

October Minutes of the Slinger Community Library Board  
Monday, October 14, 2019

The meeting of Slinger Community Library Board of Trustees of the Village of Slinger was called to order by Library Board President Cheryl Korinek at 220 Slinger Road, Slinger, WI at 4:30pm on Monday, October 14th, 2019 in accordance with Notice of Meeting delivered to members on October 11th, 2019.

**Roll Call and Confirmation of Open Meetings Law:**

	<u>Present</u>	<u>Absent</u>
Cheryl Korinek	X	
Linda Brandt	X	
Vicky Farr	X	
Holly Koerner	X	
Beth Lighthizer	X	
Donna Moldenhauer	X	
Marlyss Thiel	X	

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Also present:

Leslie Schultz, Library Director	Russell Brandt, Village President
Margaret Wilber, Village Administrator	Trisha Smith, Germantown Library Director
Valerie Knetzger, Village Treasurer	Jennifer Einwalter, Jack Russell Memorial Library Director

Motion by Brandt/Koerner to move Act 420/Joint Library Report to public Appearance. Motion carried.

**I. Public Appearance – Open for Public Comment**

Russell Brandt, Village President, Trisha Smith, Germantown Library Director, and Jennifer Einwalter, Jack Russell Memorial Library Director shared pertinent facts about joint libraries in Washington County. Director Schultz also updated the Library Board on how the report is progressing.

**II. Consideration and possible action regarding the minutes of the September 9, 2019 meeting.**

Motion by Brandt/Thiel to accept minutes as presented. Motion carried.

**III. Consideration and possible action regarding vouchers September 10, 2019 – October 10, 2019**

Motion by Moldenhauer/Brandt to accept vouchers as presented. Motion carried.

**IV. Old Business**

A. Review and Action

**ii. Memorandum of Understanding-Monarch Network proposal**

Director Schultz stated Monarch is asking us to enter into an agreement for future network equipment replacement. Director Schultz stated the library would pay Monarch an amount of \$463.50 yearly to replace a router, an access point, and two switches in 5-6yrs.

Motion by Brandt/Thiel to sign the Memorandum of Understanding-Monarch Network Proposal. Motion carried.

### **iii. 2020 Budget:**

Director Schultz met with Margaret and Valerie several times concerning the budget. Increases to the 2020 budget were \$7,758.66. Director Schultz is asking the Village to increase the levy 3.5% and recommending for a 1.5% increase in staff wages/salaries. Director Schultz recommended increasing the Circulation Librarian three hours a week and the rest will be used to add monies for medical benefits, collections and other budget lines. Director Schultz stated \$2,981.00 was cut from various 2020 budget lines.

## **V. DIRECTOR'S REPORT**

### **A. Circulation and Library Use Statistics:**

Director Schultz stated checkouts were down 344 from this time last year and overall 1051 YTD.

### **B. Library Program Report:**

Director Schultz stated we had 16 library programs with 239 patrons of all ages attending.

### **C. DPW construction timeline update:**

Director Schultz stated due to a planned campus wide power outage the library will need to be closed on Friday, October 18<sup>th</sup> from 9am-12pm. Director Schultz also updated the status of the epoxy flooring.

## **VII. Closed Session**

Pursuant to authorization conferred by Wis. Stat. sec 19.85(1)(c)-Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Staff Compensation, job description, Director progress)

Motion by Thiel/Farr to go into closed session.

Roll call vote was taken to go into closed session to include Leslie Schultz, Library Director, Margaret Wilber at 5:32pm.

Yeas: Korinek, Brandt, Farr, Koerner, Thiel, Lighthizer, Moldenhauer    Nays: None

## **VIII. Return to Open Session**

Motion by Thiel/Moldenhauer to come out of closed session. Roll call vote was taken to leave closed session at 6:01pm. Yeas: Korinek, Brandt, Farr, Koerner, Thiel, Lighthizer, Moldenhauer    Nays: None

Motion by Brandt/Moldenhauer to approve an increase to all staff wages by 1.5% as presented in budget, increase Lindy's position to 28 hrs per week, and Youth Services Librarian position to stay at 32 hrs with pay at \$15.00 per hour. Motion carried.

**IX. Next Meeting Date:** Monday, November 11th, 2019 at 4:30pm

## **X. Adjourn Meeting**

Motion by Moldenhauer/Lighthizer to adjourn at 6:02pm. Motion carried.

Respectfully Submitted, Leslie Schultz, Library Director