INFORMATION • INSPIRATION • ENTERTAINMENT

Slinger Community Library

220 Slinger Rd, Slinger, WI 53086 • (262) 644-6171 • slingerlibrary.org

Agenda

For the regular meeting of the Slinger Community Library Board of Trustees to be held in the Village Community Room, located at 218 Slinger Road, Slinger, WI 53086 on Monday, October 5, 2020 at 4:30 p.m.

Roll Call and Confirmation of Open Meetings Law

Cheryl Korinek
Linda Brandt
Vicky Farr
Holly Koerner
Beth Lighthizer
Donna Moldenhauer
Marlyss Thiel

I. Public Appearance – Open for Public Comment. Pursuant to Wis. Stat. Sec. 19.84(2), information will be received from the public; however, no action will be taken on such issues at this time.

II. Consideration and possible action regarding the minutes of the September 14, 2020 meeting.

III. Consideration and possible action regarding vouchers for September 2020

IV. Old Business
A. Review and Action

i. 2021 Budget
ii. .Patron Usage statistics
iii. Library Operation hours
iv. Village of Slinger registered card holders

V. New Business
A. Review and Action

i. November Library Board Meeting date

VI. Director's Report

A. Circulation and Library Use Statistics, – September 2020
B. Library Program Report: September

VII. Closed Session
Pursuant to authorization conferred by Wis. Stat. sec. 19.85(1)(c) to go into Closed Session to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (staff compensation)

VIII. Return to Open Session and if necessary, take action on Closed session item(s)

IX. Next Meeting Date: Monday, November 9, 2020 – 4:30 pm

X. Adjourn Meeting

This agenda was posted at Slinger Village Hall and Slinger Community Library on Friday, October 2, 2020. Notice was posted at Associated Bank, Slinger Post Office, and Slinger Piggly Wiggly.

Upon reasonable notice, efforts will be made to accommodate person with disabilities requiring special accommodations for attendance at the meeting. For additional information and to request services, contact the Library Director at (262) 644-6171

It is possible that members of and possibly a quorum of members of other governmental bodies of the Village of Slinger may be in attendance at the above-noted meeting to gather information; no action will be taken by any other governmental body except by the governing body noticed above.

Memo
To: Slinger Community Library Board of Trustees
From: Leslie Schultz, Library Director
Date: Friday, October 2, 2020
Re: Agenda for Monday, October 5, 2020

IV. OLD BUSINESS

i. 2021 Budget

Takeaways on 2021 budget:

a. county Library payments and county cap offset may change based on meeting with County Executive on Monday, September 14th

b. proposed 2% raise for all staff

c. not going to hire for circulation clerk position

d. decreased library repair & maintenance line since we do not have Spectrum

e. increased library training line to accommodate professional development and memberships

f. decreased library benefits line due to director taking benefits and potential for another eligible staff to take benefits

ii. Patron Usage Statistics

For the month of September we had 545 unique patron visits meaning they were only counted once as a borrower.

iii. Library Operation Hours

Please see attached August and September patron and circulation statistics. It is recommended, based on statistics and years of staff observations, that the library change the operating hours to Monday-Thursday 9am-7pm, Friday 9am-5pm, and Saturday 9am-12pm.

iv. Village of Slinger registered card holders

We have a total of 4,093 library card holders with 2,535 patrons from the Village of Slinger.

V. NEW BUSINESS

i. President Brandt has asked to move the November 9th Library Board meeting to November 16th.

V. DIRECTOR' S REPORT

A. Circulation and Library Use Statistics

September total circulations, digital and physical were 7,052 with physical circulations at 5,914 and digital at 1,138.

B. Library Program Report

(9/1/2020-9/30/2020)	1 Month	September Scavenger Hunt	Other (all ages)	Individual participants		3 Number of photos received
9/7/2020-9/12/2020)	1 Week	Starburst Guessing Contest	Other (all ages)	Individual participants		49 Number of Guesses
9/9/2020 9:30-10:00 am	30 minutes	Virtual Preschool Storytime	Children (0-11)	Group attending	6	Head count
9/16/2020 9:30-10:00 am	30 minutes	Virtual Preschool Storytime	Children (0-11)	Group attending	3	Head Count
9/14/2020-9/19/2020	1 week	Balloon Rocket Take N' Make	Children (0-11)	Individual participants		48 Number of Kits Taken
9/22/2020-9/28/2020	1 Week	Harry Potter Bookmark Take N' Make	Young Adult (12-18)	Individual participants		5 Number of Kits Taken
9/23/2020 9:30-10:00 am	30 minutes	Virtual Preschool Storytime	Children (0-11)	Group attending	0	Head count
9/30/2020 9:30-10:00 am	30 minutes	Virtual Preschool Storytime	Children (0-11)	Group attending	5	Head count
9/26/2020-10/3/2020	1 week	Make your own bouncy balls Take N' Mak	Children (0-11)	Individual participants		40 Number of Kits Taken

Please contact me with any questions, comments or concerns before the meeting. Have a great weekend!

August Minutes of the Slinger Community Library Board
Monday, September 14, 2020

The meeting of Slinger Community Library Board of Trustees of the Village of Slinger was called to order by Library Board President Linda Brandt at 218 Slinger Road, Slinger, WI at 4:30pm on Monday, September 14, 2020 in accordance with Notice of Meeting delivered to members on September 11, 2020.

Roll Call and Confirmation of Open Meetings Law:

	Present	Absent
Cheryl Korinek	X	
Linda Brandt	X	
Vicky Farr	X	
Holly Koerner	X	
Beth Lighthizer	X	
Donna Moldenhauer	X	
Marlyss Thiel	X	
	7	

Also present:
Leslie Schultz, Library Director
Margaret Wilber, Village Administrator
Valerie Knetzger, Village Treasurer
Kimberly Young, Monarch Library System Director

I. Public Appearance – Open for Public Comment

II. Consideration and possible action regarding the minutes of the August 10, 2020 meeting.
Motion by Lighthizer/Koerner to accept minutes as presented. Motion carried.

