

**January Minutes of the Slinger Community Library Board**  
Monday, January 14, 2019

The meeting of the Slinger Community Library Board of Trustees of the Village of Slinger was called to order by Library Board President Cheryl Korinek at 220 Slinger Road, Slinger, WI, at 4:30 pm on Monday, January 14, 2019 in accordance with Notice of Meeting delivered to the members on January 11, 2019.

**Roll Call and Confirmation of Open Meetings Law:**

	<u>Present</u>	<u>Absent</u>
Cheryl Korinek	X	
Linda Brandt		X (excused)
Holly Koerner	X	
Marlyss Thiel	X (4.:40)	
Vicky Farr	X	
Donna Moldenhauer	X	
	5	1

Also present:

Patty Peters, Children’s Librarian & Assistant Library Director; Interim Library Director  
Jessi Balcom, Village Administrator

**I. Public Appearance – Open for Public Comment**

There were no public comments.

**II. Consideration and possible action regarding the minutes of the December 10, 2018 meeting.**

Motion by Koerner/Farr to accept minutes as presented. Motion carried.

**III. Consideration and possible action regarding vouchers December 8, 2018 – January 11, 2019**

Motion by Moldenhauer/Farr to accept vouchers as presented. Motion carried.

**IV. Old Business**

A. Review and Action

- i. New Staff Update – fully staffed now except for Library Director, a staff meeting was held January 4, 2019
- ii. Staff Compensation Review – Motion made to increase staff wages 2.5% out of contingency effective 1/1/2019 by Farr/Moldenhauer. Motion Carried. Retroactive to 1/1/2019
- iii. Library Director Search Update – Horicon Library Director is assisting the Slinger Library Board with the hiring process. Five interviews were held. The board will move forward with three candidates for second interviews.
- iv. Tuesday Treats – Will begin on 3/14/19 Pie Day sponsored by the Friends. (On a Thursday because it is “pie 3.14” day) This will then continue the second Tuesday of each month to offer treats to our patrons.

## **V. New Business**

### **A. Review and Action**

- i. Library Policies Review – discussion was held, needs to be reviewed and revised. It was decided to revisit this next month. Interim Director Peters will find the Library long range plan and include it in next month's board packets.
- ii. Unreserved Funds & CD's Renewal – Interim Director Peters will find out procedure for changing signers. President Korinek and Vice-President Brandt will be the signers on these accounts.
- iii. Library Board Vacancy – the board will be looking for nominations, it needs to be a Village Resident. A motion was made to accept the resignation of board member MacCudden by Thiel/Farr. Motion Carried.
- iv. Neil E. Park Family Foundation Donation – Interim Director Peters outlined where the donation money will be used. Motion was made to accept the donation from the Neil E. Park Family Foundation by Koerner/Moldenhauer. Motion Carried.

## **VI. Librarian's Report**

- A. Circulation and Library Use Statistics – Circulation increase of 3% for December 2018, Yearly Circulation 88,889 items, 12% increase from 2017.
- B. Library Program Report – Children's Statistics: Library Club, Teddy Bear Time, Read Rhyme & Rhythm, Adult Valentine Craft Day painting  
The computer switches will be ordered in the new year.

## **VII. Closed Session**

Pursuant to Authorization Conferred by WI Statute 19.851(c)- Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Library Director Search, Staff Compensation)  
Motion by Thiel/Farr to go into closed session.

Roll call vote was taken to go into closed session to include Administrator Balcom at 5:13 pm Yeas: Korinek, Farr, Koerner, Moldenhauer, Thiel Nays: None

## **VIII. Return to Open Session** - Motion by Farr/Moldenhauer to come out of closed session.

Roll call vote was taken to leave closed session at 5:45 pm Yeas: Korinek, Farr, Koerner, Moldenhauer, Thiel Nays: None

## **IX. Next Meeting Date:** Monday February 11, 2019 at 4:30 pm.

## **X. Adjourn Meeting**

Motion by Koerner/Farr to adjourn at 5:47 pm. Motion carried.

Respectfully Submitted,  
Patty Peters Interim Director & Designated Secretary to the Library Board /LF