sample? | 8a. Does the library deny access to any residents of adjacent public library systems on the basis of Wis. Stat. s. 43.17(11)(b)? | 8b. If yes, does the library allow residents in adjacent systems to purchase library cards? | |
| Actual | No | | |
| 9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library | | | |
| Name of County | | Circulation | |
| a. Dodge | 318 | f. | |
| b. Fond du Lac | 16 | g. | |
| c. Ozaukee | 39 | h. | |
| d. Waukesha | 5 | i. | |
| e. | | j. | |

XII. TECHNOLOGY (Not included in 2024 Report)

XIII. SELF-DIRECTED ACTIVITIES, STAFF SERVING YOUTH / ADULTS

1. Self-directed Activities: *Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants.*

| | a. Children (0-5) | b. Children (6-11) | c. Young Adult (12-18) |
|--------------------------------------------|-------------------|--------------------------------|------------------------|
| Number of Self-Directed Activities | 112 | 22 | 0 |
| Total Self-Directed Activity Participation | 1,284 | 960 | 0 |
| | d. Adult (19+) | e. General Interest (all ages) | f. Total |
| Number of Self-Directed Activities | 3 | 4 | 141 |
| Total Self-Directed Activity Participation | 0 | 487 | 2,731 |

2. Name and email address of primary staff person who serves as the children, youth, or teen librarian. Only the primary person is displayed here.

| a. First Name | b. Last Name | c. Email Address |
|---------------|--------------|--------------------------------|
| Natalie | Maksimuk | nmaksimuk@monarchlibraries.org |

3. Name and email address of primary staff person who serves as the librarian for adults. Only the primary person is displayed here.

| a. First Name | b. Last Name | c. Email Address |
|---------------|--------------|-----------------------------|
| Lindy | Fiste | lfiste@monarchlibraries.org |



XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS

We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in Wis. Stats. A check (X) or a mark in the checkbox indicates compliance with the requirement.

- The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and country library services), and s. 43.60(3) (library extension and interchange)].
- The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6]
- The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- The library is authorized by the municipal governing board to participate in the public library system [s. 43.15(4)(c)3].
- The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's online resources only to its residents. [s. 43.15(4)(c)4].
- The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- The library annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

XV. CERTIFICATION

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

| President, Library Board of Trustees Signature or designee | Name of President or Designee Print or type | Date Signed |
|-------------------------------------------------------------------------------------|-------------------------------------------------|-------------|
|  | Marlyss Thiel | |
| Library Director / Head Librarian Signature | Library Director / Head Librarian Print or type | Date Signed |
|  | Lindy Fiste | |

STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS

| | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| As required by Wis. Stat. s. 43.58(6)(c), the following statement that the library system either did or did not provide effective leadership and adequately meet the needs of the library must be completed and approved by the library board. The response should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities. | County Washington |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|

The Slinger Community Library Board of Trustees hereby states that in 2024 the Monarch Library System

Name of Public Library *Name of Public Library System / Service*

- did provide effective leadership and adequately met the needs of the library.
- did not provide effective leadership and did not adequately meet the needs of the library.
- Indicate with an X one of the above statements*

Explanation of library board's response. *Attach additional sheets if necessary.*

Note: With the approval of the library board of trustees, this statement may be submitted separately from the Annual Report form that is sent to the library system, as an e-mail attachment to LibraryReport@dpi.wi.gov.

DRAFT

XV. CERTIFICATION

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to the public library system.

| | | |
|--------------------------------------------------------------------|------------------------------------------------------------------|-------------|
| President, Library Board of Trustees Signature or designee | Name of President or Designee Print or type Marlyss Thiel | Date Signed |
|--------------------------------------------------------------------|------------------------------------------------------------------|-------------|

COMMENTS

SECTION_I

3b. Head Librarian First Name

Interim Director. Library Board in process of interviewing candidates. Director position vacated 10/18/2024--2025-01-23

SECTION_VI

Amount

This was a negative/credit number this year--2025-01-27

Other Library Funds

Beginning Balance of Other Funds Under Library Board Control

Reserve/Offset Funds as well as Library CDs--2025-01-27

SECTION_X

Hours Worked/Week

Youth Services changed to 40 hours Jan 2024--2025-01-28

DRAFT