III. Consideration and possible action regarding vouchers August 4, 2020-September 3, 2020
Motion by Moldenhauer/Thiel to accept vouchers as presented. Motion carried.

IV. New Business

A. Review and Action

i. Planning session with Kimberly Young, Monarch Library System Director
Ms. Young started the Board Development sessions with a 10-minute video and shared a handout on the overall responsibilities of Library Board of Trustees.

ii. 2021 Budget
Director Schultz stated six takeaways of the 2021 budget. President Brandt requested a contingency fund put in place for the 2% staff increase.

iii. October Library Board Meeting date
Director Schultz will be on vacation for the October 12th Library Board meeting and asked if the Library Board meeting could be moved to Monday, October 5th.

VII. Director's Report

A. Circulation and Library Use Statistics

Director Schultz stated August total circulations, digital and physical were 7,602 with physical circulations at 6,542 and digital at 1,060. Total library card holders are 4,114 about 72% of the Slinger population.

B. County Library Study Report

Director Schultz shared the 10 takeaways of the County Library Study Report.

IX. Next Meeting Date: Monday, October 5, 2020 at 4:30pm

X. Adjourn Meeting

Motion by Korinek/Lighthizer to adjourn at 5:39pm. Motion carried.

Respectfully Submitted, Leslie Schultz, Library Director

VOUCHERS SEPTEMBER 2020

230-00-55110-300-000 Processing Materials Supplies & Expense

Date	Description	Invoice #	Debit		Balance
					$ 1,557.08
9/30/2020	DEMCO-labels and dvd cases	6850858	$116.27		$ 1,440.81
9/15/2020	Amazon-earbuds		$9.85		$ 1,430.96
		TOTAL SPENT	$126.12		

230-00-55110-310-000 Central Services

Date	Description	Invoice #	Debit		Balance
					$23,356.00
1/1/2020	Village of Slinger		$23,356.00		
		TOTAL SPENT	$23,356.00		$0.00

230-00-55110-320-000 Programs

Date	Description	Invoice #	Debit	Credit	Balance
					$ 1,710.59
9/15/2020	Amazon-$25 gift card SLP prize		$25.00		$1,685.59
9/15/2020	Amazon- Children's guessing contest		$12.90		$1,672.69
9/15/2020	Amazon-Craft bag supplies		$26.95		$1,645.74
9/15/2020	Amazon-Craft bag supplies		$30.38		$1,615.36
9/15/2020	Amazon-adult craft supplies		$11.59		$1,603.77
		TOTAL SPENT	$106.82		

230-00-55110-325-000 Marketing

Date	Description	Invoice #	Debit		Balance
					$ 1,823.58
9/21/2020	Monarch Library System-billboard		$311.00		$ 1,512.58
		TOTAL SPENT	$ 311.00		

230-00-55110-330-000 Training

Date	Description	Invoice #	Debit		Balance
					$ 514.50
9/15/2020	UW Wisconsin-Lindy Circulation conference	528172	$250.00		$ 264.50
		TOTAL SPENT	$250.00		

230-00-55110-350-000 Repair and Maintenance

Date	Description	Invoice #	Debit		Balance
					$ 1,349.79
		TOTAL SPENT	$0.00		

230-00-55110-530-000 Central Site Services-Building

Date	Description	Invoice #	Debit		Balance
					$35,773.00
1/1/2020	Village of Slinger		$35,773.00		
		TOTAL SPENT	$35,773.00		$0.00

230-00-55110-726-000 Contracted Services Payments

Date	Description	Invoice #	Debit	Credit	Balance
					$521.91
		TOTAL SPENT	$0.00		

	VOUCHERS SEPTEMBER 2020				

230-00-55110-800-000 - Library Capital Outlay/Collections

Date	Description	Invoice #	Debit		Balance
					$9,958.34
	Ingram		$1,033.13		$8,925.21
	Midwest Tape		$44.99		$8,880.22
	Baker & Taylor		$59.07		$8,821.15
	Amazon		$417.65		$8,403.50
		TOTAL SPENT	$ 1,554.84		

230-00-55110-830-000 Technology

Date	Description	Invoice #	Debit		Balance
					$1,428.35
9/16/2020	12 licenses for Microsoft Office standard 2019		$468.00		$960.35
		TOTAL SPENT	$ 468.00		

230-00-55110-101-000 Salary/Wages 1/1/2020-5/31/2020

Date	Description	YTD Actual	Budget	Unexpended	% Used
6/30/2019	Library Department Head Salary	$37,149.94	$52,780.00		70.4%
6/30/2019	P/T Wages (w/benefits)	$50,305.70	$66,739.92		75.4%
6/30/2019	P/T Wages	$29,422.27	$50,817.80		57.9%
		$116,877.91	$ 170,337.72		68.6%

2020 Anticipated Amount $7,500		
Date	**Total Deposit**	
1/30/20	$108.40	E-Commerce (2019 4th Qtr)
1/3-1/9	$160.00	
1/10-1/16	$72.00	
1/17-1/23	$115.00	
1/24-1/30	$51.00	
1/31-2/5	$232.40	
2/6-2/12	$196.60	
2/13-2/19	$73.40	
2/20-2/26	$150.15	
2/24-3/4	$114.81	
3/5-3/11	$159.78	
3/12-3/18	$91.80	
5/20-5/28	$77.60	
5/29-6/11	$47.00	
6/12/20	$57.56	1st Q 2020 E Commerce
6/12-6/24	$72.67	
6/25-7/1	$23.31	
7/2-7/15	$94.00	
7/16-7/22	$60.82	
7/23-8/4	$68.95	
8/3/20	$38.79	2nd Q 2020 E Commerce
8/5-8/11	$53.38	
8/12-8/18	$62.28	
8/19-8/24	$93.20	
8/25-8/31	$65.07	
9/1-9/14	$40.59	
9/15-9/21	$40.63	
9/22-9/28	$27.63	
9/24/20	$97.30	patron donation
TOTAL	**$2,546.12**	

