

September Minutes of the Slinger Community Library Board
Monday, September 9, 2019

The meeting of Slinger Community Library Board of Trustees of the Village of Slinger was called to order by Library Board President Cheryl Korinek at 300 Slinger Road, Slinger, WI at 4:30pm on Monday, September 9th, 2019 in accordance with Notice of Meeting delivered to members on September 6th, 2019.

Roll Call and Confirmation of Open Meetings Law:

	<u>Present</u>	<u>Absent</u>
Cheryl Korinek	X	
Linda Brandt	X	
Vicky Farr	X	
Holly Koerner		X
Beth Lighthizer	X	
Donna Moldenhauer	X	
Marlyss Thiel	X	
	<hr/>	
	6	

Also present:

Leslie Schultz, Library Director	Jim Haggerty, Village Engineer
Margaret Wilber, Village Administrator	Ashley Reichert, Washington County Clerk
Valerie Knetzger, Village Treasurer	Ethan Hollenberger, Washington Cty Public Affairs Coordinator

I. Public Appearance – Open for Public Comment

- A. ACT 420 Payment Presentation with Ashley Reichert and Ethan Hollenberger
- B. DPW Construction update with Jim Haggerty

II. Consideration and possible action regarding the minutes of the August 12, 2019 meeting.

Motion by Brandt/Moldenhauer to accept minutes as presented. Motion carried.

III. Consideration and possible action regarding vouchers August 13, 2019 - September 6, 2019

Motion by Brandt/Farr to accept vouchers as presented. Motion carried.

IV. New Business

- A. Review and Action

i. Friends of the Slinger Library

Director Schultz stated it was suggested to the Friends of Slinger Library to combine Children's program monies into one pot totaling \$3,450 to be used for Youth programming ages birth to 6th grade. Director Schultz also suggested devoting the Head Librarian Allotment (\$300) to Adult Services Programming. FOSL is donating \$13,492.65 to the library this year to include \$6,000 for collections and \$1,833.65 for Wish List items.

ii. RB Digital Streaming Services

Director Schultz stated the library would like to offer patrons unlimited Stream Services to cost \$1,000-\$1,500 per year. Director Schultz stated there would be a \$250 platform fee and \$2.99 7-day pass fee for each patron. Director Schultz stated we could offer each patron five 7-day passes a month. The Library Board members would like to revisit this in October asking the RB Digital Representative if there can be a capped amount and if other libraries are offering less 7-day passes per month amounts.

iii. 2020 Budget

Director Schultz stated the budget for 2020 is over budget by \$14,000. Director Schultz asked the Village to increase the levy 3.5%. Director Schultz also asked for a 1.5% increase in staff wages/salaries. To the \$14,000 overage, Director Schultz took from the library benefits, collections, and technology budget lines. The Library Board members also asked that if monies left over on 2019 budget it should be spent.

V. DIRECTOR'S REPORT

A. Circulation and Library Use Statistics:

Director Schultz reported checkouts were down 1308 due to limited programs offered and being housed in the satellite library in August. Being open in the Summer (+1327 checkouts) allowed us to make up for the satellite library and reduced programming (-1308 checkouts).

B. Library Program Report:

Director Schultz reported on Summer Reading Program statistics: Adults: 68 registered participants, 436 books read and three adult patrons each won a \$30 Amazon gift card. Director Schultz also stated in August eight library programs were held with 209 patrons in attendance.

C. PLA Conference February 2020 Report:

Director Schultz stated expenses for PLA in Nashville, TN February 25th-29th are: Plane ticket with Southwest \$189.96 (bought with 2019 budget) , AirBnB \$403.90, PLA Conference registration \$305.00, ALA membership \$148.00. Food (\$80) Total cost: \$1,126.86

D. Shelves, display, library signage, and DPW construction timeline update:

Director Schultz stated the audio shelves were purchased at \$301.40 from the Technology budget line. Library Collection location signage was purchased at \$319.00 from the Marketing budget line. Director Schultz will be asking FOSL to pay \$1873.69 for the Octagon display unit and take \$145.31 from the Technology budget line.

VII. Closed Session

Pursuant to authorization conferred by Wis. Stat. sec 19.85(1)(c)-Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Staff Compensation, job description, Director progress)

Motion by Brandt/Thiel to go into closed session. Board Member Moldenhauer excused herself due to conflict of interest.

Roll call vote was taken to go into closed session to include Leslie Schultz, Library Director, Margaret Wilber, Village Administrator, and Valerie Knetzger, Village Treasurer at 6:21pm.

Yeas: Korinek, Brandt, Farr, Koerner, Thiel, Lighthizer Nays: None

VIII. Return to Open Session

Motion by Lighthizer/Thiel to come out of closed session. Roll call vote was taken to leave closed session at 6:26pm. Yeas: Korinek, Brandt, Farr, Koerner, Thiel, Lighthizer Nays: None

Motion by Lighthizer/Farr to approve library cataloger to increase to \$14.00 per hour effective Monday, September 16th. Motion carried.

IX. Next Meeting Date: Monday, October 14th, 2019 at 4:30pm

X. Adjourn Meeting

Motion by Lighthizer/Thiel to adjourn at 6:32pm. Motion carried.

Respectfully Submitted, Leslie Schultz, Library Director