

January Minutes of the Slinger Community Library Board
Monday, January 13, 2020

The meeting of Slinger Community Library Board of Trustees of the Village of Slinger was called to order by Library Board President Cheryl Korinek at 220 Slinger Road, Slinger, WI at 4:30pm on Monday, January 13, 2020 in accordance with Notice of Meeting delivered to members on January 10, 2020.

Roll Call and Confirmation of Open Meetings Law:

	<u>Present</u>	<u>Absent</u>
Cheryl Korinek	X	
Linda Brandt	X	
Vicky Farr	X	
Holly Koerner	X	
Beth Lighthizer	X	
Donna Moldenhauer		X
Marlyss Thiel	X	

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Also present:

Leslie Schultz, Library Director
Jade Wilds, Youth Services Librarian
Margaret Wilber, Village Administrator

I. Public Appearance – Open for Public Comment

II. Consideration and possible action regarding the minutes of the December 9, 2019 meeting.

Motion by Brandt/Thiel to accept minutes as presented. Motion carried.

III. Consideration and possible action regarding vouchers December 10, 2019-January 7, 2020

Motion by Thiel/ Lighthizer to accept vouchers as presented. Motion carried.

IV. Old Business

A. Review and Action

i. Youth Services Librarian update:

Director Schultz stated Mrs. Jade Wilds, Youth Services Librarian started on Monday, January 6th. Director Schultz stated a Welcome Reception, serving cake, will be held on Wednesday, January 22nd from 11am to 12pm.

ii. Act 420/Joint Libraries Report

Director Schultz, the library directors, Lori, Jennifer, Amy, and Trisha, and Margaret Wilber attended the Mid-Moraine Legislative Committee on Wednesday, January 8th in the Jackson Village Hall. It was a panel discussion where members of the legislative committee asked the library directors questions an Act 420 and joint libraries. Director Schultz also stated as of January 6th, 1428 survey responses were received. 96% of the respondents use libraries and 4% do not.

iii. Expenditure for 2019 budget report:

Director Schultz stated the below items were purchased or waiting to be purchased with the unexpended monies from the 2019 budget.

Purchased:

AWE computer	\$6,177.00
New logo items: cell phone wallet)	\$1,510.69 (magnets, Library Cards, pens,

Not purchased:

Square register, cash drawer, printer (take CC & DC)	\$10.00
Staff Work Area furniture	\$20,063.70 (2 nd option: Schroeder Solutions)

V. NEW BUSINESS

i. Forte Bank CD

Director Schultz stated CD C Certificate was renewed for 15 months at 1.75% interest at Forte Bank.

ii. DPW Construction update:

Director Schultz stated with the construction updates; the library will have its own electrical line and gas pipe will be upsized to handle both the DPW and library. Director Schultz stated the library community room was touched up with paint, ceiling tiles have been replaced and cracked floor tiles in the breakroom still need replacing. Director Schultz stated timeline for the new lighting upgrades are unknown at this time.

iii. Close Date in January:

Director Schultz stated the library will be closed Thursday, January 16th, all day, due to DPW construction and the building not being heated.

Motion by Lighthizer/Brandt due to DPW construction and no heat, the library staff scheduled to work Thursday, January 16th may make up those hours prior to February 15th. Motion carried.

iv. Technology update with Monarch IT:

Director Schultz stated on Tuesday, January 7th, Collin and Karl, moved our access point to the ceiling and one circulation desk 2d scanner was installed so we can scan library cards from devices. Director Schultz stated FOSL purchased a new workstation/programming/community room laptop for staff worktime and organizations wanting to use the community room. Director Schultz stated a new router was installed allowing us to cancel Charter for our wi-fi, saving us \$1,080 a year and now going through Badgernet.

VI. DIRECTOR'S REPORT

A. Circulation and Library Use Statistics:

Director Schultz stated Checkouts were down 537 from this time last year and overall 4,791 YTD, about 5.3% decrease.

B. Library Program Report:

Director Schultz stated we had 18 programs with 242 patrons in attendance (adult & children).

C. Library Wish Tree and Scholastic Book Fair report:

Director Schultz stated total book sales were \$617.76 and cash donations, Wish Tree and donation box, were \$207.51, for a total of \$825.27. Director Schultz will be taking \$414.63 to the Scholastic warehouse sale in May to purchase books for SRP prizes. Director Schultz stated the next Scholastic Book Fair will be summer 2020.

Director Schultz stated Holiday Wish Tree brought in a great amount of supplies and donated monies for the Scholastic Book Fair.

D. New logo rollout & Big Idea 2020:

Director Schultz stated new logo will be rolled out on Monday January 20th and library swag will be given out for promotion. Director Schultz stated "Big Idea 2020" will start January 20th and run through February 15th. Director Schultz stated the library staff will then take those ideas and come up with library goals for 2020 and beyond.

IX. Next Meeting Date: Monday, February 10, 2020 at 4:30pm

X. Adjourn Meeting

Motion by Lighthizer/ Thiel to adjourn at 5:32pm. Motion carried.

Respectfully Submitted, Leslie Schultz, Library Director