Money Collected From Fines

Month	
January	$298.60
February	$514.15
March	$239.39
April	
May	$67.20
June	$83.78
July	$138.22
August	$142.88
September	$23.65
October	
November	
December	
Total	**$1,507.87**

Library Services Revenue *

Month	
January	$99.40
February	$138.40
March	$127.00
April	
May	$10.40
June	$59.20
July	$16.60
August	$200.00
September	$85.20
October	
November	
December	
Total	**$736.20**

**Copies - Faxing - Replacement Cards*

2020	Washington County Income	230-00-43721-000-000	Budgeted: $161,164.00

Date	Description	Check #	Amount $
1/30/2020	1st Qtr 2020 Reimbursement (circs Oct-Dec 2019)	513135	$29,193.00
1/30/2020	2019 TEACH Data Lines (July-Dec 2019)	513135	$600.00
1/30/2020	5% Reserve Fund Distribution	513135	$6,938.76
1/30/2020	Ozaukee/Sheboygan 2018 Adj Cty Lib. Reimb.	3191	$127.13
2/10/2020	Dodge Cty 2018 Adj Cty Lib. Reimb.	1660960	$731.00
5/11/2020	2nd Qtr 2020 Reimbursement (circs Jan-Mar 2020)	515741	$30,660.00
5/11/2020	Overdrive E-Content reimbursement 2020	515741	$809.17
5/11/2020	OCLC Subscription 2020	515741	$1,122.70
5/11/2020	ILS Reserve 2020	515741	$322.58
5/11/2020	Polaris Maintenance Fee 2020	515741	$2,605.95
5/11/2020	RB Digital E-Content (E-magazines & E-audio)	515741	$235.48
6/22/2020	2019 Capital Offset	516823	$6,234.50
8/31/2020	3rd Qtr 2020 Reimbursements (circs Apr-Jun)	518499	$37,489.00
8/31/2020	Jan-Jun 2020 TEAC Data Lines	518499	$600.00
	TOTAL		$117,669.27

2020 Library Accounts

Building & Offset Reserves -(Money Market Acct @ Associated Bank) Capital Offset Funds received from Washington County. Require a 50/50 match and intended for capital expenditures. **Balance: $203,883.30**

Library Reserve Funds-Funds made up of two CDs B(Associated Bank) and C (Forte Bank).
Balance: $25,908.85

Cash and Investments- Funds made up of our operating costs and unused funds from previous years.
Balance: $479,385.00
Unused Funds Balance: $135,802.00

Updated 2/5/2020 by LAS

Slinger Community Library CDs

Certificate B- held at Associated Bank in Slinger - Acct #2908115967
18-month CD renewed on 9/18/2019 — automatic renewal
Balance as of 9/18/19: $14,319.44 — interest posted when matures (3/18/2021)
Interest Rate: .26%
Maturity Date: March 18, 2021

Certificate C - held at Forte Bank - Acct#215510923
15-month CD renewed on 1/4/2020
Balance as of 10/3/2019: $11,589.41 — interest posted quarterly
Interest Rate: 1.75%
Maturity Date: April 4, 2021

Cheryl Korineck and Leslie Schultz are the signers

Total: **$25,908.85**

updated 1/3/2020 by LAS

DEPARTMENT LIBRARY
FUND 23

Program Description

The Slinger Community Library (SCL) is an agency of the municipal government of the Village of Slinger. The seven-member Library Board, appointed by the village president under Chapter 43, sets policy for the library and operates under Chapter 43 of the Wisconsin State Statutes.

We are part of the Monarch Library System. Washington, Dodge, Ozaukee and Sheboygan counties make up the new system. The collection of the four counties has grown our catalog to over 1.1 million items.

The SCL receives direct funding from the Village of Slinger and Washington County (for non-municipal residents).

The library has a Friends support group. Although not an official part of the library structure, the Friends of the Slinger Community Library, Inc. is a major source of additional funding and community support. Annually, the Friends contribute funds for youth programs and the purchase of additional materials. In 2020, the Friends contributed over $5000 to the library.

2020 Accomplishments

- SCL increased our social media presence with adding an Instagram page, a YouTube channel, and adding Bean Stack, an online reading registration software for our Summer Learning Program and other reading challenges

- SCL increased technology; purchased a laptop to be used for staff and patrons, purchased an additional AWE computer station with preloaded children's and tween programs, and we upgraded our staff circulation computers and public internet stations. All staff and public internet stations were upgraded to Microsoft Office 2019.

- SCL adapted our library services and programs to be completely virtual and offered Pick Up n' Go, Make n' Takes for all ages to adjust to the COVID pandemic.

- SCL also started to offer Streaming Services to patrons to include AcornTV, a Health & Wellness channel, Test pre channel, Great Courses channel and music concert channel.

2021 Objectives

- Create an electronic newsletter to share with library patrons.
- Focus on continuing education opportunities for all staff to expand our knowledge base and provide the library with the newest ideas and programs available.
- Explore additional SCL programming and community outreach to the Slinger community and throughout the county.
- Write a technology grant to create STEAM kits for families to check out and explore at home.

Staffing

Position	FTE (Full-Time Equivalent)
Library Director	1.0
Youth Services Librarian	.80
Catalog Librarian	.65
Circulation Librarian	.70
Circulation Clerk (5)	2.0

It should be noted that the above levels represent a reconfiguration of Library staffing during 2020. With the July 2020 retirement of the Cataloger which resulted in an in-house promotion and reduction of one clerk position.

