

September minutes of the Slinger Community Library Board
Monday, September 18, 2023

The meeting of Slinger Community Library Board of Trustees of the Village of Slinger was called to order by Library Board President Marlyss Thiel at 218 Slinger Road, Slinger, WI at 4:30pm on September 18, 2023 in accordance with Notice of Meeting delivered to members on September 15, 2023.

Roll Call and Confirmation of Open Meetings Law:

	<u>Present</u>	<u>Absent</u>
Marlyss Thiel	X	
Donna Moldenhauer	X	
David Waterman	X	
Jane Hignite	X	
Beth Lighthizer (excused)		X
Katherine Tobey	X	
Kent Voll	X	
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Also present:

Leslie Schultz, Library Director

I. Open for Public Comment

No public comments were presented.

II. Director's Report

A. Circulation and Library Use Statistics-August 2023

Director Schultz stated August total circulations, digital (Hoopla & Libby) and physical were 10,094 with physical circulations at 8,509 and digital at 1,585. Director Schultz stated physical circulations increased 1.9% (158 items) from August 2022 and digital circulations increased 13.9% (194 items) from August 2022. Director Schultz also stated patron count was 3,036 an increase of 8.08% (227 patrons) from August 2022.

B. Library Program Report-August 2023

Director Schultz shared the August program report. Director Schultz also mentioned the FOSL Silent Auction will be held on Wednesday, October 18th through Saturday, October 28th and asked for donations. Director Schultz also mentioned the Book Sale from November 27th to December 9th and needing volunteers for set-up, sorting, and take down.

III. New Business

i. New Circulation Clerk position

Director Schultz stated that in 2017 through 2019 there were 11 employees. Director Schultz stated the need for more staff to cover a Saturday morning shift and a Friday afternoon shift. Director Schultz also added the need for more staff with programming increasing 103% since 2017.

Motion by Hignite/Tobey to hire an additional clerk. Motion carried.

ii. Circulation Policy Update

Director Schultz shared the updated Circulation policy which warranted an update due to going fine free. Motion by Voll/Hignite to approve the updates with corrected wording in Section VIII Charges/Fees and Section IX Declared Stolen. Motion carried.

iii. Replacing Public Copier

Director Schultz shared two quotes for copiers. One from Forward TS for \$4,435.11 and the other from Rhyme \$5,231.59. Director Schultz recommended purchasing the copier from Forward TS. Motion by Voll/Moldenhauer to approve the purchase of the copier from Forward TS. Motion carried.

iv. Minutes of August 14, 2023 meeting

Motion by Tobey/Waterman to accept minutes as presented. Motion carried.

v. August Financial/Vouchers Reports

Motion by Voll/Waterman to accept vouchers with corrections. Motion carried.

V. Announcements:

A. Next Meeting Date: Monday, October 9, 2023 at 4:30pm

VI. Adjourn Meeting

Motion by Voll/Hignite to adjourn at 5:31pm. Motion carried.

Respectfully Submitted, Leslie Schultz, Library Director