

November Minutes of the Slinger Community Library Board
Monday, November 16, 2020

The meeting of Slinger Community Library Board of Trustees of the Village of Slinger was called to order by Library Board President Linda Brandt at 218 Slinger Road, Slinger, WI at 4:30pm on Monday, November 16, 2020 in accordance with Notice of Meeting delivered to members on November 13, 2020.

Roll Call and Confirmation of Open Meetings Law:

	<u>Present</u>	<u>Absent</u>
Linda Brandt	X	
Marlyss Thiel	X	
Vicky Farr	X	
Holly Koerner	X	
Beth Lighthizer (excused)		X
Donna Moldenhauer	X	
Cheryl Korinek	X	
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Also present:

Leslie Schultz, Library Director

Margaret Wilber, Village Administrator

I. Public Appearance – Open for Public Comment

II. Consideration and possible action regarding the minutes of the October 5, 2020 meeting.

Motion by Moldenhauer/Farr to accept minutes as presented. Motion carried.

III. Consideration and possible action regarding vouchers for October, 2020

Motion by Moldenhauer/Korinek to accept vouchers as presented. Motion carried.

IV. Old Business

A. Review and Action

i. Budget 2020 update

Director Schultz stated the 2020 budget was \$343,582.12 with a \$8,674.85 plus loss in revenue from county funding, fines/fees, library interest income, and special interest income. Director Schultz stated even with the losses we will be under budget due to expending less in salaries budget lines.

ii. County report and budget update

Director Schultz stated the 2021 county library budget was approved and that the recommendation for absorbing the capital payments in the circulation pool was also approved. Director Schultz also stated quarterly circulation payments will still be based on previous 3 months circulation statistics.

iii. Operation Hours update

Director Schultz stated 14 patrons visited and 58 items were checked out in October during the hours of 7-8pm.

iv. Patron Statistical data update

President Brandt stated she will share circulation statistical data quarterly.

V. New Business

A. Review and Action

i. Emergency/Inclement Weather Closure Policy

Director Schultz submitted a new policy pertaining to closing the library during inclement weather or vital equipment failure. Library Board Trustees asked to reword a section to stipulate the decision to close, postpone opening, or close early will be made by library director in consultation with the Library Board President. Then to bring back for approval at December meeting.

ii. 2021 library programming

Director Schultz stated programming will remain virtual and continue offering take n' makes in the new year. Director Schultz also stated offering in-person programming will be evaluated monthly.

VI. Director's Report

A. Circulation and Library Use Statistics

Director Schultz stated October total circulations, digital and physical were 7,309 with physical circulations at 6,268 and digital at 1,041.

B. Library Program Report: September

Director Schultz shared the Children's program statistics for October.

VII. Closed Session

Pursuant to authorization conferred by Wis. Stat. sec 19.85(1)(c)-to go into Closed Session to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Staff and director compensation)

Motion by Moldenhauer/Koerner to go into closed session.

Roll call vote was taken to go into closed session at 5:10pm.

Yeas: Brandt, Farr, Thiel, Korinek, Moldenhauer, Koerner Nays: None Absent: Lighthizer

VIII. Return to Open Session

Motion by Farr/Moldenhauer to come out of closed session. Roll call vote was taken to leave closed session at 5:40pm.

Yeas: Brandt, Farr, Thiel, Korinek, Moldenhauer, Koerner Nays: None Absent: Lighthizer

Motion by Thiel/Farr to approve 2% raise for staff and director in the 2021 budget year. Motion carried.

IX. Next Meeting Date: Monday, December 14, 2020 at 4:30pm

X. Adjourn Meeting

Motion by Korinek/Farr to adjourn at 5:45pm. Motion carried.

Respectfully Submitted, Leslie Schultz, Library Director