Account Detail

41110-000 – Real & Personal Property Tax: For 2020, the Library Board is requesting a levy of $161,460.00. It should note that the Library Board has not requested an increase in levy for three budget years.

43721-000 – County Library Payments: This account monitors the payments received from Washington County, which are based on the number of non-Village patrons that make use of Library services.

43723-000 – County Capital Offset Cost: This is a set amount $6,234.50 for 2020 budget received from Washington County to be used for capital improvements in the Library.

55110-140 – Library Board Per Diem: The library board gave up their per diem in 2006-2019. They plan to do so again in 2020.

55110-102 – Library P/T Wages (W/Ben) and
55110-104 – Library Part Time Wages: The changes shown in these accounts reflect the staffing reconfiguration discussed above.

55110-300 – Supplies & Expenses: This account is used for material processing supplies (barcodes, book covers, audio-visual cases, etc.), children's department supplies (summer program performer, construction paper, glue, etc.).
55110-320 – Library Programs: These funds are used to provide programs available to our service population.

55110-325 – Library Marketing: The marketing account is used to promote library services and programs beyond the library's website, Facebook Page and ads in local media.

55110-330- Training: The training budget pays for staff to attend seminars, training and/or the annual Wisconsin Library Association Conference. The library director is required each year to have at least 20 hours of continuing education to maintain the public librarian certification per Chapter 43.

55110-350 Repair and Maintenance: The amount shown here pays for any repairs on Library-specific computers and office furniture.

55110-726 – Contracted Services Payments: The amount shown here represents the annual subscription fee for the library's automation system software. This line item also pays for the library's TEACH T-1 Line, which is funded 100% by Washington County.

55110-800 – Library Capital Outlay/Books: This is the amount that will be spent on materials (books, magazines, DVD's, music CD's and audio books on compact disc, and digital streaming).

55110-830 – Library Technology: Technology funds are used to replace and/or upgrade computers.

PROPOSED 2021 BUDGET
LIBRARY - FUND 23 REVENUES

		2019 ACTUAL 7/31/2019	2020 ACTUAL 7/31/2020	PROJECTED YEAR-END	2020 AMENDED BUDGET	2021 PROPOSED BUDGET	% CHANGE
230-41110-000-000	REAL & PERSONAL PROPERTY TAX	156,000.00	161,460.00	161,460.00	161,460.00	161,460.00	0.00%
230-43721-000-000	COUNTY LIBRARY PAYMENTS	86,697.84	72,745.77	137,869.00	150,000.00	137,942.00	-8.04%
230-43723-000-000	COUNTY CAP. OFFSET COST	6,234.50	6,234.50	6,234.50	6,234.50	6,234.50	0.00%
230-43725-000-000	NON RESIDENT REIMBURSEMENTS	-	-	858.12	858.12	1,045.86	21.88%
230-43726-000-000	CONTRACTED SERVICE PAYMENTS	780.90	600.00	1,200.00	4,929.50	4,775.50	-3.12%
230-45120-000-000	FINES & AWARDS	4,508.27	2,126.25	3,645.00	7,500.00	5,000.00	-33.33%
230-48120-000-000	LIBRARY INTEREST INCOME	4,128.11	3,775.49	7,550.98	5,000.00	3,000.00	-40.00%
230-48121-000-000	SPECIAL FUND INTEREST	1,845.03	687.66	837.66	4,000.00	1,000.00	-75.00%
230-48125-000-000	GAIN ON INVESTMENTS	(150.79)	-	-	-	-	
230-48130-000-000	UNREALIZED GAIN ON INVESTMENT	2,364.39	3,610.82	5,000.00	-	-	
230-48500-000-000	DONATIONS	91.00	3,393.46	5,000.00	-	-	
	TOTAL FUND REVENUE	**262,499.25**	**254,633.95**	**329,655.26**	**339,982.12**	**320,457.86**	**-5.74%**

PROPOSED 2021 BUDGET
LIBRARY - FUND 23 EXPENDITURES

		2019 ACTUAL 7/31/2019	2020 ACTUAL 7/31/2020	PROJECTED YEAR-END	2020 AMENDED BUDGET	2021 PROPOSED BUDGET	% CHANGE
230-50001-000-000	LIBRARY CONTINGENCY	6,562.51			-	2,845.96	
230-55110-101-000	LIBRARY DEPT HEAD SALARY	18,000.00	30,456.00	52,790.40	52,780.00	52,790.40	0.02%
230-55110-102-000	LIBRARY P/T WAGES (W/BEN)	25,725.79	36,160.88	61,990.08	66,739.92	65,888.16	-1.28%
230-55110-104-000	LIBRARY PART TME WAGES	39,154.67	24,972.12	42,809.35	54,866.20	41,620.80	-24.14%
230-55110-130-000	LIBRARY S/ SECURITY TAX	3,387.25	1,441.37	2,470.92	13,031.71	12,480.69	-4.23%
230-55110-132-000	LIBRARY RETIREMENT	3,815.10	4,515.45	7,740.77	8,068.36	8,146.64	0.97%
230-55110-133-000	LIBRARY BENEFITS	3,227.61	6,437.22	10,151.32	33,111.00	22,208.00	-32.93%
230-55110-300-000	LIBRARY SUPPLIES & EXP	1,376.90	806.01	1,381.73	2,650.00	2,650.00	0.00%
230-55110-310-000	LIBRARY CENTRAL SERVICES	11,491.00	11,678.00	23,356.00	23,356.00	23,552.00	0.84%
230-55110-320-000	LIBRARY PROGRAMS	3,045.87	2,201.61	3,774.19	4,000.00	4,000.00	0.00%
230-55110-325-000	LIBRARY MARKETING	1,358.06	176.42	302.43	2,000.00	2,000.00	0.00%
230-55110-330-000	LIBRARY TRAINING	147.14	444.26	761.59	1,000.00	1,500.00	50.00%
230-55110-350-000	LIBRARY REPAIR & MAINT	550.40	565.22	968.95	2,000.00	1,500.00	-25.00%
230-55110-530-000	LIBRARY CENTRAL SVC- BLDG	17,600.00	17,886.50	35,773.00	35,773.00	35,408.00	-1.02%
230-55110-726-000	CONTRACTED SERVICE PAYMENTS	10,488.82	10,856.64	11,456.64	11,403.00	11,703.37	2.63%
230-55110-800-000	LIBRARY CAPITAL OUTLAY/BOOKS	8,730.72	31,271.35	53,608.03	43,232.70	23,169.00	-46.41%
230-55110-830-000	LIBRARY TECHNOLOGY	5,527.29	1,206.70	2,068.63	2,760.00	2,760.00	0.00%
230-55110-840-000	COUNTY CAPITAL OFFSET TRANSFEI	6,234.50	-	-	6,234.50	6,234.50	0.00%
	TOTAL FUND EXPENDITURES	**166,423.63**	**181,075.75**	**311,404.03**	**363,006.39**	**320,457.52**	**-11.72%**
	NET REVENUE OVER EXPENDITURES	**96,075.62**	**73,558.20**	**18,251.23**	**(23,024.27)**	**0.34**	

