

August Minutes of the Slinger Community Library Board
Monday, August 12, 2019

The meeting of Slinger Community Library Board of Trustees of the Village of Slinger was called to order by Library Board President Cheryl Korinek at 220 Slinger Road, Slinger, WI at 4:31pm on Monday, August 12th, 2019 in accordance with Notice of Meeting delivered to members on August 9th, 2019.

Roll Call and Confirmation of Open Meetings Law:

	<u>Present</u>	<u>Absent</u>
Cheryl Korinek	X	
Linda Brandt	X	
Vicky Farr	X	
Holly Koerner	X	
Beth Lighthizer	X	
Donna Moldenhauer		X
Marlyss Thiel	X	
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Also present:

Leslie Schultz, Library Director
Margaret Wilber, Village Administrator

I. Public Appearance – Open for Public Comment

There were no public comments

II. Consideration and possible action regarding the minutes of the July 8, 2019 meeting.

Motion by Brandt/Koerner to accept minutes as presented. Motion carried.

III. Consideration and possible action regarding vouchers July 6, 2019-August 7, 2019

Motion by Brandt/Thiel to accept vouchers as presented. Motion carried.

IV. Old Business

A. Review and Action

i. DPW Construction Closure

Director Schultz stated construction will start Monday, August 19th and continue until September 20th.

Director Schultz also stated the Library will be closed August 29th for Staff Development Day, Saturday, August 31st and Monday, September 2nd for the Labor Day Holiday. Director Schultz also stated that when they reopen it there will be no restrooms available.

ii. Library Signage:

Director Schultz presented three different library collection location signs for the Library Board to consider. Motion by Brandt/Thiel to approve purchasing the signage with blue large outer border, small gray border, and blue capital letters for \$319.00. Motion Carried.

V. New Business

A. Review and Action

i. Display Unit

Director Schultz presented two multimedia display units from Demco. FOSL would pay for part of the purchases.

Motion by Thiel/Brandt to purchase the Demco Octagon display with Riser for \$1,019.00 using the unreserved fund balance. Motion Carried.

VI. Director's Report

A. Circulation and Library Use Statistics:

Director Schultz stated checkouts were up 509 in July from 2018. Up in checkouts 681 YTD compared to this time last year.

B. Library Program Report:

Director Schultz stated the Summer Reading Program: Adults: 68 registered participants, 193 books read, Youth: 531 registered participants with 251,595 minutes read, Volunteers: 157.55 hours. A new Summer Learning Challenge will be explored next year for SRP. There were 20 programs with 281 patrons attending.

Director Schultz also stated future programming to include baby lapsit in 2020 and adding additional programming for all ages in Fall/Winter 2019.

C. FOSL:

Director Schultz stated The Friends of the Slinger Library received \$406 from Piggly Wiggly June Charity of the Month, \$5,400 from the Silent Auction, \$107.50 from the Papa Murphy's pizza fundraiser, and during the week of July 22nd for staff appreciation they provided snacks and gave us all gift cards.

D. MISC:

Director Schultz stated two new circulation clerks started in July, Ken Voight's photos are on display in the Reading Room, Streaming Services (RB Digital, Hoopla, and Freegal) are being investigated to added to library offerings if 2020 budget allows, and fax line is still being repaired. Director Schultz also stated the five Washington County library directors will be presenting to the Washington County Board of Supervisors on August 14th.

VII. Closed Session

Pursuant to authorization conferred by Wis. Stat. sec 19.85(1)(c)-Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Staff Compensation, job description, Director progress)

Motion by Thiel/Farr to go into closed session.

Roll call vote was taken to go into closed session to include Leslie Schultz, Library Director, Margaret Wilber, Village Administrator at 5:06pm.

Yeas: Korinek, Brandt, Farr, Koerner, Thiel, Lighthizer Nays: None

VIII. Return to Open Session

Motion by Lighthizer/Farr to come out of closed session. Roll call vote was taken to leave closed session at 5:30pm. Yeas: Korinek, Brandt, Farr, Koerner, Thiel, Lighthizer Nays: None

Motion by Thiel/Farr to approve updated director, youth services librarian, and circulation clerk job descriptions with amendments. Motion carried.

IX. Next Meeting Date: Monday, September 9th, 2019 at 4:30pm

X. Adjourn Meeting

Motion by Brandt/Lighthizer to adjourn at 5:31pm. Motion carried.

Respectfully Submitted, Leslie Schultz, Library Director