

December Minutes of the Slinger Community Library Board
Monday, December 9th, 2019

The meeting of Slinger Community Library Board of Trustees of the Village of Slinger was called to order by Library Board President Cheryl Korinek at 220 Slinger Road, Slinger, WI at 4:30pm on Monday, December 9th, 2019 in accordance with Notice of Meeting delivered to members on December 6th, 2019.

Roll Call and Confirmation of Open Meetings Law:

	<u>Present</u>	<u>Absent</u>
Cheryl Korinek	X	
Linda Brandt	X	
Vicky Farr	X	
Holly Koerner		X
Beth Lighthizer	X	
Donna Moldenhauer	X	
Marlyss Thiel	X	
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Also present:

Leslie Schultz, Library Director

Margaret Wilber, Village Administrator

I. Public Appearance – Open for Public Comment

II. Consideration and possible action regarding the minutes of the November 11th, 2019 meeting.

Motion by Brandt/Moldenhauer to accept minutes as corrected. Motion carried.

III. Consideration and possible action regarding vouchers November 12th-December 5th, 2019

Motion by Brandt/ Farr to accept vouchers as presented. Motion carried.

IV. Old Business

A. Review and Action

i. Act 420/Joint Library Report:

Director Schultz stated the library survey is posted on social media sites, including the Washington County Insider and being included in tax bills for Village of Jackson, Town of Jackson and City of Richfield. Each director is creating a video with Judy Steffes, at their library, focusing on one of the survey questions. Director Schultz stated we've received 333 survey responses. 98% say they visit a library. Patrons top three reasons for what library they visit in Washington County; location (87%), availability of items for checkout (36.94%), and hours open (33.63%). Patrons top three reasons for library you visit outside of Washington County; location (21.62%), availability of items for checkout (19.22%), program offerings (12.31%).

ii. Youth Services Librarian application update:

Director Schultz stated we received seven applications. The 1st step was sending four questions to all applicants. Six applicants responded. Nancy, Lindy and I looked at all the resumes and responses. We choose to not invite one applicant for an interview. The 2nd step we invited five applicants for interviews, but one declined after receiving another job offer. Director Schultz stated on Thursday and Friday, December 5th and 6th Lindy, Nancy, and I will be interviewing applicants.

iii. Expenditure ideas for 2019 budget:

Director Schultz stated she spoke with Margaret and, conservatively, we will have at least \$30,000 in extra funds from the 2019 budget; library benefits (\$26,000), library repair & maint (\$1,496), library technology (\$478.67), wages(?).

Motion by Moldenhauer/ Thiel to appropriate 2019 remaining funds to purchase items. Motion carried.

V. NEW BUSINESS

i. Monarch Library System Agreement

Director Schultz stated the annual agreement between the Monarch Library System and Slinger Community Library needed to be reviewed and signed.

ii. March Staff Development Day

Director Schultz stated we would like to close the library on Friday, March 6th for Staff Development Day and an ALL Staff meeting.

VI. DIRECTOR'S REPORT

A. Circulation and Library Use Statistics:

Director Schultz stated checkouts were down 2,122 from this time last year and overall 4,254 YTD.

B. Library Program Report:

Director Schultz stated they had 17 programs with 338 patrons in attendance (adult & children). Director Schultz stated Lindy will be bringing Monty to the library occasionally for "Reading with Rover" training.

C. December/January Library closing dates:

Tuesday, December 24th

Wednesday, December 25th

Tuesday, December 31

Wednesday, January 1

VII. Closed Session

Pursuant to authorization conferred by Wis. Stat. sec 19.85(1)(c)-Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Staff Compensation, job description, Director progress)

Motion by Brandt/Lighthizer to go into closed session.

Roll call vote was taken to go into closed session to include Leslie Schultz, Library Director at 5:17pm.

Yeas: Korinek, Brandt, Farr, Thiel, Lighthizer, Moldenhauer Nays: None

VIII. Return to Open Session

Motion by Thiel/Lighthizer to come out of closed session. Roll call vote was taken to leave closed session at 5:24pm. Yeas: Korinek, Brandt, Farr, Thiel, Lighthizer, Moldenhauer Nays: None

Motion by Lighthizer/Farr to approve \$200.00 and \$50.00 bonuses for interim Youth Services Librarians. Motion carried.

IX. Next Meeting Date: Monday, January 13th, 2019 at 4:30pm

X. Adjourn Meeting

Motion by Brandt/ Moldenhauer to adjourn at 5:25pm. Motion carried.

Respectfully Submitted, Leslie Schultz, Library Director