August 2020 Slinger Community Library Checkouts and Patron Count by Specific Hours

Aug 3-7	Monday	Circ	Patrons
	9AM-10AM	30	15
	6PM-7PM	35	7
	7PM-8PM	2	2

Tuesday	Circ	Patrons
9AM-10AM	15	4
6PM-7PM	42	8
7PM-8PM	10	3

Wednesday	Circ	Patrons
9AM-10AM	15	8
5PM-6PM	12	5

Thursday	Circ	Patrons
9AM-10AM	31	6
6PM-7PM	9	5
7PM-8PM	27	1

Friday	Circ	Patrons
9AM-10AM	34	10
4PM-5PM	7	4

Aug 10-14	Monday	Circ	Patrons
	9AM-10AM	7	8
	6PM-7PM	13	0
	7PM-8PM	3	2
Aug 17-21	Monday	Circ	Patrons
	9AM-10AM	17	13
	6PM-7PM	2	1
	7PM-8PM	27	16

Tuesday	Circ	Patrons
9AM-10AM	29	9
6PM-7PM	4	5
7PM-8PM	1	0
Tuesday	Circ	Patrons
9AM-10AM	54	13
6PM-7PM	22	5
7PM-8PM	10	3

Wednesday	Circ	Patrons
9AM-10AM	33	4
5PM-6PM	4	1
Wednesday	Circ	Patrons
9AM-10AM	28	7
5PM-6PM	21	6

Thursday	Circ	Patrons
9AM-10AM	13	2
6PM-7PM	8	2
7PM-8PM	7	2
Thursday	Circ	Patrons
9AM-10AM	26	8
6PM-7PM	11	4
7PM-8PM	0	0

Friday	Circ	Patrons
9AM-10AM	41	15
4PM-5PM	28	6
Friday	Circ	Patrons
9AM-10AM	12	4
4PM-5PM	9	0

Aug 24-28	Monday	Circ	Patrons
	9AM-10AM	4	4
	6PM-7PM	7	3
	7PM-8PM	3	1

Tuesday	Circ	Patrons
9AM-10AM	6	7
6PM-7PM	12	6
7PM-8PM	1	1

Wednesday	Circ	Patrons
9AM-10AM	66	16
5PM-6PM	5	4

Thursday	Circ	Patrons
9AM-10AM	17	8
6PM-7PM	20	1
7PM-8PM	0	0

Friday	Circ	Patrons
9AM-10AM	26	4
4PM-5PM	36	11

Aug 31	Monday	Circ	Patrons
	9AM-10AM	9	3
	6PM-7PM	5	9
	7PM-8PM	0	0

September 2020 Slinger Community Library Checkouts and Patron Count by Specific Hours

Sept 1-4		Circ	Patrons

Tuesday	Circ	Patrons
9AM-10AM	2	9
6PM-7PM	8	3
7PM-8PM	16	1

Wednesday	Circ	Patrons
9AM-10AM	3	9
5PM-6PM	8	4

Thursday	Circ	Patrons
9AM-10AM	24	11
6PM-7PM	3	2
7PM-8PM	2	1

Friday	Circ	Patrons
9AM-10AM	15	4
4PM-5PM	71	12

Sept 7-11	Monday	Circ	Patrons
		Closed	

Tuesday	Circ	Patrons
9AM-10AM	41	8
6PM-7PM	34	7
7PM-8PM	4	2

Wednesday	Circ	Patrons
9AM-10AM	1	2
5PM-6PM	7	3

Thursday	Circ	Patrons
9AM-10AM	11	6
6PM-7PM	30	10
7PM-8PM	4	3

Friday	Circ	Patrons
9AM-10AM	45	8
4PM-5PM	12	6

Sept 14-18	Monday	Circ	Patrons
	9AM-10AM	4	4
	6PM-7PM	4	4
	7PM-8PM	8	3

Tuesday	Circ	Patrons
9AM-10AM	11	10
6PM-7PM	2	2
7PM-8PM	0	1

Wednesday	Circ	Patrons
9AM-10AM	15	7
5PM-6PM	19	4

Thursday	Circ	Patrons
9AM-10AM	28	9
6PM-7PM	5	3
7PM-8PM	3	3

Friday	Circ	Patrons
9AM-10AM	Closed	
4PM-5PM		

Sept 21-25	Monday	Circ	Patrons
	9AM-10AM	30	7
	6PM-7PM	35	9
	7PM-8PM	8	1

Tuesday	Circ	Patrons
9AM-10AM	17	11
6PM-7PM	3	4
7PM-8PM	1	0

Wednesday	Circ	Patrons
9AM-10AM	13	3
5PM-6PM	14	5

Thursday	Circ	Patrons
9AM-10AM	37	13
6PM-7PM	7	1
7PM-8PM	7	3

Friday	Circ	Patrons
9AM-10AM	31	4
4PM-5PM	29	13

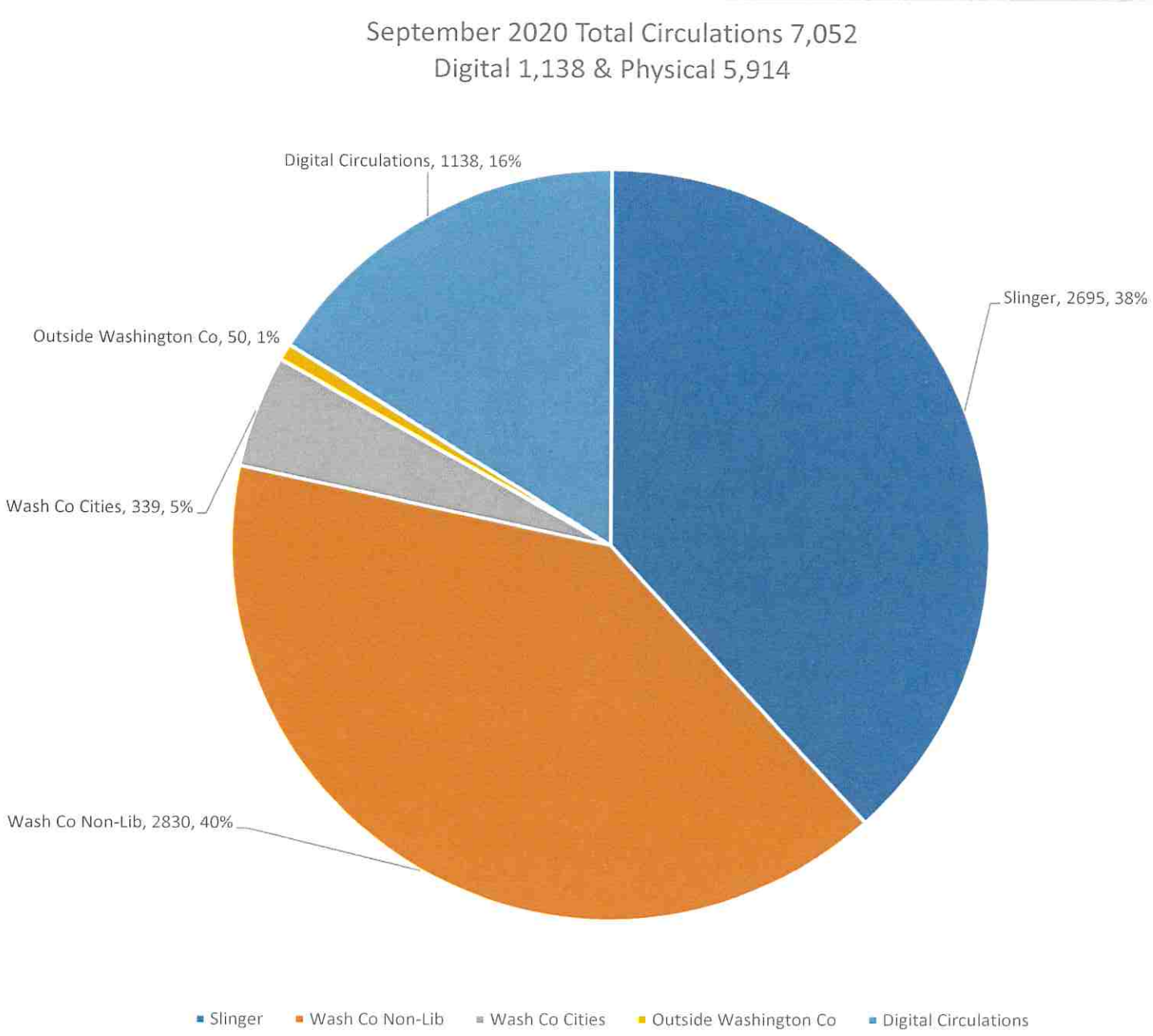
Sept 28-30	Monday	Circ	Patrons
	9AM-10AM	45	16
	6PM-7PM	11	3
	7PM-8PM	12	2

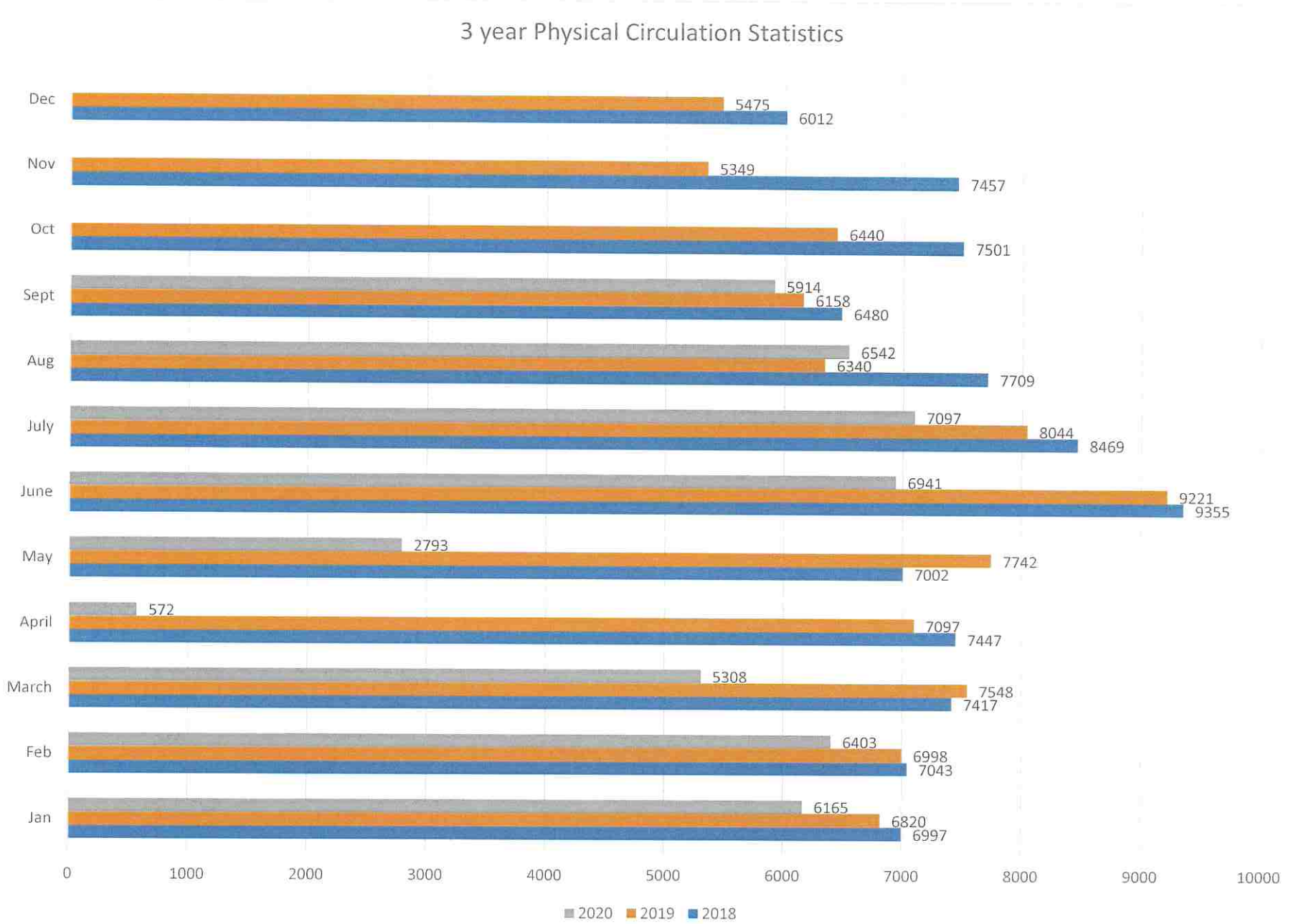
Tuesday	Circ	Patrons
9AM-10AM	15	8
6PM-7PM	2	0
7PM-8PM	3	1

Wednesday	Circ	Patrons
9AM-10AM	6	4
5PM-6PM	18	4

September 2020 Slinger Library Statistics

	2018	2019		2020		2019-20 Month	
Circulation Activity	**Yr End**	**Month**	**Yr End**	**Month**	**YTD**	**+/-**	**Notes**
Number of Days Open	286	25		23	174	-2	
Patron Count	28,874	2015		1640	12306	-375	
New Cards Issued	386	17	388	14	272	-3	
Print	**Yr End**	**Month**	**Yr End**	**Month**	**YTD**		
Items Checked Out	88,889	6,158	84,107	5,917	47,744	-241	
Items Checked In	101,020	5,184	78,715	4,791	42,466	-393	
Holds Placed	20,802	1,698	21,038	1,715	15,766	17	
Digital	**Yr End**	**Month**	**Yr End**	**Month**	**YTD**		
Libby & Overdrive Checkouts	7,618	596	8,084	977	8,353	381	
RBDigital Checkouts				161	811	161	
Databases	**Yr End**	**Month**	**Yr End**	**Month**	**YTD**		
AtoZ Databases Logins	0		38	5,321	32,817	5321	
Ancestry.com Logins	0		11	17	847	17	
Gale Courses Taken	12	5	55	1	22	-4	
Pronunciator Logins	0		0	12	61	12	
Breakdown of Check Out Numbers	**Yr End**	**Month**	**Yr End**	**Month**	**YTD**		
Slinger	41,794	3158	40,666	2,695	22,139	-463	
Wash Co Non Lib	40,149	2,623	38,432	2,830	22,755	207	
Wash Co Cities	5,983	323	4,120	339	2306	16	
Outside Wash Co	963	54	888	50	528	-4	
Total Circulation Digital & Physical				**Month**	**YTD**		
				7,052	56845		
Interlibrary Loan Activity-WISCAT	**Yr End**	**Month**	**Yr End**	**Month**	**YTD**		
Borrower - Requests from SL Patrons	249	6	198	13	50	7	
Lender - Requests from other libraries	295	14	229	3	22	-11	
Library Programming	**Yr End**	**Month**	**Yr End**	**Month**	**YTD**		
Adult/Other Programs	55		97	1	13	1	
Adult Program Attendance	2074		1935	6	205	6	
Adult Self Directed Programs	1		2		4	0	
Adult Self Directed Participation	35		103		109	0	
Teen Programs	11		30	0	3	0	
Teen Program Attendance	140		231	0	17	0	
Teen Self Directed Programs	1		1	1	6	1	
Teen Self Directed Attendance	99		13	5	60	5	
Childrens Programs	113		112	4	42	4	
Childrens Programs Attendance	3063		3043	14	721	14	
Childrens Self Directed Programs	7		3	2	11	2	
Childrens Self Directed Attendance	803		595	88	465	88	
Other Library Services Offered	**Yr End**	**Month**	**Yr End**	**Month**	**YTD**		
Wifi Logins					0	0	
Internet Logins	2036	108	1615	85	673	-23	-1.60%
PAC Logins	22004	1488	20641	1881	16109	393	12.80%
Other Library Statistics	**Yr End**	**Month**	**Yr End**	**Month**	**YTD**		
Community Meetings		12		0	23	-12	
Community Meetings Attendance				0	118	0	
Facebook Reach				1,028	16,841	1028	
Website Visits			22,073	4,744	31,277	4744	
Number of Volunteers				0	9	0	
Volunteer Hours				0	23	0	
Reference Statistics							
Reference Questions	451	145	898	106	597	-39	51.00%
Computer & Technology Assistance	148	33	214	30	201	-3	153.00%


September 2020 Total Circulations 7,052
Digital 1,138 & Physical 5,914
Digital Circulations, 1138, 16%
Slinger, 2695, 38%
Outside Washington Co, 50, 1%
Wash Co Cities, 339, 5%
Wash Co Non-Lib, 2830, 40%
Slinger
Wash Co Non-Lib
Wash Co Cities
Outside Washington Co
Digital Circulations


3 year Physical Circulation Statistics
Dec
5475
6012
Nov
5349
7457
Oct
6440
7501
Sept
5914
6158
6480
Aug
6542
6340
7709
July
7097
8044
8469
June
6941
9221
9355
May
2793
7742
7002
April
572
7097
7447
March
5308
7548
7417
Feb
6403
6998
7043
Jan
6165
6820
6997
0
1000
2000
3000
4000
5000
6000
7000
8000
9000
10000
2020
2019
2018

October

SCAVENGER HUNT

Find the items listed below. Take a picture of all of the items you found and post it in the comments below our Facebook post or e-mail it to jwilds@monarchlibraries.org, and be entered to win a BOGO day pass to Country Springs Water Park. 10 winners will be chosen.

- ☐ a toy that starts with the letter H
- ☐ 3 things that are orange
- ☐ something that you use everyday
- ☐ something that is used outside
- ☐ something to eat
- ☐ something that is shiny
- ☐ something fluffy
- ☐ a bowl
- ☐ a pinecone
- ☐ something used on a holiday

INFORMATION • INSPIRATION • ENTERTAINMENT
Slinger Community Library

OCTOBER CHILDREN & TEEN PROGRAMS

VIRTUAL EVENTS:

- Preschool Storytime: Wednesday mornings at 9:30 am *Sign up via Sign Up Genius and join us on Google Meets.
- October Scavenger Hunt: Pick up the scavenger hunt instructions at the library, find them on our Facebook page, or at slingerlibrary.org.
- Week of October 5th: Guessing contest on Facebook and in person. Guess how many Candy Corn pieces are in the jar!
- October 20th: Virtual Lego Challenge (Facebook)
- Week of October 26th: Anime Teen Trivia (Facebook)

TAKE N' MAKES: FIRST COME, FIRST SERVE DURING THE WEEK THEY ARE AVAILABLE.

- Week of October 11th: Children's Take N' Make (straw pan flute)
- Week of October 19th: Teen Take N' Make (DIY painted rock photo holders)
- Week of October 26th: Children's Take N' Make (DIY marble maze)

INFORMATION • INSPIRATION • ENTERTAINMENT
Slinger Community Library

/EST BEND/JACKSON
NEWS
CAL NEWS, SPORTS & ADVERTISING

SUPPORT YOUR LOCAL RESTAURANTS PAGE 2

County library report summarized at meeting

BY THOMAS J.MCKILLEN
MANAGING EDITOR

Less than 2 percent of Washington County residents have library cards for libraries outside of the county, according to the Washington County Library Services Final report that was completed in August.

The report was summarized during the Sept. 17 Washington County Administrative Services Committee. Jennifer Einwalter, director of the Jack Russell Memorial Library in Hartford, said the study was started a year earlier in response to the suggestion from Washington County staff of forming joint libraries across the county. While the report was due in May, it was delayed due to the COVID-19 pandemic.

There are currently libraries in Hartford, Kewaskum, Germantown, Slinger and West Bend. Communities in the county that don't have a library pay a county library tax which is then distributed to the five libraries for library use by non-libnry residents.

At the beginning of the report to the committee, Einwalter aid Washington County is "underdeveloped" for library services in two ways: There's only five libraries in the county serving 136,000 residents, of which approximately 1,700 residents (1.62 percent of the population) has library cards at libraries in Waukesha or Ozaukee counties.

"We always presumed it was this big amount, it's really not – it's a very small percentage," Einwalter said.

In addition, Einwalter said Washington County is underdeveloped in terms of dining, shopping and entertainment options compared to Waukesha and Ozaukee counties. Smith said a survey of residents indicated that 19.56 percent of respondents (446 responses) said that location was a factor in determining why they visit a library outside Washington County.

"If it's more convenient of them and they would rather go to Sussex or they work in (Menomonee) Falls,

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Library report From Page 1

they're going to go to those libraries because it's more convenient for them," Einwalter said.

Trisha Smith, director of the Germantown Community Library, said the study addressed a suggestion of having libraries follow school district boundaries. Smith said that Richfield – which pays the county tax as it doesn't have a library – is split between three school districts. Currently, residents are choosing a library on their own and the current libraries are reimbursed for the service.

Smith said that in the joint library option, Richfield was originally assigned to Hartford, even though Richfield residents used the Germantown library more than Hartford. Smith said the Germantown library would lose funding in a scenario where Richfield was assigned to the Hartford library.

"The reality of that is residents are not just going to go to Hartford library because that's now their library, they're going to continue to go to Germantown, Smith said.

Smith said the current structure creating a system where all county residents have access to library services. She said payments to local libraries are by access. The report states that "the library tax is levied and collected on behalf of the15 municipalities and then distribution of those fees is based on actual use of the libraries in adjacent counties at a discounted rate of 70 percent.The county acts a pass through to ensure the dollars collected follow library use."

Recommendations in the library report include transiting the administrative workload for cross-county library fees from county staff to the Monarch Library System, moving to an annual payment structure from the current quarterly payment system, continuing cross county payments between local libraries and forming a Washington County Library Committee to make recommendations for providing library services for the 2022 contract year between the county and local libraries.

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